

TOWNSHIP MEETING
JANUARY 18, 2017

The regularly scheduled meeting of the Mayor and Committee of the Township of Oxford was held on January 18, 2017 in the Township Municipal Building, at 11 Green Street, Oxford, New Jersey.

In attendance were Bill Ryan; (arrived at 7:10 PM) Marc Pasquini, Robert Nyland, Michael Lavery, Michael Finelli, and Sheila L. Oberly.

The flag salute was recited.

Deputy Mayor Pasquini called the meeting to order at 7:01 PM.

Meeting Minutes:

On motion by Mr. Nyland and seconded by Mr. Pasquini to approve the December 7, 2016 meeting minutes.

Ordinances:

ORDINANCE 2017-01

CALENDAR YEAR 2017

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK**

(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township of Oxford in the County of Warren finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Oxford Township Committee hereby determines that a 3.0% increase in the budget for said year, amounting to \$ 53,016.90 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Oxford Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Oxford Township Committee of the Township of Oxford in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Township of Oxford shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by **3.5%**, amounting to **\$ 61,853.05**, and that the CY 2017 municipal budget for the Township of Oxford be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

On motion by Mr. Pasquini and seconded by Mr. Nyland to adopt on first reading, **Ordinance 2017-01 Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank.**

NOTICE is given that this ordinance was introduced and passed upon first reading at a meeting of the Mayor and Township Committee of the Township of Oxford, in the County of Warren, New Jersey, held on January 18, 2017. It will be further considered for final passage with the proposed ordinance after public hearing at a meeting of the Mayor and Township Committee to be held in the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey 07863, on February 15, 2017, at 7:00 o'clock P.M., and copies of the ordinance will be made available at the Municipal Clerk's office in the Municipal Building to members of the general public.

ORDINANCE 2017-02

**AN ORDINANCE APPROPRIATING THE SUM OF UP TO \$2,000.00
CURRENTLY LOCATED WITHIN THE CAPITAL
IMPROVEMENT FUND OF THE TOWNSHIP OF
OXFORD FOR COMPUTER EQUIPMENT AND SETUP**

WHEREAS, there are currently funds, raised by the Current and previous, budgets within the Capital Improvement Fund of Oxford Township, and

WHEREAS, it is deemed appropriate to make use of up to \$ 2,000.00 of the allowable Capital improvements for Computer Equipment

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, as follows:

- Section 1. The sum of up to \$2,000.00 presently located in the Capital Improvement Fund is hereby appropriated for Computer Equipment and Set-up.
- Section 2. In connection with the amount authorized in Section 1 hereof, the Township Committee makes the following determinations.
- A) The purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Township may lawfully take as a general capital improvement
 - B) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of the Local Bond Law and the reasonable life thereof is at least five (5) years.
- Section 3. All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.
- Section 4. This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

On motion by Mr. Pasquini and seconded by Mr. Nyland to adopt on first reading, **Ordinance 2017-02** Appropriating the Sum of up to \$2,000.00 from the Capital Improvement Fund for Computer Equipment and Set-up.

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Committee of the Township of Oxford held on January 18, 2017 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on February 15, 2017 at 7:00 p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 11 Green Street, Oxford, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

Resolutions:

RESOLUTION 2017-21

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Oxford Township Committee of the Township of Oxford, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Warren;

NOW, THEREFORE, BE IT RESOLVED by the Township of Oxford, County of Warren, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Oxford Township Municipal Alliance grant for fiscal year 2018 in the amount of:

2.

DEDR	\$ 3,735.00
Cash Match	\$ 1,121.00
In-Kind	\$ 2,801.00

3. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION 2017-22

REDEEMED LIENS

WHEREAS, several real property tax payers have redeemed liens held against their property taxes and;

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners;

NOW, THEREFORE BE IT RESOLVED that the Township Committee, of the Township of Oxford, County of Warren, State of New Jersey, hereby authorizes the Certified Finance Officer to release the amount specified to the lienholders listed below.

