

TOWNSHIP MEETING

JUNE 15, 2016

The regularly scheduled meeting of the Mayor and Committee of the Township of Oxford was held on June 15, 2016 in the Township Municipal Building, at 11 Green Street, Oxford, New Jersey.

In attendance were Marc Pasquini, Robert Nyland, Bill Ryan, Michael Lavery, Michael Finelli and Sheila L. Oberly.

The flag salute was recited.

Mayor Pasquini called the meeting to order at 7:00PM.

Meeting Minutes:

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to approve the May 18, 2016 meeting minutes.

Todd Poole, Consultant from 4ward Planning, Inc., attended the meeting and presented his recommendations on the Fiscal Impact and Payment-in-lieu-of-taxes (PILOT) analysis for the Oxford Textile project.

4ward Planning Inc., retained by the Township of Oxford, performed a fiscal impact analysis on the proposed development in the township, which is to include 325 single-family residential townhouses and 10,000 square feet of retail space.

Mr. Poole stated that he looked at the revenue side of the project; in the first year, projected 1.8 million; the service cost for school age children and municipal services would cost 2.3 million based on current tax rate, which equates to a ½ million deficient. The PILOT program would provide less revenue to the municipality.

His recommendation based on his findings, recommends Oxford Township reject Oxford Development Urban Renewal, LLC's (Oxford Development) request for a long term tax exemption (PILOT) agreement unless and until Oxford Development can present a development program which demonstrates a net positive fiscal impact to Oxford Township and local school district.

The Committee thanked Mr. Poole for attending the meeting.

Ordinances:

Ordinance 2016-05 Dog Licensing was read by title on second reading and opened for public comments. There being no public comments, the comment period was closed

On motion by Mayor Pasquini, seconded by Mr. Ryan and passed unanimously on roll call vote to adopt **Ordinance 2016-05**.

Resolutions:

RESOLUTION 2016-53

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of

New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Oxford Township Committee of the Township of Oxford, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

RESOLUTION 2016-54

A RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF WASHINGTON FOR POLICE SERVICES

WHEREAS, the Township of Oxford is engaged in a shared services agreement with the Township of Washington to provide police services; and

WHEREAS, the Township of Oxford wishes to continue its agreement with Washington Township to provide police services; and

WHEREAS, the Township of Oxford believes it is in the best interests of the taxpayers of Oxford to continue this relationship with Washington Township;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is authorized to execute the shared services agreement with the Township of Washington for police services.

RESOLUTION 2015-55

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF OXFORD APPROVING LIQUOR
LICENSES FOR THE PERIOD OF JULY 1, 2016 TO
JUNE 30, 2017 FOR THE FOLLOWING LICENSES**

WHEREAS, the liquor licenses noted below require approval for the period July 1, 2016 to June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford that the following liquor licenses be and hereby are approved for the period July 1, 2016 to June 30, 2017.

<u>License No.</u>	<u>Licenses</u>	<u>Type of Licenses</u>
2117-33-002-006	Top of Green, Inc.	Plenary Retail Consumption
2117-44-004-007	Mountain Fine Wines & Liquors	Plenary Retail Distribution
2117-31-006-002	Oxford Volunteer Fire Co.	Club License
2117-33-003-004	Kathryn Occhipinti	Plenary Retail Consumption

RESOLUTION 2016-56

Duplicate Tax Sale Certificates

WHEREAS, the Township of Oxford sold Tax Sale Certificate to the Township of Oxford on the dates listed below; and

WHEREAS, the original Tax Sale Certificates listed below are lost and cannot be located;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Township of Oxford that the Tax Collector is hereby authorized and directed to create duplicate tax sale certificates per N.J.S.A. 54:5-5-52.1

Block	Lot	Property Location	Certificate No.	issue date
33	4.03	Axford Avenue	2014-026	12-9-14
33	4.02	Foundry Street	2014-025	12-9-14
33	4	115 Axford Avenue	2015-027	8-21-15
42	9	41 Axford Avenue	2014-044	12-9-14
32	5	370 Route 31	2014-023	12-9-14
42	5	20 Wall Street	2014-043	12-9-14

RESOLUTION 2016-57

Redeemed Liens

WHEREAS, several real property tax payers have redeemed liens held against their property taxes and;

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners;

NOW, THEREFORE BE IT RESOLVED that the Township Committee, of the Township of Oxford, County of Warren, State of New Jersey, hereby authorizes the Certified Finance Officer to release the amount specified to the lienholders listed below.

