

OXFORD TOWNSHIP MEETING
August 5, 2020

The meeting of the Township Committee of Oxford Township was held on August 5, 2020 in the Oxford Township Municipal Building, 11 Green Street, Oxford, NJ and by calling the toll-free number: (877) 853-5247 and entering the Meeting ID: 82863258411

Adequate Notice of this meeting was properly advertised in The Express Times/NJ Zone Edition, Express Times, the Township website (www.oxfordtwpnj.org) and Township Facebook page in compliance with the Open Public Meeting Act of 1975.

In attendance was Robert Nyland, Gerald Norton, Georgette Miller, Township Committee, Rich Wenner, Attorney, Matthew Hall, Administrator, Michael Finelli, Engineer and Sheila Oberly, Municipal Clerk.

Ordinances: Second Reading

Ordinance 2020-09

AN ORDINANCE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY TO AMEND CHAPTER 340 ENTITLED “ZONING” ARTICLE VI “GENERAL REGULATIONS” TO CREATE NEW SECTION 340-27.1

WHEREAS, the Oxford Township Committee, as part of its consideration of zoning amendments related to Oxford Town Center, permitted apartments above garages within the TC-1 Town Center Redevelopment Zone of Oxford Town Center, and

WHEREAS, the Oxford Township Committee wishes to provide additional housing options within the Township as a whole, along with opportunities for residents to derive additional income that will help support new and continued homeownership within the Township.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Oxford in the County of Warren and State of New Jersey, as follows:

Section 1. Chapter 340 Entitled “Zoning”, Article VI “General Regulations” is hereby amended to create a new Section 340-27.1 “Accessory Apartments” to read as follows:

§340-27.1 Accessory Apartments

A. Accessory apartments shall be permitted in all residential zones within the Township of Oxford, subject to the following requirements:

- (1) All accessory apartments proposed and meeting the requirements of this section shall be required to obtain a zoning permit from the Zoning Officer of the Township of Oxford prior to the issuance of construction permits. Any and all construction permits required shall be obtained by the applicant at his/her own expense, and the accessory apartment shall only be occupied upon issuance of a certificate of occupancy by the Construction Office. Any accessory apartment proposed not meeting the requirements of this section shall seek appropriate relief from the Oxford Township Land Use Board and shall only be granted construction permits upon receiving all necessary land use approvals.
- (2) Any lot where an accessory apartment is proposed shall meet all area, yard and bulk requirements for the zone in which the lot is located.
- (3) No individual lot within the Township shall be permitted more than one (1) accessory apartment.
- (4) No accessory apartment shall contain more than one (1) bedroom.

(5) All accessory apartments shall be contained in an accessory building, whether existing or newly constructed, and shall not be attached to the principal dwelling in the case of a new building. Any newly constructed accessory building shall meet the minimum yard requirements for an accessory building/structure as required for the zone in which the lot is located.

(6) Any person wishing to construct an accessory apartment shall demonstrate that either public sewer exists or can be provided to the lot or the existing septic system is adequate to handle the additional bedroom proposed. Demonstration of the adequacy of the existing septic system shall be in the form of inspection and written report by a qualified professional engineer or other professional licensed to provide such determination. Provided proper approvals are obtained from any agency having jurisdiction over the matter, expansion of existing septic systems to provide additional capacity to support an accessory apartment shall be permitted.

(7) Adequate additional parking per the New Jersey Residential Site Improvement Standards, N.J.A.C. 5:21, et. seq., shall be provided. For a one bedroom apartment, 2 additional spaces shall be provided.

(8) All accessory apartments shall be registered with the Township Clerk and assigned a street address by the Township. The number designation of the accessory apartment shall be identical to that assigned to the principal dwelling plus the letter "B". Such number designation shall be posted on the accessory building containing the apartment in a location visible to emergency responders and shall also be posted on a separate mailbox that shall be installed for the apartment.

Section 2. If any part or parts of this Ordinance are for any reason held to be invalid, such adjudication shall not affect the validity of the remaining portions of this ordinance.