<u>Block</u>	<u>Lot</u>	<u>Name of Owner</u>	<u>Amount</u>	<u>Premium</u>	<u>Lienholder</u>
31	21C0010	Sharpe, C & L	\$6742.41	\$0.00	Lasher
35	1	Charles, W & K	\$1105.72	\$1500.00	FWDSL
5	3	Mantoni, R	\$3276.27	\$2300.00	FIG Capital

RESOLUTION 2017-23

REDEEMED LIENS

WHEREAS, several real property tax payers have redeemed liens held against their property taxes and;

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners;

NOW, THEREFORE BE IT RESOLVED that the Township Committee, of the Township of Oxford, County of Warren, State of New Jersey, hereby authorizes the Certified Finance Officer to release the amount specified to the lienholders listed below.

Block	Lot	Name of Owner	Amount	Premium	Lienholder
31	21C0033	Chiniewicz, D	\$3679.43	\$0.00	Art Frustaci

On motion by Mr. Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt **Resolution 2017-21** to **Resolution 2017-23.**

Monthly Department Reports:

Department of Public Works:

- Regular Garbage and Recycling pick-up
- Gathered Wood for Bon-Fire at Oxford Lake
- Check Pump Station Weekly at Vista Rossi
- Put New Roof on Shed at Pump Station
- Clean all the Drains of Leaves and Brush
- Working on Fire Alarm at Municipal Building
- Getting Quotes to Replace Doors at Municipal Building
- Grit Received from WC Road Department –Poor Quality-Will Call Alex Lazoriak, WC Road Supervisor and discuss

Emergency Squad/911 Coordinator:

- 34 Calls in January
- Working with Hope Township-Poker Run in June. Absolutely No Alcohol Allowed
- Possibly Drop Out of First Aid Council-State of NJ will Inspect Squad
- Will Not Charge for Emergency Calls
- Please Get Help for Anyone Contemplating Suicide or Having Problems with Drugs
- Will Have a Report on 911 Next Month

Volunteer Fire Department:

- 2017 Oxford Fire Chief-Michael Mack
- Need Volunteers
- Planning Motorcycle Raffle in September

Central School:

- School Board Meeting-January 26th at 6:00 PM
- Alert System Installed-Auto Dial to Washington Township Police within 6 seconds

Young At Heart:

- Six New Members
- Meetings-Second and Fourth Tuesday Each Month Downstairs at 11 Green Street, Oxford
- Vice President-Joan Mulligan

Youth Association:

- Becky Roberts-Basketball Season Busy
- Annual Bonfire-January 28th 7:00 PM to 9:00 PM

Community Day:

- No Report Given

Office of Emergency Management:

- No Report Given

Library:

- No Report Given

Lt. Charles Lilly stated that Lt. Kauffman sends his regrets and asked Lt. Lilly to read the December Police Report.

WASHINGTON TOWNSHIP
POLICE DEPARTMENT

2016

MONTHLY REPORT

ACTIVITY	DECEMBER
POLICE DISPATCHED INCIDENTS	1,698
TOTAL CRIMINAL INVESTIGATIONS	TOWNSHIP = 34
	BOROUGH = 45
	OXFORD = 11
TOTAL CRIMINAL ARREST	TOWNSHIP = 17
	BOROUGH = 14
	OXFORD = 2
TOTAL MOTOR VEHICLE CRASHES	TOWNSHIP = 24
	BOROUGH = 15
	OXFORD = 1
MOTOR VEHICLE STOPS/COMPLAINTS	554
MOTOR VEHICLE SUMMONS	TOWNSHIP = 82
	BOROUGH = 69
	OXFORD = 21
CRIMES TO ANOTHER'S PROPERTY	55
CDS /ALCOHOL INCIDENTS	77
DOMESTIC/FAMILY ISSUES	63
ALARMS	74

EMS/FIRE CALL	171
OTHER TYPES	480

**ALSO SEE OUR INTERACTIVE CRIME MAP LOCATED ON OUR FACEBOOK PAGE
OR ON OUR POLICE DEPARTMENT'S WEBSITE**

Lt. Lilly also informed everyone that telephone scams have become a big problem. He stated that if someone offers you money, and it sounds too good to be true, 99.9% of the time, it is a scam.

