

TOWNSHIP MEETING
FEBRUARY 17, 2016

The regularly scheduled meeting of the Mayor and Committee of the Township of Oxford was held on February 17, 2016 in the Township Municipal Building, at 11 Green Street, Oxford, New Jersey.

In attendance were Marc Pasquini, Robert Nyland, Bill Ryan, Michael Lavery, Michael Finelli, and Sheila L. Oberly.

The flag salute was recited.

Mayor Pasquini called the meeting to order at 7:02 PM.

Meeting Minutes:

On motion by Mr. Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to approve the January 6, 2016 Budget Meeting, Reorganization Meeting, Workshop meeting minutes and January 20, 2016 Township and Board of Health minutes.

Ordinances:

Ordinance 2016-01 To Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank was read by title on second reading and opened for public comments. There being no public comments, the comment period was closed

On motion by Mr. Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to adopt **Ordinance 2016-01**.

ORDINANCE 2016-02

**AN ORDINANCE APPROPRIATING THE SUM OF \$50,300.00
CURRENTLY LOCATED WITHIN THE CAPITAL
IMPROVEMENT FUND OF THE TOWNSHIP OF
OXFORD FOR COMPUTER SERVER EQUIPMENT, SETUP AND PURCHASE OF
A USED GARBAGE TRUCK**

WHEREAS, there are currently funds, raised by the Current and previous, budgets within the Capital Improvement Fund of Oxford Township, and

WHEREAS, it is deemed appropriate to make use of \$10,300.00 of the allowable Capital improvements for Computer Equipment and \$40,000.00 for a Used Garbage truck

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, as follows:

- Section 1. The sum of \$10,300.00 presently located in the Capital Improvement Fund is hereby appropriated for Computer Server Equipment and Set-up and \$40,000.00 is hereby appropriated for a Used Garbage Truck.
- Section 2. In connection with the amount authorized in Section 1 hereof, the Township Committee makes the following determinations.
- A) The purpose described in. Section 1 hereof is not a Current Expense and is an improvement which the Township may lawfully take as a general capital improvement
 - B) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of the Local Bond Law and the reasonable life thereof is at least five (5) years.
- Section 3. All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.
- Section 4. This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

On motion by Mr. Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to adopt **Ordinance 2016-02** on first reading. Second reading is scheduled for March 16, 2016 at 7:00 PM in the Oxford Municipal Building, 11 Green Street, Oxford.

RESOLUTION 2016-27

Redeemed Liens

WHEREAS, several real property tax payers have redeemed liens held against their property taxes and;

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners;

NOW, THEREFORE BE IT RESOLVED that the Township Committee, of the Township of Oxford, County of Warren, State of New Jersey, hereby authorizes the Certified Finance Officer to release the amount specified to the lienholders listed below.

<u>Block</u>	<u>Lot</u>	<u>H/O</u>	<u>Redemption</u>	<u>Premium</u>	<u>Lienholder</u>
31	21C0001	Harrison	\$2669.29	\$0.00	FWDSL
24	48	Quiqley	\$3009.97	\$0.00	Frustaci

RESOLUTION 2016-28

**A RESOLUTION FIXING THE SALARIES OF CERTAIN OFFICERS
AND EMPLOYEES OF THE TOWNSHIP OF OXFORD**

BE IT ORDAINED, by the Mayor and Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows, until a subsequent salary resolution if adopted

Section I. The salaries for the following officers and employees for the Township of Oxford shall be as follows:

<u>Title</u>	<u>Salary</u>
Mayor	5,054.62 per year
Deputy Mayor	3,821.85 per year
Committee Person	3,821.85 per year
Township Clerk	63,278.00 per year
Election Official	366.00 per election
Deputy Clerk	13.11 per hour

Office Clerk	13.11 per hour
CFO	29,355.00 per year
Collector	20,808.00 per year
Tax Assessor	16,691.00 per year
Public Works Foreman	32.69 per hour
Public Works Senior Laborer	21.65 per hour
Public Works Laborer	14.16 per hour
Public Works Temporary Laborer	10.00 per hour
Equipment Operator	25.76 per hour
Zoning Officer	3,664.00 per year
Land Use Board Secretary	23.68 per hour
Board of Health Member	134.00 per year
Municipal Building Custodian	16.09 per hour
Emergency Management Coor.	1,796.00 per year
Animal Control Officer	5,000.00 per year
Animal Control Deputy	40.00 per call
Lake Director	90.00 per day
Assistant Lake Director	80.00 per day
Lifeguards	9.70 per hour
Concession Stand Operator	9.70 per hour
Recycling Coordinator	66.65 per month
Crossing Guard (3 Yrs. Plus)	10.31 per hour
Crossing Guard (2 Yrs.)	9.38 per hour
Crossing Guard (1 Year)	7.54 per hour
Special Meetings	145.00 per mtng

Section II All salaries above shall be retroactive to January 1, 2016.

