

## TOWNSHIP MEETING

**MARCH 16, 2016**

The regularly scheduled meeting of the Mayor and Committee of the Township of Oxford was held on March 16, 2016 in the Township Municipal Building, at 11 Green Street, Oxford, New Jersey.

In attendance were Marc Pasquini, Robert Nyland, Bill Ryan, Michael Lavery, Michael Finelli, and Sheila L. Oberly.

The flag salute was recited.

Mayor Pasquini called the meeting to order at 7:00 PM.

Kyle Meyers gave a presentation on his Eagle Scout project that he is doing at Oxford Lake. He stated that he is going to build a ceremonial bridge that can be used for recreational activities, weddings, etc.

The Committee thanked him for choosing Oxford Township to complete his Eagle Scout Project.

### **Meeting Minutes:**

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to approve the February 8<sup>th</sup> Budget and February 17, 2016 Township Committee meeting minutes.

### **Ordinances:**

**Ordinance 2016-02 Capital Improvement-Server Equipment and a Used Garbage Truck** was read by title on second reading and opened for public comments. Mr. Accetturo explained that the current garbage truck is over twelve years old, has over 11,000 hours which equates to 391,790 miles and has reached its life expectancy.

On motion by Mr. Ryan, seconded by Mayor Pasquini and passed unanimously on roll call vote to adopt **Ordinance 2016-02**.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to sign the agreement with Glen Gardner to purchase a used garbage truck for \$40,000.00.

**Resolutions:**

**RESOLUTION 2016-32**

**BUDGET TRANSFER**

**WHEREAS**, N.J.S.A. 40A:4-58 and 59 authorizes transfers from certain budget appropriations where it is expected that it will be insufficient, and

**WHEREAS**, it is reasonable expected that certain appropriations will not be sufficient for contemplated expenditures;

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer of Oxford Township, County of Warren, State of New Jersey, is hereby instructed to adjust the financial records in accordance with the provision of this Resolution:

**CURRENT FUND – APPROPRIATION RESERVES**

<b><u>Account:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
Streets and Road S&W	\$979.55	
Streets and Roads OE		\$121.66
Buildings and Grounds OE		\$587.34
Fire Hydrants		\$270.55
<hr/>		
<b>TOTALS</b>	<b>\$979.55</b>	<b>\$979.55</b>

**RESOLUTION 2016-33**

**RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN,  
STATE OF NEW JERSEY, CREATING AN ESCROW ACCOUNT FOR THE  
PAYMENT OF THE MUNICIPAL SPECIAL MASTER**

**WHEREAS**, the Court has ordered that the municipality hold and administer an Escrow Account for the payment of the Municipal Special Master appointed by the Court; and

**WHEREAS**, the Court has ordered that an initial deposit of \$5,000 be placed in this Escrow Account by the municipality which may be paid from the municipality’s affordable housing trust fund; and

**WHEREAS**, the Court has ordered that, where applicable, any interveners shall be required to submit to the municipality an initial deposit of \$2,000 to also be placed in the Escrow Account.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of the Township of Oxford, County of Warren, and State of New Jersey, as follows:

1. The Chief Financial Officer is hereby authorized to create an escrow account entitled, “Affordable Housing Municipal Special Master Escrow Account”
2. The Chief Financial Officer is authorized to make an initial deposit of \$5,000 into the Escrow Account no later than March 21, 2016.
3. The \$5,000 shall be paid from the municipality’s affordable housing trust fund, if available.
4. The municipal CFO shall be responsible for the administration of the Escrow Account and ensure that all invoices are paid within 30 days in accordance with the Court Order.

This Resolution shall take effect immediately.