Section 3. All Ordinances or parts of Ordinances which are inconsistent herewith are repealed, but only to the extent of such inconsistency. All other parts of the Township of Oxford Code not inconsistent herewith are ratified and confirmed.

Section 4. This Ordinance shall become effective following its final passage and publication as required by law.

The meeting was opened for public comments on Ordinance 2020-09. No comments received.

Mayor Nyland moved to accept Ordinance 2020-09. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0.

Ordinance 2020-10

AN ORDINANCE FIXING THE SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF OXFORD

Be It Ordained by the Mayor and Committee of the Township of Oxford, County of Warren State of New Jersey as follows, until a subsequent salary ordinance is adopted:

Section 1. The salary ranges per annum for the following officers and employees of the Township of Oxford shall be as follows:

<u>Title</u>	<u>Salaries</u>	
Mayor	4,000.00- 6,000.00	per year
Deputy Mayor	3,000.00- 5,000.00	per year
Committee Person	3,000.00- 5,000.00	per year
Township Clerk	30,000.00-80,000.00	per year

Registrar	3,000.00-6,000.00	per year
Election Official	200.00-500.00	per election
Deputy Clerk	11.00-20.00	per hour
Chief Financial Officer	20,000.00-45,000.00	per year
Office Clerk	11.00-15.00	per hour
Collector	20,000.00-45,000.00	per year
Collector Assistant	3,000.00 -7,000.00	per year
Tax Assessor	14,000.00-25,000.00	per year
Public Workers Foreman	50,000.00-90,000.00	per year
Assistant Supervisor	15.00-30.00	per hour
Public Works Senior Laborer	12.00-35.00	per hour
Public Works Laborer	11.00-30.00	per hour
Public Works Temporary Laborer	11.00-24.00	per hour
Equipment Operators	12.00-35.00	per hour
Zoning Officer	2,000.00-4,500.00	per year
Land Use Bd. Secretary	5,000.00-20,000.00	per year
Board of Health Member	100.00-300.00	per year
Municipal Building Custodian	12.00-25.00	per hour
Emergency Management Coordinator	1,500.00-3,000.00	per year
Animal Control Officer	1,500.00-6,000.00	per year
Animal Control Deputy	30.00-60.00	per call-out
Animal Control Officer-Expenses	25.00-30.00	per month
Lake Director	11.00-25.00	per hour
Ass't Lake Director	50.00-100.00	per day
Lifeguards	10.30-15.00	per hour
Concession Stand Operator	10.30-15.00	per hour
Security Officer	15.00-25.00	per hour
Recycling Coordinator	50.00-75.00	per month
Crossing Guard	11.00-16.00	per hour
Special Meetings	125.00-300.00	per meeting
Mileage Reimbursement	IRS Rate	per mile

Section 2. All salary ranges above shall be retroactive to January 1, 2020.

Section 3. Any ordinance of part of ordinance inconsistent herewith is hereby repealed.

The meeting was opened for public comments on Ordinance 2020-10. No comments received.

Mayor Nyland moved to accept Ordinance 2020-10. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0.

Ordinance 2020-11

ORDINANCE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY, CREATING CHAPTER 209, REGULATION OF OUTDOOR GATHERINGS

WHEREAS, the Township Committee of the Township of Oxford has determined that there is no provision in the Township Code that would permit block parties and other public gatherings;

WHEREAS, the purpose of this Ordinance is to promote the general health, safety, and welfare of

the Township and its residents, and

WHEREAS, the Township Committee of the Township of Oxford, County of Warren, State of New Jersey finds that it is essential to enact an Ordinance permitting residents, wishing to partake in larger outdoor gatherings, to apply for a permit before any such gatherings can commence.

NOW THEREFORE BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, as follows:

Section 1:

Chapter 209: Regulation of Outdoor Gatherings.

§ 209-1. Permit Required.

No person on or after the effective date of this chapter shall conduct or allow to be conducted any outdoor gathering as defined in this chapter without first obtaining a permit therefor in compliance with the terms of this chapter.