Section III Any resolution or part of resolution inconsistent herewith is hereby repealed.

RESOLUTION 2016-29

Refund of Overpayment

WHEREAS, on January 15, 2016, the Township of Oxford received a payment for subsequent taxes for a lien on Block 38 Lot 22C0079 in the amount of \$1169.91, and

WHEREAS, the tax lien number 2015-016 has been redeemed, and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey that the Finance Officer is hereby authorized to

refund \$1169.91 to US Bank Cust- Blue Virgo Capital. for overpayment of a subsequent tax lien payment.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt **Resolution 2016-27, Resolution 2016-28** and **Resolution 2016-29.**

RESOLUTION 2016-30

DEDICATION BY RIDER

SNOW REMOVAL TRUST

Requesting approval of the Director of Local Government Services to Establish a Dedicated Trust by Rider for Snow Removal Reserve Trust Funds Pursuant to PL2001, c.138 and NJS 40A: 4-62.1

WHEREAS, permission is required of the Director of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS (PL2001, c.138 and NJS 40A: 4-62.1 allows Municipalities to receive amounts for costs incurred for snow removal trust fees and

WHEREAS, N.J.S.A 40A:4-39 provides that the Director of Local Government Services may approve expenditures of monies by dedication by rider,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Committee of Oxford Township, County of Warren, State of New Jersey as follows:

1. The Mayor and Committee hereby request permission of the Director of Local Government Services to pay expenditures for snow removal expenses and fees as per PL2001, c.138 and NJS 40A: 4-62.1
2. The Municipal Clerk of Oxford Township is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

On motion by Mr. Nyland, seconded by Mayor Pasquini and passed unanimously on roll call vote to adopt **Resolution 2016-30**.

Oxford Township Monthly Department Reports:

Dept. of Public Works:

- No Report Given

Emergency Squad:

- Ice Rescue Drill at Merrill Creek-February 20th
- Seven Emergency Calls on February 16th

911 Coordinator:

- No Report Given

Office of Emergency Management:

- No Report Given

Police Department:

- Link to Google Map and Crime Map on Washington Police Website
- Read January 2016 Statistic

WASHINGTON TOWNSHIP
POLICE DEPARTMENT

2016

MONTHLY REPORT

ACTIVITY	JANUARY
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POLICE DISPATCHED INCIDENTS	1,657
TOTAL CRIMINAL INVESTIGATIONS	TOWNSHIP = 27
	BOROUGH = 40
	OXFORD = 8
TOTAL CRIMINAL ARREST	TOWNSHIP = 23
	BOROUGH = 14
	OXFORD = 1
TOTAL MOTOR VEHICLE CRASHES	TOWNSHIP = 20
	BOROUGH = 13
	OXFORD = 3
MOTOR VEHICLE STOPS/COMPLAINTS	502
MOTOR VEHICLE SUMMONS	TOWNSHIP = 73
	BOROUGH = 113
	OXFORD = 12
CRIMES TO ANOTHER'S PROPERTY	43
CDS /ALCOHOL INCIDENTS	56
DOMESTIC/FAMILY ISSUES	71

ALARMS	54
EMS/FIRE CALL	155
OTHER TYPES	740

**ALSO SEE OUR INTERACTIVE CRIME MAP LOCATED ON OUR FACEBOOK PAGE
OR ON OUR POLICE DEPARTMENT'S WEBSITE**

Volunteer Fire Company:

- 18 Fire Calls This Year
- Chimney Fire in White Township last Saturday
- April 30th Casino Night to Benefit the Oxford School Archery Team
- Changed By-Laws for Old/New Members
- Need Additional Members

Central School:

- Thank You to OVFD for Planning a Casino Night
- Family Fun Night Event on Friday, March 11-Free Roller Skating @ Villa Roller Rink-4:30 -6:30
- March 23rd, OYA and OCS Faculty-Annual Basketball Game

Young At Heart:

- Meetings, Second and Fourth Tuesday of Each Month
- Speaker Lucy Gerry to speak on "Parents Living With Children" February 23rd

Youth Association:

- Baseball and Softball Sign-ups
- March 11th -7th/8th Grade Girls Basketball Play-Off Game@ Warren Hills High School

Community Day Committee:

- No Report Given

Library:

- No Report Given

New Business:

On motion by Mayor Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to approve and sign the Warren County Mosquito Extermination Commission Aerial contract.

