

TOWNSHIP MEETING

JULY 20, 2016

The regularly scheduled meeting of the Mayor and Committee of the Township of Oxford was held on July 20, 2016 in the Township Municipal Building, at 11 Green Street, Oxford, New Jersey.

In attendance were Marc Pasquini, Robert Nyland, Bill Ryan, Michael Lavery, and Sheila L. Oberly. Michael Finelli was absent.

The flag salute was recited.

Mayor Pasquini called the meeting to order at 7:03PM.

Mayor Pasquini asked for a moment of silence in memory of the police officers killed in Dallas.

Mayor Pasquini introduced Dennis Riley, Chief of Independence Police Department. Chief Riley gave a presentation on a new public safety program offered by BAE Systems. The Geospatial Exploration Products (GXP) business provides licenses software capabilities and geospatial technology. GXP commercial software provides customers with comprehensive image and video analysis, data management and geospatial production capabilities.

In the fast-paced world of public safety operations, maintaining geospatial awareness of personnel and equipment on the ground is critical to operational success and the safety of those involved in the operation. BAE Systems' GXP solutions provide a streamlined workflow that enables responders to hit the ground running and coordinate for maximum efficiency and speed when executing public safety operations.

Find:

- Quickly find imagery of an area

Analysis:

- Use powerful, highly accurate analysis tools to exploit the imagery and plan of action

Disseminate:

- Easily publish and disseminate reports for shared situational awareness in the field

GXP desktop software enables users to create a Common Response Graphic (CRG) that allows responders to systematically operate in a large geographic area while clearly communicating relevant information back to the command staff.

Overlay Essential Information

- Label Buildings and Parking Lots with Numbers
- Label Street Names
- Designate an Operational Perimeter
- Stage Resources
- Depict Assignments such as Sniper Placement, K-9, Bomb Squad, Road Blocks and more
- Ground Truth Circles Depicting the Effective Range of Specific Apparatus or Assignments
- National Incident Management System (NIMS) and Incident Command System (ICS) Compliant Symbolology
- Annotate Detailed Air Operation Plans such as Approach Angles and Landing Zones
- Overlay Blueprints with Color Coded Hallways
- Provide Detailed Terrain Information such as Contours, Slope, and Terrain Aspect
- Indicate Preplanned Major Events such as Concerts, Sporting Events, Marathons and More
- Overlay Pictures of Wanted Suspects for use while Serving Warrants

Chief Riley stated that the software for this program would cost \$55,000.00 with a big portion of the cost paid by the prosecutor's office and approximately \$1,200.00 paid by each of the twenty-one municipalities. The maintenance cost is \$15,000.00 per year and that cost would be covered by each of the schools in Warren County-25 Schools @ \$600.00 per year.

Chief Riley said there are a lot of benefits to this program, can be there in any emergency, create a map on live time, program potential is endless, and has a lot of capabilities. He also stated that this program is used by the military and is very secure.

The Committee thanked Chief Riley for his presentation.

Meeting Minutes:

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to approve the June 15, 2016 meeting minutes.

Ordinances:

ORDINANCE 2016-06

ORDINANCE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 118, "ANIMALS," SUBCHAPTER 118-3, "APPLICATION FOR LICENSE AND TAG; EXEMPTION" OF THE CODE OF THE TOWNSHIP OF OXFORD TO INCREASE THE LATE FEE FOR DOG LICENSES FROM \$4.00 TO \$6.00.

WHEREAS, the Township Committee of the Township of Oxford wishes to amend Chapter 118, "Animals." Subchapter 118-3, "Application for license and tag; exemption" of the Code of the Township of Oxford to increase the late fee for dog licenses between February 1 to April 30 from \$4.00 to \$6.00.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey that Subchapter 118-3, "Application for license and tag; exemption" of Chapter 118, "Animals" is hereby amended as follows:

Section 1

§118-3

B. Late fees.

[Amended 12-15-2004 by Ord. No. 2004-15]

- (1) All dogs are required to be licensed in the Township of Oxford in the month of January.
- (2) Late Fees will be charged after January 31.
 - (a) February 1 to April 30: \$6 late fee.

- (b) May 1 to August 31: \$10 late fee.
- (c) September 1 to December 31: \$25 late fee.

Section 2

Should any part or parts of this Ordinance be held to be invalid by any competent court of law, such invalidity shall only affect the part or parts held to be invalid, and all other parts shall remain in effect.