Block	Lot	H/O	Redemption	Premium	Lienholder
20	3	Becker	\$18595.88	\$38600.00	FWDSL

On motion by Mr. Ryan, seconded by Mayor Pasquini and passed unanimously on roll call vote to approve **Resolution 2016-53 to Resolution 2106-57.**

Oxford Township Monthly Reports:

Department of Public Works:

- No Report Given

Emergency Squad:

- Siren has been broken since April
- Boat Regatta postponed until June, 2017

911 Coordinator:

- No Report Given

Office of Emergency Management:

- No Report Given

Police:

- Speed Traps on Route 31
- Bob Nyland will reach out to NJ State Police-Lots of Trucks going up Belvidere Avenue at 4AM

Fire Department:

- No Report Given

Oxford School:

- No Report Given

Young At Heart:

- Fourth Tuesday of June, July, August-Meeting at Oxford Furnace Lake

Youth Association:

- Elections of Officers
- Becky Roberts-President
- Mike Miller-Vice President
- Janice Duffy-Treasurer
- Gina DeMayo-Recording Secretary
- Vincent Ravo-Corresponding Secretary

Community Day Committee:

- August 13, 2016 Community Day

Library:

- Eugene Bisanti, President
- Mr. Bisanti distributed pictures of the deteriorating foundation of the Oxford Library
- Meetings-Saturdays 10:00 am -2:00pm at Oxford Library
- Board Meeting-July 20th at 6:00 PM

- 95th Anniversary Tea-August 21st from 2:00 pm to 4:00 pm

New Business:

Mayor Pasquini stated that Asia Calabrese, Alternate I member on the Land Use Board has not attended the last three meetings. He has reached out to her and has had no response.

On motion by Mayor Pasquini, seconded by Mr. Ryan and passed unanimously on roll call vote to remove her from the Alternate I position on the Land Use Board.

Mayor asked if anyone would be interested in volunteering for the position, to let him know by July 20th.

Mr. Ryan read the Corrective Action Plan and the Committee signed the group affidavit.

Mr. Ryan made a motion to all department heads, asking them to submit to him by September 21st, a fixed asset inventory to keep on file in the municipal building, seconded by Mayor Pasquini and passed unanimously on roll call vote.

Attorney's Report:

Mr. Lavery explained the Municipal Shared Service Defense Agreement for Vicinage 13, including Somerset, Hunterdon and Warren Counties.

Mr. Lavery stated that each township in these three counties is distributing \$1,500.00 to be a member of the Vicinage 13 Municipal Group, and to retain Jeffrey Surenian and Associates, LLC to file a Declaratory Judgment Action in accordance with In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing.

On motion by Mr. Ryan, seconded by Mayor Pasquini and passed unanimously on roll call vote to sign the Municipal Shared Service Defense Agreement and to authorize Dawn Stanchina, CFO to write a check for \$1,500.00 and to take it out of the legal line item in the 2016 budget.

Mayor Pasquini sent an e-mail to Warren County asking if during business hours, a sign could be placed on Wall Street, stating "No Turn on Red." Warren County stated that they will also work with Oxford to try to reduce the speed coming down hill from Belvidere Avenue onto Wall Street to Route 31.

The family of Leonard Becker asked the Committee if a plaque could be erected at the lake, honoring him. The Committee will review the request.

Engineer's Report:

Mr. Finelli gave an update on the Oxford Furnace Dam.

Every two years, a regular inspection is required by the State of New Jersey. Mr. Finelli estimated as per the inspection checklist, it would require him to spend a half day at the lake with a cost of \$2,500.00.

Lou Accetturo, DPW has the materials, (straw and seed) to finish the dam, with minimal cost to the Township, all the labor will be done by the Department of Public Works.

Mr. Finelli stated that he would have all the costs and figures at the July 20th Township meeting.