The Committee discussed allowing hunting off of Kaufman Road, the Coachlite property.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to compile an RFP and to bid out hunting rights on Block 2, Lot 18 & 19, Kaufman Road.

RESOLUTION 2016 -31

**RESOLUTION TO THE TOWNSHIP OF OXFORD,
COUNTY OF WARREN, STATE OF NEW JERSEY
AUTHORIZING A PAYMENT PLAN FOR
BACK TAXES ON BLOCK 2, LOT 15,**

WHEREAS, the failure to pay property taxes places an additional burden on the taxpayers of Oxford Township; and

WHEREAS, the Township Committee has made it a priority to collect past due property taxes

WHEREAS, there is a substantial amount of outstanding taxes due and owing on the above captioned lot and block; and

WHEREAS, pursuant to N.J.S.A. 54:5-19, the Township has come to an agreement for payment of the outstanding \$67,000.00; and

WHEREAS, the property owner has agreed to make two payments; the first in the amount of \$33,500.00 shall be due by on or before February 19, 2016, and the second payment in the amount of \$33,500.00 will be due by on or before December 19, 2016; and

WHEREAS, if the payments are not received as and when due, the Township Committee may seek the full amount due plus penalties and interest;

NOW, THEREFORE, BE IT RESOLVED, by the Oxford Township Committee that the above tax payment plan shall be accepted pursuant to N.J.S.A. 54:5-19 with the first payment in the amount of \$33,500.00 being due by on or before February 19, 2016, and the second payment of \$33,500.00 being due by on or before December 19, 2016.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt **Resolution 2016-31**.

The Township has been offered a \$20,000.00 grant from NJ Future, to work with community representation to develop a strategy for revitalizing Oxford Township's downtown area.

On motion by Mr. Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to accept and sign the Letter of Agreement from NJ Future.

Mayor Pasquini reported on the two quotes, he received from Computer Images Web, LLC-\$2,750.00 and Boulevard Group, Inc.-\$4,000.00 to do the web design on the Township's website. The Committee will review the quotes and discuss at the March 16th meeting.

Mr. Ryan informed the public that at the Budget Meeting on February 8th, \$200,000.00 was deducted from the 2016 Budget in order to keep property taxes low.

Committee Reports:

The Committee discussed giving deductions to all volunteers that are active members of the Oxford Emergency Squad and Fire Department. The Committee will review and discuss at a later date what deductions will be offered.

Engineer's Report:

Mr. Finelli reported on the Buckley Avenue project. The project is completed except for the guardrails. Mr. Finelli stated that he was promised that this week everything will be completed and if the guardrails are NOT completed this week, he will hire another company.

Mr. Finelli said that he received an OPRA request from Keven Ziegler, Senior Project Manager from Brennan Environmental asking to review his files on Oxwall. Mr. Ziegler is going to Mr. Finelli's office and to the Municipal Building to look at the files next week.

Mr. Finelli stated the timeline for Brennan Environmental to conduct a site investigation on the Oxwall property:

- March-Reports Submitted
- April-Fieldwork to begin
- May-Project Completed

Mr. Finelli will give bi-weekly updates to the Committee on this project.

Mr. Finelli reported that a letter was received from NJDEP on the Oxford Furnace Dam. NJDEP stated that the dam is in poor condition because the berm was not raised.

Mr. Finelli stated that in the spring, the Department of Public Works will bring in dirt and seed and complete the project.

Attorney's Report:

Mr. Lavery stated that he is waiting for the tax abatement paperwork from Oxford Textile before submitting to the Township Committee for their approval.

Mr. Lavery informed the Committee that he is finishing the paperwork on the 15 foreclosure properties. He stated that two out of fifteen owes over \$100,000.00 in back taxes.

On motion by Mayor Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to pay all bills presented to the Township Committee for signature at the meeting.

Public Comment:

Mrs. Hissim questioned if there is hunting at Oxford Furnace Lake. The Committee answered no.

Mrs. Hissim stated that Township roads were plowed and in good shape after the snowstorm but County roads were bad.

A resident stated that he has lived in Oxford for 41 years and he received his tax appraisal figure for his house and his taxes went up 6 ½ %.

Mayor Pasquini explained that the tax bill is divided into several categories:

- Open Space
- Library
- School
- County
- Municipal

The Mayor stated that the municipal portion of each resident's tax bill is only 13%.

Mr. Ronkowitz thanked the Committee for including the Young at Heart in the 2016 budget.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adjourn the meeting at 7:55 PM.

Sheila L. Oberly, RMC