§ 209-2. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

Outdoor Gathering:

A carnival, fair, circus, exhibition, show, block party or similar activity conducted outdoors or within or about tents or other temporary structures within the Township of Oxford. For the purpose of this chapter, the following activities shall not be considered “outdoor gatherings”: sporting events and activities, picnics, educational programs and camping. This list is given by way of example, only as activities similar in nature shall also not be considered “outdoor gatherings” subject to regulation.

Person:

Any person, association, partnership, firm, corporation, institution, agency, authority, department or other entity which is recognized by law.

§ 209-3. Application for Permit.

- A. A written application for a permit hereunder shall be signed by the person, or parties conducting the event and filed with the Clerk of the Township, accompanied by the fee payable hereunder.
- B. The applicant shall set forth in the application for a permit the following information:
 - (1) The names and addresses of the person or persons or, in the case of a corporation, the names and addresses of the president, vice president, secretary, treasurer and directors or trustees responsible for conducting or participating in the event.
 - (2) The type of permitted event desired to be conducted and a statement of the purposes of such activity, whether for pecuniary profit or charitable purposes, and, if charitable, a statement of the charity or charities to be benefited.
 - (3) The proposed location and the premises or portion thereof available for such event.
 - (4) Whether the premises are owned by the applicant or, if not owned, the name and address of the lessor or licensor and the terms of the lease or license.

- (5) A designation of the premises or portion thereof, or other areas, intended to be used for the parking of vehicles, including a statement in square feet of the area to be devoted for this purpose.
 - (6) A map or sketch showing the entire area sought to be permitted and delineating thereon the area to be used for the parking of vehicles, and further showing driveways or means of ingress to and egress from said premises and the names and addresses of all property owners adjoining the premises on which the event will be conducted and/or the area to be used for parking purposes.
 - (7) If applicable, a statement of the number of persons to be engaged as performers in the event sought to be permitted.
 - (8) A statement of the reasonable projected number of persons who are anticipated to watch, observe or attend the event sought to be permitted.
 - (9) A statement of the locations where the applicant has promoted, operated or conducted similar events within the last five years.
 - (10) A description of the existing or proposed additional sanitary and water facilities which shall be sufficient to accommodate the number of persons reasonably projected to attend the event.
 - (11) A plan for medical and similar facilities which the applicant intends to provide in view of the projected number of persons expected to attend the event.
 - (12) Any approvals previously received by the Planning Board or Board of Adjustment for site plan or subdivision of the property and a list of all conditions of said approvals.
 - (13) If alcohol is to be served, the applicant shall attach a copy of the one-day liquor permit or a copy of the application seeking said permit, as well as indicating the area to be permitted and control measures for consumption and sale. If the site is already an existing permitted facility, the applicant is to attach a diagram of the sale and consumption area.
 - (14) The location of all containers for solid waste disposal which shall be adequate to meet the anticipated attendance of the event and the applicant shall further set forth the method of disposal for solid waste.
- C. Annexed to such application shall be the written permission of the record owner or owners of the premises intended to be used or, if the same are owned by the State of New Jersey, the County of Warren, or another governmental unit, then the written permission of the officer or agent having authority to permit the use of such premises for the purposes stated above.

§ 209-4. Application Fee; Liability Insurance.

- A. The applicant shall pay a nonrefundable application fee of \$50 to the Clerk of the Township upon filing an application for a permit as provided hereunder to compensate the Township for its expense in processing the application. The Township Committee, upon application, shall have the right to waive all or any portion of the above requirements as well as the application fee for any charitable, nonprofit organization, quasi-governmental groups and associations, such as police, fire or civil defense organizations, and events sponsored by governmental units.

- B. The applicant shall submit to the Clerk of the Township with the application a written commitment from a responsible insurance company licensed to do business in the State of New Jersey, indicating that the applicant will be insured in the minimum amount for the following occurrences:
- (1) On account of liability for accidental injury to one person, insurance in the amount of \$100,000.
 - (2) On account of liability for accidental injury to two or more persons, insurance in the amount of \$1,000,000.
 - (3) For property damage to public property or private properties other than the site in question, insurance in the amount of \$50,000.
- C. Where it shall appear the nature or size of the event or the existence of other applicable insurance will not reasonably require the limits hereinabove related, the Township Committee may set lesser limits or accept such evidence of other insurance or financial responsibility as will reasonably afford protection to the participants of the event and the general public.