Section 3

Severability: The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 4

Repealer: Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 8

Effective Date: This Ordinance shall take effect upon its passage and publication as required by law.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt on first reading, **Ordinance 2016-06**. Second reading, public hearing will be held on August 17, 2016 at 7:00 PM in the Oxford Township Municipal Building, 11 Green Street, Oxford, NJ.

Resolutions:

RESOLUTION 2016-58

WHEREAS, N.J.S.A.40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and,

WHEREAS, N.J.A.C.5:30-7 was adopted by the Local Finance Board on February 11, 1997; and,

WHEREAS, pursuant to N.J.A.C.5:30-7.2 thru 7.5 the Township of Oxford has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township of Oxford meets the necessary conditions to participate in the program for the 2016 budget year, so now therefore,

BE IT RESOLVED, by the Township Committee of the Township of Oxford that in accordance with N.J.A.C.5:30-7.6a & b, and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A.40A:45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement and content as required by the Local Budget Law and N.J.A.C.5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated;
 - b. Items of appropriation are properly set forth;
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A.40A:4-5, shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

RESOLUTION 2016-59

**A RESOLUTION OF THE TOWNSHIP OF OXFORD,
COUNTY OF WARREN, STATE OF NEW JERSEY,
AUTHORIZING THE SALE OF A 2005 INTERNATIONAL
GARBAGE TRUCK VIN NO. 1HTWCAAR85J034079 AND
2000 FORD F-450, MASON DUMP VIN NO.
1FDXF47F3YEE06797**

WHEREAS, the Township of Oxford has a 2005 International Garbage Truck Vin No. 1HTWCAAR85J034079 and a 2000 Ford F-450, Mason Dump Vin No. **1FDXF47F3YEE06797** that the Township Committee has determined is no longer needed for public purposes; and

WHEREAS, the Township Committee has requested the sale of this property; and

WHEREAS, N.J.S.A. 40A:11-36 requires that all such personal property be sold at a public sale to the highest bidder, by sealed bids.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, Warren County, New Jersey, as follows:

1. The above-referenced 2005 International Garbage Truck, Vin No. 1HTWCAAR85J034079 and 2000 Ford F-450, Mason Dump Vin No. 1FDXF47F3YEE06797 is hereby declared to be no longer needed for public purposes; and
2. The Township is hereby authorized and directed to advertise a public sale of said surplus property to be held on (No Date has been Set) at the Oxford Township Municipal Building; and
3. The Township reserves the right to reject any and all bids if it determines that such rejection is in the public interest; and
4. Said sale shall be conducted in the manner of a Sealed Bid and in accordance with the procedures and conditions as announced by the Township Clerk.

RESOLUTION 2016-60

**A RESOLUTION OF THE TOWNSHIP OF OXFORD,
COUNTY OF WARREN, STATE OF NEW JERSEY,
AUTHORIZING IN REM FORECLOSURE PROCEEDINGS**

WHEREAS, the Township of Oxford holds Tax Certificates more specifically set forth in the annexed Tax Foreclosure List, which pertains to properties within Oxford Township; and

WHEREAS, the Township Committee of Oxford Township has determined that said Tax Certificates shall be foreclosed by summary proceedings in rem.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Oxford Township, Warren County, New Jersey, as follows:

That the Tax Certificates, as shown on the annexed Tax Foreclosure List, now held by the Township of Oxford be foreclosed by summary process In Rem as described in N.J.S.A. 54:5-104.29, et. seq., as amended, and pursuant to the Rules of Civil Practice of the Superior Court of New Jersey.

RESOLUTION 2016-61

**A RESOLUTION OF THE TOWNSHIP OF OXFORD,
COUNTY OF WARREN, STATE OF NEW JERSEY,
AUTHORIZING IN REM FORECLOSURE PROCEEDINGS**

WHEREAS, the Township of Oxford holds Tax Certificates more specifically set forth in the annexed Tax Foreclosure List, which pertains to properties within Oxford Township; and

WHEREAS, the Township Committee of Oxford Township has determined that said Tax Certificates shall be foreclosed by summary proceedings in rem.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Oxford Township, Warren County, New Jersey, as follows:

That the Tax Certificates, as shown on the annexed Tax Foreclosure List, now held by the Township of Oxford be foreclosed by summary process In Rem as described in N.J.S.A. 54:5-104.29, et. seq., as amended, and pursuant to the Rules of Civil Practice of the Superior Court of New Jersey.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt **Resolution 2016-58**, **Resolution 2016-59**, **Resolution 2016-60** and **Resolution 2016-61**.

