

## **WORKSHOP MEETING**

**August 8, 2016**

A Workshop Meeting of the Mayor and Committee of the Township of Oxford was held on August 8, 2016 in the Township Municipal Building, 11 Green Street, Oxford, New Jersey.

Mayor Pasquini announced that the meeting had been properly advertised in compliance with the OPMA of 1975 and called the meeting to order at 4:15 PM.

Everyone stood and recited the flag salute.

In attendance: Marc Pasquini, Bill Ryan, Robert Nyland, Michael Finelli and Sheila L. Oberly.

Mr. Finelli explained there is a Small Cities Community Development Block Grant available to townships and being administered by the New Jersey Department of Community Affairs.

The amount of money available under the Public Facilities Fund is \$2,670,478. This funding category is established to assist units of local government to construct or improve essential public facilities that will primary benefit people of low and moderate income. The maximum grant awarded in this category is \$400,000.00.

Mr. Finelli stated that this grant would be the perfect candidate to resurface and fix storm drains on Lincoln Avenue and Scranton Parkway.

In order to be eligible, the Township would be required to commit a percentage of the grant request based on the applicable Municipal Distress Index Rating. (MDI Rank). Oxford Township's matching share would be 5% of the total grant or \$20,000.00.

In order for Oxford Township to be considered for assistance from any Small Cities grant, an applicant must provide a Community Development and Housing Needs Statement. This statement must include three components:

- Community Developments Needs
- Housing Needs
- Status of Applicable Land Use Plans

This proposed project must address in detail at least one of the areas identified in the Statement of Community Development Housing Needs to be considered for the grant. This grant must be submitted through The Department of Community Affairs-SAGE, (System for Administering Grants Electronically) and is due by September 9, 2016.

In order to move forward, Oxford Township must show the low/moderate benefit and would have to conduct an income survey door to door on Scranton Parkway and Lincoln Avenue. Oxford residents would be asked the following question, "How many people are in the household and whether they are above or below the moderate income threshold for a household of their size?"

Mr. Finelli stated that to qualify for this grant, Oxford Township must meet the following two qualifications:

- 85% respond to census
- 50% qualify as lower modern income

Public Comment:

There was no public comment.

On motion by Mr. Ryan, seconded by Mayor Pasquini and passed unanimously on roll call vote to move forward and have Mr. Finelli work on the Small Cities Community Development Block Grant.

Mr. Finelli said that he received a letter today from NJDOT, with information about another grant program that is available and due November 16, 2016. Mr. Finelli will review the letter and discuss at a future Township meeting.

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adjourn the meeting at 4:40 PM.

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Sheila L. Oberly, RMC