Mr. Finelli informed the Committee that the Buckley Avenue project has been completed and accepted by NJDOT and the check should be coming any day.

Mr. Finelli stated that the Township has been selected to receive funding from NJDOT 2016 Municipal Aid Program for resurfacing Pequest Road Section 1 in the amount of \$120,000.

Mr. Finelli presented to the Committee a budget estimate for the entire project which includes both construction costs and soft costs (engineering, inspection, NJDOT grant administration, pavement testing, etc.) associated with Pequest Road Resurfacing. (0.8 miles from Route 31 east on Pequest Road.)

He presented two options for the Committee's consideration. This amount would be unreimbursed through the Grant:

- Option 1-\$36,825-paving 0.8 miles of Pequest Road
- Option 2-\$18,006-paving approximately 0.7 miles

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to approve Mr. Finelli to begin the NJDOT Pequest Road project using option 2.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to waive the interest in the amount on \$137.93 on Block 32, Lot 37-Ron Nussbaum's sewer bill.

Darren Muso and Dana McGuire will set up a meeting to discuss putting up a new "Welcome to Oxford" sign on Route 31 North. Anyone that is interested in helping, please call Darren Muso.

On motion by Mr. Nyland, seconded by Mayor Pasquini and passed unanimously on roll call vote to pay all the approved bills.

Mr. Ryan stated that he has met with Kevin Murray, Clean Communities Coordinator to discuss the Clean Community Grant. The money from the Clean Community grant will be used for

supplies- garbage bags for recycling, trash bags, etc. Groups may request to do roadside clean-up as a fundraiser for their organizations, paid by this grant, please call Kevin Murray.

On motion by Mr. Ryan, seconded by Mayor Pasquini and passed unanimously on roll call vote to have all department heads sign payment vouchers, with receipts attached before Committee approval.

Public Comment:

Joan Mulligan stated that the downstairs needs to be addressed, the last time Young at Heart had their meeting the room was dirty.

Peg Hissim stated that there should be a police officer in Oxford School during school hours.

Mr. Ryan and Mr. Magnuson attended a meeting with Senator Doherty in reference to the Fair School Funding bill. This is a comparison with Asbury Park:

	<u>OXFORD TWSP</u>	<u>ASBURY PARK</u>
Population	2,500	15,900
Income Tax Liability	\$1,900,000	\$ 5,600,000
Liability/Person	\$ 760	\$ 352
Total Students	86	1,919
FY14/15 School Aid	\$ 481,342	\$55,407,010
Aid/Student	\$ 5,597	28,873

Contribution to Income Tax Fund

$\$760/\$352=2.16$. Average Oxford Township resident contributes over 2 times as much to the income tax fund. A 2:1 ratio

Receipt of School Aid

\$28,873/\$5,597=5.16. Every student in Asbury Park receives over 5 times as much in school funding. A 5:1 ratio

For every dollar spent to Trenton as income tax, Oxford receives \$.025 and Asbury Park receives \$9.89.

Oxford Township- \$ 481,342 / \$1,900,000 = \$.25
Asbury Park - \$55,407,010 / \$5,600,000 = \$9.89

Under the Fair School Funding (FSF) Program, for every dollar spent to Trenton, Oxford would receive \$0.47 and Asbury Park would receive \$3.56. Oxford would receive double the amount in school funding which would help the school budget and local property taxes.

Oxford Township \$ 892,508 / \$1,900,000 = \$.047
Asbury Park \$ 19,915,539 / \$5,600,000 = \$3.56

Under FSF Plan, Asbury Park would get back over 7 times more per \$1.00 contributed than Oxford Township.

*Sources: Department of Treasury, Department of Education, Office of Legislative Services

Mr. Ryan asked that everyone support Senator Doherty's Fair School Funding Bill.

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed is: Contractual and RFPs.

It is anticipated at this time that the above stated subject matter will be made public at the conclusion of the litigation.

The motion carried with the following roll call vote.

On motion by Mayor Pasquini and seconded by Mr. Nyland and passed on roll call vote to end public comment and enter into Executive Session at 9:15 PM.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to enter into open session at 9:45 PM.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adjourn the meeting at 9:55PM.

Sheila L. Oberly, RMC