- Never Give Personal Information over the Telephone When Someone Calls You
- Send \$88.00 to Win a Million-Phone Scam
- PBA Does Not Do a Phone Solicitation

Library:

Report for November and December, 2016

- 4 Visitors-Trick or Treat
- Opened Every Saturday Except 12/31/16
- Received Over 600 Donated Books
- Borrowed/Returned Twenty Books to Members
- Members Can Borrow Books from WC Library for Five Weeks
- Volunteered Sixteen Hours Week of January 8th
- Volunteered Eleven Hours Week of January 15th
- Indoor Book Sale-January 21st 10:00 AM to 2:00 PM
- Want to: Increase Awareness and Availability of Library Resources
Maintain and Preserve the Library Building
Promote Library as a Free Place to Hold Meetings for Non-Profit Organizations.

Animal Control:

- Robert Lagonera, Animal Control Officer
- Maintains Domestic Animals and Wildlife
- Doing an Application to the State of New Jersey to do “Egg Addling” for Canadian Geese at Oxford Lake
- Will Start Early March
- See Nests, Contact Robert-763-5035
- Will Send to NJ, Number of Nests Treated with Oil

On motion by Mr. Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to approve the Blue Light Application for Halee Proper-Oxford Volunteer Fire Department.

New Business:

Kathryn Windsor from Verizon Wireless attended the meeting to explain that Verizon Wireless is in the process of planning to upgrade and enhance its network by deploying small network nodes in the public right of way. Part of the planning process includes securing the permission necessary for that deployment. Verizon Wireless would like to receive non-site specific consent granting permission to locate and operate in the right-of-way in Oxford Township by attaching to existing and new utility poles, and would later obtain any required site specific consents for each node through the Building Department.

As such Verizon Wireless is requesting consent from the Township Committee to use facilities lawfully erected in the public right-of-way for small network nodes.

Ms. Windsor submitted a fact sheet with details of the proposal, and relevant statutes for reference.

The Committee thanked her for attending the meeting and will review the proposal submitted and respond back to her before the February 15th meeting

.The Mayor Appointed the Following to the Land Use Board on motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote.

APPOINTMENTS TO THE LAND USE BOARD

Class I Member:	Bill Ryan
Class II Member:	Brian Quigley
Class III Member:	Robert Nyland
Class IV Member:	Trudy Smorzaniuk
Alternate Member I:	Dan McGuire
Alternate Member II:	Karen Murphy

The Proclamation entitled “Oxford Township School Choice Week” was not read or approved, as per Bob Magnuson’s (Superintendent of Oxford Central) suggestion.

On motion by Mr. Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to open and amend the Teamsters Local Union No 469, Department of Public Works Contract.

The motion was made and carried to change the wording of **Article 30, From:** “All employees hired during the term of this agreement shall process and maintain, as an express condition of employment, a Class B Commercial’s Driver License.

To: All employees hired during the term of this agreement shall **have one year** to process and maintain, as an express condition of employment, a Class B Commercial’s Driver License.

On motion by Mr. Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to approve and authorize Mayor Ryan sign the Warren County Mosquito Control Commission contract.

Ken Dunham of Smart Recovery attended the meeting to thank the Committee for allowing his group to use the downstairs once a week, every Thursday from 6:00 PM to 7:30 PM. He stated that the meetings have been well attended and in the month of November, new people have joined the group. Mr. Dunham said that everyone knows someone struggling with addiction – gambling, sex, food, alcohol, drugs, reading novels, etc. Help is out there-Think Rationally-“I Can Do This!”

The Committee discussed hiring a Lake Director for Oxford Furnace Lake to six month position-April through October.

On motion by Mr. Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to advertise for all positions, (Lifeguards and Lake Director) in February. Mayor Ryan will write the ad to be advertised.

Mr. Pasquini stated that Tilcon has offered to donate \$7,500.00 and Covanta \$2,000.00 to be put towards the “Welcome to Oxford Sign.”

Nick Guarriello asked if there was a decision by the Committee on the proposal they submitted in December asking for 100 houses instead of 325 houses to be built on the Oxford Textile site. Mr. Guarriello also asked if Todd Poole has received the new proposal.