**RESOLUTION 2016-34**

**RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY, CREATING AN ESCROW ACCOUNT FOR THE PAYMENT OF THE REGIONAL SPECIAL MASTER**

**WHEREAS**, the Court has ordered that the municipality hold and administer an Escrow Account for the payment of the Regional Special Master appointed by the Court; and

**WHEREAS**, the Court has ordered that an initial deposit of \$5,000 be placed in this Escrow Account by the municipality which may be paid from the municipality’s affordable housing trust fund.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of the Township of Oxford, County of Warren, and State of New Jersey, as follows:

1. The Chief Financial Officer is hereby authorized to create an escrow account entitled, “Affordable Housing Regional Special Master Escrow Account”

2. The Chief Financial Officer is authorized to make an initial deposit of \$5,000 into the Escrow Account no later than March 21, 2016.
3. The \$5,000 shall be paid from the municipality's affordable housing trust fund, if available.
4. The municipal CFO shall be responsible for the administration of the Escrow Account and ensure that all invoices are paid within 30 days in accordance with the Court Order.

This Resolution shall take effect immediately.

**RESOLUTION 2016-35**

**WHEREAS**, the 2016 Local Municipal Budget was introduced on the 18th day of February, 2016; and,

**WHEREAS**, during the fiscal year 2016 the Township of Oxford has been allocated a state grant for various programs in the amount of \$11,652.00.

**NOW, THEREFORE BE IT RESOLVED**, that petition be made herewith to the Director of the Division of Local Government Services that the 2016 Local Municipal Budget include a special item of revenue under the heading of "**Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Public and Private Revenues Offset with Appropriations:**"

<b>Clean Communities Program</b>	<b>\$ 6,489.00</b>
<b>Clean Communities Program-Prior Yr. Unapprop.</b>	<b>1,149.00</b>
<b>Municipal Alliance on Alcohol and Drug Abuse</b>	<b>3,733.00</b>
<b>Mun. Alliance on Alc. and Drug Abuse-PY Unapp.</b>	<b><u>281.00</u></b>
	<b><u>\$ 11,652.00</u></b>

**RESOLUTION 2016-36**

**WHEREAS**, the 2016 Local Municipal Budget was introduced on the 18th day of February, 2016; and,

**WHEREAS**, during the fiscal year 2016 the Township of Oxford will receive revenue for various other special items in the amount of \$453,549.00

**NOW, THEREFORE BE IT RESOLVED**, that petition be made herewith to the Director of the Division of Local Government Services that the 2016 Local

Municipal Budget include a special item of revenue under the heading of "**Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Other Special Items:**

<b>Solid Waste Collection Fee</b>	<b>\$175,000.00</b>
<b>Sewer Utility Surplus Anticipated</b>	<b>135,000.00</b>
<b>Energy From Refuse Facility - 2015 payment received 2016</b>	<b>48,549.00</b>
<b>Cell Tower Revenue</b>	<b><u>95,000.00</u></b>
	<b><u>\$ 453,549.00</u></b>

**RESOLUTION 2016-37**

**WHEREAS**, the provisions of C.63, P.L.1991 (The Supplemental Municipal Property Tax Relief Act) under Section 13 required municipalities whose school tax year is on a fiscal basis to defer twenty-five (25) per cent of the maximum allowable amount and anticipate it into their budget over a four (4) year period beginning in budget year 1991, and ending in budget year 1994 as additional Municipal surplus to offset the local property tax levy for local purposes; and,

**WHEREAS**, the provisions of C.63, P.L.1991 were amended in calendar year 1993 that changed the mandatory provision of the use of this deferred school tax to a permissive provision; and,

**WHEREAS**, the revised provisions for electing to utilize the deferred school tax require the governing body to make such election by introduction of the municipal budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Oxford that election be made to defer school taxes as of December 31, 2015, and be reflected in the Annual Financial Statement for the year 2015 as follows:

<b><u>AMOUNT</u></b>	<b><u>FY 15-16</u></b>	<b><u>MAXIMUM</u></b>
	<b><u>SCHOOL LEVY</u></b>	<b><u>OF DEFER TAX</u></b>
Local School Tax	\$4,077,875	\$2,038,938
TOTAL MAXIMUM DEFER TAX 12/31/15		2,038,938
LESS – DEFER TAX 12/31/14		1,844,936
INCREASE IN MAXIMUM DEFER TAX ALLOWABLE FOR CALENDAR YEAR 2015		\$141,337

AMOUNT DEFERRED AT 12/31/15

\$50,000

**RESOLUTION 2016-38**

**WHEREAS**, the Township of Oxford is holding a meeting on March 16, 2016, for the purpose of introducing the 2016 Municipal Budget and conducting other matters; and,

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Oxford, Warren County, New Jersey, that the Township of Oxford hereby petitions the Director of the Division of Local Government Services that the 2016 Local Municipal Budget be introduced and approved on March 16, 2016.