Oxford Township Monthly Department Reports:

Department of Public Works:

- Weekly Garbage pick-up
- Bi-monthly Re-cycling pick-up
- Weekly Mowing of all Township Properties
- Mowed all shoulders of Township Roads (z-turn mowers and weed whackers)
- Mowed Oxford Furnace Lake Dam
- Weekly York Raking of the Oxford Furnace Beach Sand
- Order Supplies for Clean Communities Grant
- Stock Concession Stand at Lake

- Normal Maintenance on Pump Station in Spring Meadows
- Replace Auto Dialer at Spring Meadows Pump Station
- Vacuum Spring Meadows Pump Station of Debris to base of wet well
- Replace floats at Spring Meadows Pump Station
- Replace STOP signs throughout Township
- Spray all guide rail throughout town
- Treat Lake for weeds and have entire Lake evaluated for full treatment
- Complete and send Winter Storm Jonas report to FEMA (\$28k)
- Mow and Remove trees in both retention basins in Spring Meadows
- Clean up debris from micro burst at Oxford Furnace Lake
- Working with insurance company for payment of damage at Lake

Items for consideration:

- Removal and replace trees along Wall Street est. \$10k
- Mulch playground in Spring Meadows est. \$500
- Purchase sweeper for skid steer- estimate 8k (Clean Communities money)

Emergency Squad:

- 444 Calls in 2016
- Driving New Squad Vehicle
- Saturday Water Rescue at Mountain Lake
- Will Set up Date for Water Rescue at Oxford Furnace Lake with Belvidere EMS
- Committee Giving a desk to the Emergency Squad

911 Coordinator:

- No Report Given

Office of Emergency Management:

- No Report Given

Police Department:

- Lt. Kaufman thanked OVFD, DPW and Emergency Squad for great job during the recent thunderstorm
- Read the June Statistics

WASHINGTON TOWNSHIP
POLICE DEPARTMENT

2016

MONTHLY REPORT

ACTIVITY	JUNE
POLICE DISPATCHED INCIDENTS	2,101
TOTAL CRIMINAL INVESTIGATIONS	TOWNSHIP = 63
	BOROUGH = 62
	OXFORD = 10
TOTAL CRIMINAL ARREST	TOWNSHIP = 22
	BOROUGH = 19
	OXFORD = 0
TOTAL MOTOR VEHICLE CRASHES	TOWNSHIP = 19
	BOROUGH = 16
	OXFORD = 3
MOTOR VEHICLE STOPS/COMPLAINTS	653

MOTOR VEHICLE SUMMONS	TOWNSHIP = 75
	BOROUGH = 96
	OXFORD = 20
CRIMES TO ANOTHER'S PROPERTY	61
CDS /ALCOHOL INCIDENTS	68
DOMESTIC/FAMILY ISSUES	71
ALARMS	44
EMS/FIRE CALL	155
OTHER TYPES	1,011

**ALSO SEE OUR INTERACTIVE CRIME MAP LOCATED ON OUR FACEBOOK PAGE
OR ON OUR POLICE DEPARTMENT'S WEBSITE**

Volunteer Fire Department:

- New Used Fire Truck back in service
- Mutual Aid with Belvidere Fire Department
- In June-Several Calls in Oxford Township

Central School:

- National Night Out-August 2nd 6:00 – 9:00 PM @ Meadow Breeze Park-No Rain date
- Work started on the 911 System for entire school, just hit button to connect
- Meeting on August 18th to Approve the GPX Program

Young At Heart:

- Trip to Lake Wallenpaupack-Very Nice
- Tea Party at Twenty Belvidere on July 24th

Youth Association:

- No Report Given

Community Day Committee:

- August 13th Community Day from 11:00 am to 5:00 pm
- Taking Sponsorships and Assigning Vendor Spots
- New Dog Grooming Shop opening soon at 28 Wall Street

Library:

- No Report Given

New Business:

Kimberly O’Rear submitted a letter to the Committee, stating that she recently purchased a home at 68 Shippen Ridge, which was a short sale. At her closing, she was forced by the bank to pay the initial sewer lien and the entire amount of interest. Ms. O’Rear asked the Committee if it would be possible to remove the interest amount of \$2,039.43.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to waive the interest on the sewer lien, in the amount of \$2,039.43.