Mayor Ryan stated that no decision has been made and that the Committee is looking at all sites in Oxford Township.

On motion by Mr. Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to schedule a Workshop meeting on February 8th to discuss Oxford Textile.

Township Committee Reports:

Mr. Nyland stated that JCP&L are changing street lights to LED because it is cheaper. Mr. Nyland suggested that the Township look into solar power to reduce the Township’s electric bill.

Mayor Ryan stated that there is a budget meeting on February 22nd at 4:00 PM in the Oxford Municipal Building and will find out at the meeting how the Township did in 2016.

Township Engineer:

Mr. Finelli stated:

- December meeting Brennan Environmental, LLC put together a proposal on the HDSRF Grant for Phase 2 on the Oxwall property
- Received an outline from Jeff Magdon, Project Manager from Brennan Environmental on Phase 2
- HDSRF Grant Application will be completed in two weeks and then will send to NJDEP for funding
- Estimate cost \$120,000
- Phase 3-Clean-up
- NJDOT Grant Applications for Pequest Road due Beginning of February
- Mr. Pasquini and Mr. Finelli, meeting- January 24th at 3:30 to do grant application- (SAGE)

RESOLUTION 2017-24

Approval to submit a Grant application and execute a grant agreement with the New Jersey Department of Transportation for the Resurfacing of Pequest Road, Section II project.

WHEREAS, Oxford Township, Warren County, New Jersey has given Finelli Consulting Engineers the approval to submit this grant on the behalf of the Township of Oxford,

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Oxford formally approves the grant application for the above stated project,

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2017-Resurfacing of Pequest Road Section II** to the New Jersey Department of Transportation on behalf of the Township of Oxford.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Oxford and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

On motion by Mr. Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt **Resolution 2017-24.**

- Will follow-up on the Lincoln-Scranton Parkway Grant-No News is Good News!
- Submitted USDA RBD Grant-January 5th (Sidewalks, Curbing on Wall Street)

- Has put together subdivision plan for the Oxford Fire Dept. cell tower for the Land Use Board meeting on January 24th

Township Attorney:

- Can sell undersize lots to neighboring properties-Will do ordinance
- Mr. Pasquini asked to define Block 3.03, Lot 1.01 on Jonestown Road

On motion by Mr. Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to start the process and authorize Mr. Finelli to survey this portion of Block 3.03, Lot 1.01.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to pay all bills approved at the meeting.

Public Comment:

Mrs. Erhard asked about a letter she received asking the residents of Snyder Lane their opinion to have the Township vacate the road.

Mr. Lavery stated that he was asked by someone on Snyder's Lane if the Township could vacate the road. He stated no action has been taken.

Mr. Finelli suggested that possibly a grant could be found to resurface Snyder's Lane. He said in his opinion, he didn't think NJDOT would approve this street as a grant recipient.

Peg Hissim thanked the Oxford Road Dept. for helping the Emergency Squad.

Mrs. Fredenzi stated that her daughter Alexandria Fredenzi, student at The University of West Virginia has put the link oxfordinfo@oxfordtwpnj.org on the township website and it will be on the Township's face book too. She asked that if anyone is interested, to please put your name on the list in the back of the room.

Mr. Ryan will review and approve all information to be posted to the website and the face book page.

Becky Roberts said that baseball is now through Warren Hills and asked if they could have permission to use Wilkinson's field, to extend the field to senior leagues, with no cost to the Township. She stated that the League will pay for any construction cost on the field.

On motion by Mr. Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to allow Warren Hill's baseball team to use Wilkinson's Field.

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed is: Contractual Matter.

It is anticipated at this time that the above stated subject matter will be made public at the conclusion of the litigation.

The motion carried with the following roll call vote.

On motion by Mr. Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to enter into Executive Session at 8:42 PM.

On motion by Mr. Pasquini, seconded by Mr. Ryan and passed unanimously on roll call vote to enter into open session at 8:45 PM. No Action was taken.

On motion by Mr. Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to adjourn the meeting at 8:48 PM.

Sheila L. Oberly, RMC