**2016 OXFORD TOWNSHIP MUNICIPAL BUDGET**

Surplus anticipated general revenues	\$ 99,838.00
Total Miscellaneous revenue	1,252,849.00
Receipts from Delinquent Taxes	165,000.00
Local Property Taxes	<u>868,780.00</u>
Total General Revenues	\$ <u>2,386,467.00</u>
Salaries and Wages	\$ 447,125.00
Other Expenses	1,266,215.00
Capital Improvements	75,000.00
Debt Service	149,350.00
Statutory Expenditures	96,844.00
Reserve for Delinquent Taxes	<u>351,933.00</u>
Total 2016 Municipal Budget	\$ <u>2,386,467.00</u>

**2016 OXFORD TOWNSHIP MUNICIPAL SEWER UTILITY BUDGET**

Sewer Rents	\$ <u>1,250,196.00</u>
Total General Revenues	\$ <u>1,250,196.00</u>
Total Operations	\$ 1,037,000.00
Debt Service	76,096.00
Surplus Anticipated in Current Fund	135,000.00
Statutory Expenditures and Other	<u>2,100.00</u>
Total 2016 Municipal Budget	\$ <u>1,250,196.00</u>

**RESOLUTION 2016-39**

**RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF  
WARREN, STATE OF NEW JERSEY, ACCEPTING A GRANT  
FROM THE HAZARDOUS DISCHARGE SITE REMEDIATION  
FUND PUBLIC ENTITY PROGRAM THROUGH THE NEW  
JERSEY ECONOMIC DEVELOPMENT AUTHORITY AND THE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**WHEREAS**, the Township of Oxford has applied for and has been awarded a grant in the amount of \$86,060 from the Hazardous Discharge Site remediation Fund Municipal grant Program through the Department of Environmental Protection and the New Jersey Economic Development Authority for the Preliminary Assessment and Site Investigation along with report preparation of the Former Oxwall Tool Company property; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Township of Oxford that the above reference grant is hereby accepted and the Mayor Marc Pasquini is hereby authorized to execute grant documents as an authorized representative thereunder, as the representative for the Township of Oxford.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the New Jersey Economic Development Authority.

**RESOLUTION 2016-40**

**Electronic Tax Sales**

**WHEREAS**, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

**WHEREAS**, the rules and regulations require a municipality to send three (3) notices of tax sale to all properties included in said sale; and

**WHEREAS**, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

**WHEREAS**, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Township of Oxford wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

**BE IT RESOLVED** by the Committee of the Township of Oxford that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2016 electronic tax sale.

**RESOLUTION 2016-41**

**Pilot Program for Electronic Tax Sale**

**WHEREAS**, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

**WHEREAS**, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs, and

**WHEREAS**, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs, and

**WHEREAS**, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale, and

**WHEREAS**, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

**WHEREAS**, the municipality of the Township of Oxford wishes to participate in the pilot program for an electronic tax sale.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of **Township of Oxford of The County of Warren**, New Jersey, that **the Tax Collector** is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

**RESOLUTION 2016-42**

**Redeemed Liens**

**WHEREAS**, several real property tax payers have redeemed liens held against their property taxes and;

**WHEREAS**, the Tax Collector has received proof of such payments after correspondence with said property owners;

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee, of the Township of Oxford, County of Warren, State of New Jersey, hereby authorizes the Certified Finance Officer to release the amount specified to the lienholders listed below.