§ 209-5. Investigation; Report.

- A. The Clerk of the Township shall, upon receipt of the application, refer a copy of the application promptly to the Chief of Police and the Department of Health. The Chief of Police and Department of Health will conduct an investigation concerning the background of the applicant, the extent to which the proposed event may adversely affect the health, safety or welfare of the persons attending the event or the general public, the extent to which any additional police activity will be required, the adequacy of the proposed parking and traffic control plan, the adequacy of any structures which are to be used in connection with the event, the adequacy of any structures which are to be used in connection with the event, the adequacy of provisions for sanitary facilities, water and dispensing of food and beverages and such other matters as may reasonably be required by the nature and size of the proposed event, or as may be directed by the Township Committee.
- B. The Chief of Police and Health Officer shall file reports with the Township Committee.

§ 209-6. Issuance or Denial of Permit.

The Township Committee shall have the right to deny the permit, upon notification to the applicant, and the right to appear before the Township Committee, if it is the consensus of opinion of the Committee that the granting of a permit to the applicant would adversely affect the safety, health and welfare of the inhabitants of the Township. The Township Committee, in granting any permit, may issue the permit subject to such conditions as are reasonable and appropriate so as to ensure the health, safety and welfare of the persons anticipating to attend the event, as well as the general public.

§ 209-7. Minimum Requirements.

The applicant shall be required to comply with the following minimum requirements as conditions for the issuance or maintenance of any permit issued hereunder:

- A. Adequate sanitary facilities must be provided which are sufficient to accommodate the projected number of persons expected to attend the event.
- B. Medical or first aid facilities shall be provided which are sufficient to accommodate the projected number of persons expected to attend the event.

- C. A parking and traffic control plan for the number of persons projected to attend the event must be formulated, which plan must be sufficient to ensure a free flow of traffic and make available rapid access for emergency vehicles. Further, the applicant shall provide adequate off-street parking facilities on the site or within 1,500 feet thereof to accommodate the projected number of persons expected to attend the event.
- D. The applicant shall be required to comply with such other conditions as shall be imposed by the Township Committee upon the issuance of a permit after receiving those reports provided for herein, which such conditions shall be reasonably related to the protection of the public health, safety and welfare.
- E. The Township Committee, either prior to granting any permit for an outdoor gathering or as a condition to the issuance of a permit, in its discretion, may require any applicant to notify property owners within a designated distance from the property or properties upon which the outdoor gathering is being held to either provide said surrounding property owners with an opportunity to be heard considering whether or not to grant or deny the application and/or to notify surrounding property owners that an event or events will be conducted at certain given times.

§ 209-8. Issuance of Permit

A permit shall be issued by the Township Committee and executed by the Township Clerk. The permit shall set forth and describe with particularity the place where the event is to be conducted and the period of time in which it may continue, which shall not exceed a period of 10 consecutive days. The permit shall further contain any special conditions set by the Township Committee and shall contain the hours of operation which shall be set by the Township Committee.

§ 209-9. Responsibilities of Permittee.

No permittee shall allow the following on the permitted premises:

- A. Musical instruments, drums, sound-making devices or amplifiers played or used in such a manner as to cause disturbance to persons occupying residential property.
- B. Activity or conduct in violation of any municipal, state or federal law, duly enacted ordinances or regulations and conditions of the permittee

§ 209-10. Costs to be Paid by Permittee

The permittee shall be responsible for the cost of cleaning the area where the event was conducted on a daily basis and after said event is concluded, as well as the cost of providing law enforcement security for said event and sanitary facilities. The requirement to provide law enforcement security shall not create an affirmative obligation on the part of the Township to provide said law enforcement security.

§ 209-11. Violation of Other Ordinances Prohibited.

Nothing in this chapter shall be construed to permit any outdoor gatherings which may be in violation of any Zoning Ordinance or other ordinance regulations of the Township of Oxford.

§ 209-12. Violations and Penalties.