On motion by Mr. Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to change the personnel policy, under “Reimbursement for Travel and Expense Policy” to include “Employees will be reimbursed for tolls, parking, meals, etc.” while attending a meeting/conference that is work related.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to appoint Karen Murphy to the Alternate 1 position on the Land Use Board for 2016.

The Committee received a letter from White Township asking if Oxford Township would be interested in a Shared Service Agreement for the Municipal Court in 2017.

The Committee stated that they are interested and will research the possibility of a Shared Service Court Agreement.

Mr. Nyland stated that he met with Tom Cicerelle, Chief of Washington Township Police and Lou Accetturo to discuss building a shooting range for Washington Police to use. If Oxford

offers a shooting range to WTPD, there would be an agreement to reduce our yearly fee to Washington Township for police coverage.

Mr. Nyland is looking at some possibilities: the range would not be close to anyone; little cost to the Township to build, and the officers would not have to travel out of town to other shooting ranges to practice.

George Vallone, Developer and Nick Guariello from Oxford Textile, attended the meeting. Mr. Vallone gave a synopsis of the redevelopment and the tax abatement for Oxford Textile. Mr. Vallone stated that the Township received a Fiscal Impact Analysis from Todd Poole on the Oxford Textile redevelopment. Mr., Poole recommended against the redevelopment and tax abatement, he stated it would cost the Township too much money.

Mr. Vallone stated that Mr. Poole made mistakes and used different figures than Mr. Vallone and said that Mr. Poole's report was wrong.

Mayor Pasquini, Mr. Vallone and Mr. Poole will meet to discuss the report that was submitted to the Township Committee to explain the numbers.

Mr. Accetturo met with Gene Weber from Finelli's office to discuss the work that is required on the dam at Oxford Furnace Lake. Mr. Weber and Mr. Accetturo agreed that Mr. Accetturo will change the elevations and most of the work will be performed by the Department of Public Works. Mr. Accetturo will call Mr. Finelli to ask what the engineering cost will be and will start the work on Wednesday, August 3rd and be completed by Friday, August 5th.

Mayor Pasquini announced that the grant for Pequest Road has been put on hold by NJDOT, until further notice.

Attorney's Report:

Mr. Lavery stated that he has not heard back from Warren County about the salt shed or the process of being exempt from the County Library tax.

Mr. Lavery gave a brief description on the Shawn Hopkins lawsuit. He stated that Mr. Hopkins has sent an OPRA request to all the Clerks in Warren County asking for the current Tax Assessment CAMA data that matches the certified tax lists of 2016 and has requested it in a digital (non-PDF) computerized format.

Mr. Lavery stated that Mr. Hopkins is trying to get the software for this program from Vital in order to make his own program and then offer his program to all the Townships to be used in the Tax Assessor's office.

Mr. Lavery said that the In Rem foreclosures are almost complete and at the August meeting the amended properties will have final judgments.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to pay all the bills that were approved at the meeting.

Mayor Pasquini stated that 18% of residents are not paying their garbage bill. Last week 84 letters were mailed to homeowners stating that if their bill is not paid, the DPW will not be picking up their garbage and a lien will be placed on their home. The DPW will be putting stickers on the cans stating why their garbage was not picked up-non-payment; container exceeds 60lb/30 gallon limit, etc.

On motion by Mr. Nyland, seconded by Mr., Ryan and passed unanimously on roll call vote to stop collection for anyone for non-payment or for homeowners that is paying on time and stops paying, the total amount will then be due before garbage pickup will resume.

Public Comment:

Ms. Hooper asked if garbage piles up, would the homeowner be fined. The Committee answered yes, as per the Township ordinance.

Ms. Mulligan stated that the trees downtown on Wall Street are pulling the electric wires down and something has to be done now not later.

Mr. Nyland announced that the Community Day Committee is stepping down after this year and will need new people to volunteer to organize, plan, get sponsorship and find money to run the festivities in 2017.

Mr. Nyland stated that the current Community Day Committee has done a tremendous job for the past few years and the Township would like to thank everyone very much for their hard work.

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed is: Contractual, Shared Services and Personnel.

It is anticipated at this time that the above stated subject matter will be made public at the conclusion of the litigation.

The motion carried with the following roll call vote.

On motion by Mayor Pasquini and seconded by Mr. Nyland and passed on roll call vote to enter into Executive Session at 8:35 PM.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to enter into open session at 9:17 PM.

On motion by Mayor Pasquini, seconded by Mr. Ryan and passed unanimously on roll call vote to adjourn the meeting at 9:20PM.

Sheila L. Oberly, RMC