<b>Block</b>	<b>Lot</b>	<b>H/O</b>	<b>Redemption</b>	<b>Premium</b>	<b>Lienholder</b>
33.01	6	Crugnola	\$3760.73	\$0.00	FWDSL
33.05	9	Claringbold	\$1424.91	\$1500.00	FIG Capital
26	120	Cortese, A	\$2307.10	\$2300.00	FIG Capital
38	2.01	Riley, B	\$4093.85	\$0.00	ProCap
38	2	Riley, B	\$4093.85	\$0.00	ProCap
5	9	Herebin, M	\$2511.44	\$2400.00	ActLien Holding

**RESOLUTION 2016-43**

**Tax Collector Authorized to Sell Municipal Liens**

**WHEREAS**, the governing body of the Township of Oxford, County of Warren, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

**WHEREAS**, the Tax Collector is directed to sell all municipal delinquencies through December 2015 in a manner prescribed by N.J.S.A. 54-5-19, and as amended by Chapter 99 Public Laws of 1997;

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Oxford, that the Tax Collector is hereby authorized and directed to sell municipal liens in accordance with New Jersey Law, and as stated above, on September 9, 2016 at 9:00 am.

**RESOLUTION 2016-44**

**RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE SUBDIVISION OF PROPERTY KNOWN AS BLOCK 1.01, LOT 3, "JONESTOWN ROAD PROPERTY".**

**WHEREAS**, the Township of Oxford entered into a contract for the sale of approximately 70 acres of Block 1.01, Lot 3 to the County of Warren for open space; and

**WHEREAS**, the County is purchasing a portion (approximately 70 acres) of the Jonestown Road property known as Block 1.01, Lot 3; and

**WHEREAS**, the sale of the 70 acres to the County will create a remainder lot; and

**WHEREAS**, pursuant to the Municipal Land Use Law N.J.S.A. 40:55D-1 et seq., the Township is not required to obtain subdivision approval;

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Township of Oxford that the Mayor is authorized to execute any and all documents necessary to create the subdivision of the Jonestown Road property.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt **Resolution 2016-32 to Resolution 2016-44.**

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to purchase sewer software from MSI for the Tax Collector to use to do the billing.

On motion by Mr. Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to donate a 2016 Family Pass to Oxford Furnace Lake. This pass will be auctioned off at the PTA's Annual Tricky Tray, held on April 23<sup>rd</sup>.

Mayor Pasquini read the following proclamation.

## **AMERICAN RED CROSS MONTH 2016**

### **PROCLAMATION**

In **Oxford Township**, we have a long history of helping our neighbors in need. American Red Cross Month is a special time to recognize and thank our Everyday Heroes – those selfless Red Cross volunteers and donors who give of their time and resources to help community members.

These heroes help families find shelter after a home fire. They give blood to help trauma victims and cancer patients. They deliver comfort items to military members in the hospital. They use their lifesaving skills to save someone from a heart attack, drowning, or choking. They enable children around the globe to be vaccinated from measles and rubella.

The American Red Cross depends on local heroes to deliver help and hope during a disaster. We applaud our heroes here in **Oxford Township** who give of themselves to assist their neighbors when they need a helping hand.

Across the country and around the world, the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects 40 percent of the nation's blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict, or migration.

We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

**NOW THEREFORE, I Marc Pasquini, Mayor of Oxford Township** by virtue of the authority vested in me by the Constitution and laws of the Township of Oxford and State of New Jersey do hereby proclaim March 2016 as American Red Cross Month. I encourage all Americans to support this organization and its noble humanitarian mission.

On motion by Mr. Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to approve the Oxford Township Fire Department's Casino Night to be held on April 30<sup>th</sup> with all proceeds donated to the Oxford Township Archery Team.

### **Monthly Department Reports:**

#### **EMERGENCY SQUAD AND 911 COORDINATOR:**

Peggy Hissim asked everyone to bow their heads in a moment of silence in memory of the State Trooper that was killed in a motor vehicle accident on I-295 in West Deptford on March 8, 2016.

Ms. Hissim reminded everyone that when you see red and/or blue lights flashing on a highway PLEASE slow down and move to the other side of the road to keep emergency personnel safe.