Any person who shall violate any provision of this chapter shall be guilty of a disorderly persons offense and shall be fined a sum not to exceed \$1,200 for each violation to be set by the Municipal Judge. Each day such violation exists shall constitute a separate violation.

Section 2:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder off this Ordinance shall not be affected thereby.

Section 3:

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4:

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

The meeting was opened for public comments on Ordinance 2020-11. No comments received.

Mayor Nyland moved to accept Ordinance 2020-11. Seconded by Gerald Norton and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0.

Ordinances: First Reading

Ordinance 2020-12

AN ORDINANCE FIXING THE SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF OXFORD

Be It Ordained by the Mayor and Committee of the Township of Oxford, County of Warren State of New Jersey as follows, until a subsequent salary ordinance is adopted:

Section 1. The salary ranges per annum for the following officers and employees of the Township of Oxford shall be as follows:

<u>Title</u>	<u>Salaries</u>
Assistant Supervisor	15.00-30.00 per hour

Section 2. All salary ranges above shall be retroactive to January 1, 2020.

Section 3. Any ordinance of part of ordinance inconsistent herewith is hereby repealed
Mayor Nyland moved to accept Ordinance 2020-12. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0.

Resolutions: Resolution 2020-56
Bottom of page 156 p/meeting

RESOLUTION 2020-56

A RESOLUTION FIXING THE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF OXFORD

BE IT ORDAINED, by the Mayor and Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows, until a subsequent salary resolution is adopted

Section I. The salaries for the following officers and employees for the Township of Oxford shall be as follows:

<u>Title</u>	<u>Salary</u>
Mayor	5,054.62 per year
Deputy Mayor	3,821.85 per year
Committee Person	3,821.85 per year
Township Clerk	72,575.04 per year
Registrar	4,681.80 per year
Election Official	423.30 per election
Land Use Bd. Secretary	14,857.32 per year
Deputy Clerk	13.11 per hour
Office Clerk	13.11 per hour
Collector	22,524.66 per year
Collector Assistant	15.30 per hour
Tax Assessor	18,067.26 per year
Public Works Foreman	82,620.00 per year
Assistant Supervisor	20.00 per hour
Public Works Laborer-F/T	14.00 per hour
Public Works Senior Laborer-P/T	15.30 per hour
Public Works Laborer I-P/T	13.00 per hour
Public Works Laborer II-P/T	12.24 per hour
Public Works Temporary Laborer-P/T	12.00 per hour
Equipment Operator	25.76 per hour
Zoning Officer	3,967.05 per year
Board of Health Member	145.86 per year
Municipal Building Custodian	17.42 per hour
Emergency Management Coord.	1,944.12 per year
Recycling Coordinator	72.15 per month
Crossing Guards	11.16 per hour
Special Meetings	158.10 per meeting

All Salaries above retroactive to January 1, 2020 unless otherwise noted.

Seasonal Salaries:

Lake Director-20 hrs./wk-6 months	15.92 per hour
Assistant Lake Director	80.00 per day
Lifeguards-First Year	10.70 per hour
Lifeguards-Second Year	11.22 per hour
Lifeguards-Third Year	11.70 per hour
Lifeguard-Fourth Year	12.22 per hour
Lifeguard-Fifth Year	12.50 per hour
Lifeguard-Sixth Year	13.00 per hour
Concession Stand Operator	10.30 per hour

Section II Any resolution or part of resolution inconsistent herewith is hereby repealed.

Mayor Robert Nyland moved to adopt **Resolution 2020-56**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Township Committee Reports and Correspondence

Opening Downstairs Rooms for Meetings - Mayor Nyland stated the downstairs meeting room of the Municipal Building will be opened for meetings. Interested parties must contact the clerk's office to schedule times. The EMS Department can sanitize the area afterward with the UV light sanitizer.

Mayor Nyland was contacted by Bill Ott who asked if the Township wanted to keep him on. The Committee agreed there is no reason to. Mayor Nyland will contact Mr. Ott.

Mayor Nyland stated that during the bad storm yesterday all first responders were busy. One firefighter sustained a minor injury that was checked by EMS. A worker's compensation claim will be filed.