Ms. Hissim read the Emergency Squad's 2015 Report;

- Oxford 259 White Township 150

Mutual Aid:

- White 334 Belvidere 44
- Harmony 77 Washington 97
- Liberty 30 Mansfield 11
- Lopatcong 02 Knowlton 03
- Greenwich 01 Phillipsburg 04
- Franklin 01 Hackettstown 02
- Blairstown 02

**Total Calls: 1,017**

Ms. Hissim asked everyone, if they know of someone on drugs, to please get help for them. She said that she is seeing a lot of people that are hooked on drugs.

Ms. Hissim stated that the Oxford Emergency Squad is buying a new 2016 Suburban Emergency Vehicle.

Ms. Hissim said that she is working on changing the house numbers on Mine Hill Road, Pine Street and Valley View Trailer Park so all the numbers are in numerical order.

OEM:

Charles Lilly, Coordinator:

- Shoprite donated a TV to be used for weather and news issues
- Acquiring prices for portable radios
- Spoke to Community Groups, asking for help to "Spruce" up the offices downstairs.
- Offices Downstairs to be used in emergency situations
- Warren County, Swift 911 is not up and running yet

POLICE:

Lt. Kauffman read the Washington Township Police Department 2016 February statistics:

WASHINGTON TOWNSHIP  
POLICE DEPARTMENT

**2016**

**MONTHLY REPORT**

ACTIVITY	FEBRUARY
POLICE DISPATCHED INCIDENTS	1,640
TOTAL CRIMINAL INVESTIGATIONS	<b>TOWNSHIP = 39</b>
	<b>BOROUGH = 46</b>
	<b>OXFORD = 4</b>
TOTAL CRIMINAL ARREST	<b>TOWNSHIP = 16</b>
	<b>BOROUGH = 22</b>
	<b>OXFORD = 1</b>
TOTAL MOTOR VEHICLE CRASHES	<b>TOWNSHIP = 19</b>
	<b>BOROUGH = 17</b>
	<b>OXFORD = 1</b>
MOTOR VEHICLE STOPS/COMPLAINTS	583
MOTOR VEHICLE SUMMONS	<b>TOWNSHIP = 125</b>
	<b>BOROUGH = 191</b>
	<b>OXFORD = 26</b>
CRIMES TO ANOTHER'S PROPERTY	51

<b>CDS /ALCOHOL INCIDENTS</b>	<b>49</b>
<b>DOMESTIC/FAMILY ISSUES</b>	<b>63</b>
<b>ALARMS</b>	<b>55</b>
<b>EMS/FIRE CALL</b>	<b>138</b>
<b>OTHER TYPES</b>	<b>663</b>

**ALSO SEE OUR INTERACTIVE CRIME MAP LOCATED ON OUR FACEBOOK PAGE  
OR ON OUR POLICE DEPARTMENT'S WEBSITE**

**FIRE DEPARTMENT:**

- Casino Night-April 30<sup>th</sup> at the Oxford Firehouse

**OXFORD CENTRAL SCHOOL:**

- Oxford Youth Association Basketball Game-March 23<sup>rd</sup> at 6:30 PM
- School Board Meeting March 24<sup>th</sup> at 7:00 PM
- 

**YOUNG AT HEART:**

- Division of Aging & Disability Services talked to Seniors about pharmaceuticals and assistance with medical bills
- Downstairs room was a mess-garbage all over the floor

**OYA**

- March 17<sup>th</sup> Seventh and Eighth Grade Fundraisers at Oxford School

**COMMUNITY DAY:**

- No Report Given

**LIBRARY:**

- Joan Rowe is in charge of the Library

Stan Prater, from Jersey Central Power and Light attended the meeting to inform everyone that the project has been completed on Mine Hill Road connecting Washington Boro and Oxford Township substations.

**NEW BUSINESS:**

Dave Dech from Warren County Planning Board attended the meeting to discuss the Warren County Park and Ride.

He stated that the bus is scheduled to stop at the Oxford Municipal Building twice a day starting May 1<sup>st</sup>, twenty-five parking spaces will be available for parking and fare will be \$1.00 to \$2.00 for a one-way trip.

On motion by Mr. Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to approve the contract with Warren County and offer a Park and Ride to the public.

Mayor Pasquini announced that Rick Calabrese has submitted his resignation from the Oxford Land Use Board.

On motion by Mr. Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to accept Mr. Calabrese's resignation.

On motion by Mayor Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to appoint Doug Ort, Class IV member to the Oxford Land Use Board for 2016.

The Committee discussed allowing a shooting range in Oxford Township. This shooting range would be for Washington Township Police officers only.

Also the Committee discussed negotiating with the Washington Police Department, a deduction of \$5,000.00 each year in the new Police Contract, for allowing the officers to utilize this shooting range.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to pursue the \$5,000/per year deduction for allowing WTPD officers to use the shooting range into the new police contract.

On motion by Mayor Pasquini, seconded by Mr. Ryan and passed unanimously on roll call vote to allow the decorative bridge to be built at Oxford Furnace Lake by Kyle Meyers, for his Eagle Scout project.

Mayor Pasquini stated that the Township received two quotes for the Oxford Township website design.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to hire Computer Images Web, LLC.

The Committee discussed the Oxford Furnace Lake.

On motion by Mayor Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to hire the following employees for the 2016 Oxford Furnace Lake Season:

- Lisa DeMarco            Lake Director
- Carol Halloran        Ass't Lake Director
- Michelle Conover     Ass't Lake Director
- Dawn Pensyl          Ass't Lake Director
- Justin Lewis          Lifeguard/Snack Shack
- AJ Lewis              Lifeguard/Snack Shack
- Kara Tipton           Lifeguard/Snack Shack
- Nicole Williams      Lifeguard/Snack Shack
- Brian Spolarich      Lifeguard/Snack Shack

Mr. Ryan will review with Ms. DeMarco how much money is available in the Lake Trust to buy additional items for the lake;

- 2-Paddleboards                            \$1,650.00
- 4 Picnic Tables                             \$2,650.00
- Advertisement in the Riverbend        will get an amount
- 200 Beach Badges                         \$ 170.00

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to authorize a check for \$1,000.00 for start-up money to be used to buy supplies for the Lake's opening on Memorial Day weekend.

Mayor Pasquini informed the Committee that he talked to Maryjude Haddock-Weiler from the NJ Highlands Council. He said Ms. Haddock-Weiler stated that there isn't problem constructing a salt shed off of Washington Avenue at the Warren County Garage to be used by the Department of Public Works employees.

Mayor Pasquini said that the County plans to put the salt shed in next month.

On motion by Mayor Pasquini, seconded by Mr. Ryan and passed unanimously on roll call vote to schedule a Workshop Meeting on May 3<sup>rd</sup> at 4:00 PM in the Oxford Municipal Building, 11 Green Street, Oxford.

### **TOWNSHIP ENGINEER:**

- HDSRF Grant-Brennan reviewed files on Ox Wall at his office and at the Municipal Building.
- Deliverable deadline end of March, first of April-Moving Forward on the Ox wall Project
- USDA Grant deadline was March 14<sup>th</sup>, has been extended to May 2<sup>nd</sup> - Finelli's office will send in an application.
- Oxford Dam-Received friendly reminder form NJDEP
- Township will be fixing spillway in spring
- Mr. Finelli and Lou Accetturo will meet for two hours to do survey
- Completion should be done by May 1, 2016.

### **ATTORNEY'S REPORT:**

No Report Given

### **PUBLIC COMMENT:**

- Questions about the subdivision on Jonestown Road-property that the Township sold to the County
- Bob Magnusson to research Safe To School Grant for Oxford Township
-

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to pay all the approved bills.

### **EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed is: One Contractual Item and Attorney Client Privilege item.

It is anticipated at this time that the above stated subject matter will be made public at the conclusion of the litigation.

The motion carried with the following roll call vote.

On motion by Mr. Ryan and seconded by Mr. Nyland and passed on roll call vote to end public comment and enter into Executive Session at 8:10 PM.

On motion by Mr. Ryan and seconded by Mr. Nyland, and passed unanimously on roll call vote to close Executive Session and enter open session at 8:40PM.

No Official Action was taken.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to approve the Department of Public Works contract from January 1, 2015 to December 31, 2019.

On motion by Mr. Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to adjourn the meeting at 8:45 PM.

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Sheila L. Oberly, RMC