Mayor Nyland stated he received a letter from the NJ Department of Transportation who is looking for projects to fund within the eligible categories. A walking/Bike Trail hooked to Lower Denmark would be eligible. The Township could apply for money to enhance existing walking trails and maybe build one at the lake.

Mayor Nyland stated that police officers at the Lake on Saturdays and Sundays are doing a wonderful job.

Furnace Lake update – Gerald Norton received an email from the Lake Director, Eddie Patient. Revenues are more than double from last year. Previous issues with large groups have stopped since the police are patrolling. He and Eddie will discuss how best to use the additional revenue next year to benefit the lake.

The Director would like to hire two people for a lifeguard and a helper/cleanup position. Gerald Norton moved to approve hiring Joshua Bell as a lifeguard and Pat Gooley for helper/cleanup at Furnace Lake. Seconded by Robert Nyland and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Mayor Nyland thanked Gerald Norton for his work with the Lake. He has been very active and made a lot of good changes.

Van Nest-Water Main Replacement – During big rain storms the last two households are being affected by water runoff. The area is private property on which the Township does not have right of way and cannot go in and clean out. Rich Wenner advised against sending letters to area residents to clean up brush and debris in the drainage swale until it has been further investigated. He stated the Township can take action if residents are not vacating (cleaning up) Town property in such a way that it is causing a nuisance and a health hazard. Matt Hall will review surveys and zoning files with Mike Finelli for drainage easements, structures, and where the problem may begin and end. Matt Hall will compose a draft of a letter to regarding the drainage issue and advising residents that brush, debris and structures in the drainage swale cause problems. Rich Wenner will check the legality of the issue.

Generator – Mayor Nyland stated the Committee held an emergency funding meeting on Jan 3 for a new generator. The generator has been installed and is operational.

Night Fishing Permit – Mayor Nyland stated the Town issues free Nighttime Fishing Permits for the Lake. This helps the police know who has permission to be there after hours. Residents should contact the Clerk who collects their names and license information.

RICE Notice for Clerk – Richard Wenner stated Sheila Oberly chose to hold the discussion in an Open Session.

The RICE notice was issued because the Township is considering entering a shared services agreement with Washington Borough for Clerk services which would result in the termination of her position, Registered Municipal Clerk, effective September 1, 2020. The proposed agreement would be in effect until December 31, 2024 and would cover 18 hours per week of service with \$34,000 in compensation per year, payable to the Borough of Washington in 4 quarterly payments. A cost savings analysis estimates \$68,600 in savings per year. The Township is currently paying \$102,600 annually for salary, stipends, benefits, taxes and miscellaneous costs. If the Committee is prepared to authorize this agreement it can be released to the clerk 2 weeks in advance of the August 19, 2020 meeting. Rich Wenner requests a motion for the Municipal Clerk to receive a copy of the proposed shared services agreement. Mayor Nyland moved to provide a copy of the proposed shared services agreement between The Borough of Washington and Oxford for the position of Registered Municipal Clerk. Seconded by Gerald Norton and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

The public hearing will be held on August 19, 2020. Copies of the agreement will be in the Municipal Clerk's office for public inspection and notice will be advertised in the newspaper. Mr. Wenner provided a copy of the agreement to Mrs. Oberly and will email a copy to her later tonight.

Motion To Pay Bills:

Mayor Nyland moved to pay all bills presented and approved by the Committee. Seconded by Gerald Norton and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Township Engineer: No report

Attorney's Report:

Rich Wenner stated that he has an item for Executive Session.

Public Comment:

Gary May, 4 Robeson, stated that due to a hole next to a drainage basin water ran around the grate and washed out dirt inside the Belgium block and under the apron of his driveway. DPW filled in the dirt on the grass but not under the apron. Mayor Nyland reviewed pictures and will look at the property Friday morning with the DPW Supervisor.

End of Public Comment.

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed is contractual matters regarding the Cambridge West and solar update.

It is anticipated at this time that the above stated subject matter will not be made public at the conclusion of the session.

Mayor Nyland moved to enter Executive Session at 7:45 PM, seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Susan Turner, Deputy Clerk

Minutes transcribed and reflected as best as possible from audio of previous Township Clerk.