

**REORGANIZATION MEETING
JANUARY 2, 2019**

The reorganization meeting of the Township Committee of Oxford Township was held on January 2, 2019 in the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

In attendance were Robert Nyland, Bill Ryan, Richard Wenner, Attorney and Sheila L. Oberly.

Sheila L. Oberly, Municipal Clerk called the meeting to order at 5:00 PM and stated that the meeting has been properly advertised in compliance with the OPMA of 1975 and the meeting was called to order.

The flag salute was recited.

Mr. Wenner swore in Gerald Norton to a three-year term on the Oxford Township Committee, expiring December 31, 2021.

Ms. Oberly called for nominations for Mayor. On motion by Mr. Nyland and, seconded by Mr. Norton to appoint Bill Ryan as Mayor of Oxford Township for the year 2019.

The Clerk turned the meeting over to Mayor Ryan.

Mayor Ryan called for nominations for Deputy Mayor. On motion by Mayor Ryan, seconded by Mr. Norton and passed unanimously on roll call vote to appoint Robert Nyland as Deputy Mayor.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to appoint the Township Committee members to the following Committees:

COMMITTEES WITHIN THE TOWNSHIP COMMITTEE:

Finance Committee:	William Ryan/Gerald Norton
Affirmative Action Liaison:	Gerald Norton
Roads, Streets, Garbage and Street Lighting:	Robert Nyland
Public Safety and Police Liaison:	Robert Nyland
Recreation:	Robert Nyland
Liaison to Covanta:	William Ryan/Gerald Norton
Liaison to PCFA:	William Ryan/Gerald Norton
Liaison to PRMUA:	Robert Nyland
Liaison to Board of Education:	Gerald Norton
Liaison to Board of Chosen Freeholders:	William Ryan
Administration Liaison	Gerald Norton

2019 Appointments to the Land Use Board

Class I Member: Robert Nyland
Class II Member: Doug Ort
Class III Member: Gerald Norton
Class IV Member: Donald Niece
Class IV Member: Georgette Miller
Alternate Member I: Brian Quigley
Alternate Member II: Vacant

Resolutions:

RESOLUTION 2019-01
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN
AND STATE OF NEW JERSEY DESIGNATING
REGULAR MEETING DATES / TIMES

WHEREAS Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that at least once a year, no later than January 10th of such year, this public body shall post and mail to newspapers designated by said body, a schedule of the location, time and date of such work sessions and regular meetings of said body during the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

TOWNSHIP COMMITTEE MEETINGS of the Township of Oxford shall be held at 7:00 PM on the following Wednesday of the month (dates listed below), at the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

The dates of such regular meetings are as follows for the year 2019.

<u>MONTH</u>	<u>REGULAR MEETINGS</u>
January	16 th
February	20 th
March	20 th
April	17 th
May	15 th

June	19 th
July	17 th
August	21 st
September	18 th
October	16 th
November	6 th *
December	11 th **

The Monthly Board of Health Meetings will immediately follow the Township Meeting.

*November meeting has been scheduled to the first Wednesday of the month.

**December meeting has been scheduled to the second Wednesday of the month.

RESOLUTION 2019-02
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF OXFORD, COUNTY OF WARREN AND
STATE OF NEW JERSEY DESIGNATING NEWSPAPER TO
RECEIVE NOTICES OF MEETINGS

WHEREAS Section 3 (d) of the Open Public Meeting Act, Chapter 231, P.L. 1975, requires that certain notices of meetings shall be submitted to two (2) newspapers of the Township; and

WHEREAS the second newspaper designated by this body must be one, which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body, of such meetings:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey:

- (1) That **The STAR GAZETTE**, Hackettstown, N.J is hereby designated as the official newspaper of the Township, to receive all notices of meetings as required under the Open Public Meetings Act.

- (2) The **EXPRESS TIMES**, Easton, Pennsylvania. is designated as the second newspaper as required under the Open Public Meetings Act.

This Resolution shall take effect immediately.

RESOLUTION 2019-03

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF OXFORD, COUNTY OF WARREN AND
STATE OF NEW JERSEY DESIGNATING DEPOSITORIES
FOR TOWNSHIP FUNDS**

WHEREAS the laws of the State of New Jersey require that depositories be named for the Township Funds by the governing body of each and every municipality within the boundaries of the State; and

WHEREAS it is the desire of the members of the Township Committee of the Township of Oxford, to comply with all of the requirements of the law on this subject:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, that the following be named depositories for the **TOWNSHIP OF OXFORD**, for the year January 1, 2019 to December 31, 2019.

1. Fulton Bank – Oxford, New Jersey
2. Chase Bank - Manhattan NY-General Serial Bond

RESOLUTION 2019-04

**RESOLUTION FIXING TAX AND SEWER COLLECTION
DATES AND INTEREST RATES**

BE IT RESOLVED, that taxes shall be collected quarterly, the dates being February 1, May 1, August 1 and November 1, and that the interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency, be collected after the respective due dates. There will be a ten (10) day grace period after which unpaid taxes will be charged interest from the due date. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

BE IT RESOLVED, that sewer charges shall be collected quarterly, the dates being January 1, April 1, July 1, and October 1, with a thirty (30) day grace period. The interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency be collected after the respective due dates. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adopt **Resolution 2019-01, Resolution 2019-02, Resolution 2019-03, and Resolution 2019-04.**

RESOLUTION 2019-05

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR
TOWNSHIP ATTORNEY**

WHEREAS, the Township of Oxford has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2019 through December 31, 2019); and

WHEREAS, Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) has submitted a proposal indicating they will provide the legal services for the amount of \$125.00 per hour for legal services; and

WHEREAS, Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) has completed and submitted a Business Entity Disclosure Certification which certifies that Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) from making any reportable contributions through the term of the contract, and

WHEREAS, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.I.A.C. 5:30-14.5 and that fees for the aforementioned legal services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, authorizes the Mayor and Clerk of the Township of Oxford to enter into a contract with Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adopt **Resolution 2019-05**.

Resolution 2019-06 Township Engineer was tabled until the January 16th Township meeting on motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote.

RESOLUTION 2019-07

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL

WHEREAS, the Township of Oxford has a need to acquire bond counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2019 through December 31, 2019); and

WHEREAS, Gibbons, LLC. has submitted a proposal indicating they will provide the engineering services as agreed to under separate contract; and

WHEREAS, Gibbons, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that Gibbons, LLC. has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Gibbons, LLC. from making any reportable contributions through the term of the contract, and

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.I.A.C. 5:30-14.5 and that fees for the aforementioned

engineering services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Oxford authorizes the Mayor and Municipal Clerk of the Township of Oxford to enter into a contract with Gibbons, LLC. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

RESOLUTION 2019-08

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES-MUNICIPAL AUDITOR

WHEREAS, the Township of Oxford has a need to acquire a municipal Auditor as a non-fair and open contract pursuant to provisions of *N.J.S.A. 19:44A-20.5*; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year; and,

WHEREAS, ARDITO & CO., LLP has submitted a proposal, indicating they will provide the auditor services for the anticipated fee of \$ 32,111.00 (including court); and,

WHEREAS, ARDITO & CO., LLP has completed and submitted a Business Entity Disclosure Certification which certified that ARDITO & CO., LLP has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit ARDITO & CO., LLP from making any reportable contributions through the term of the contract; and,

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be made available by appropriate inclusion in either an

annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Oxford, authorizes the Mayor and Clerk of the Township of Oxford to enter into a contract with ARDITO AND CO., LLP as described herein as auditors on and in behalf of the Township of Oxford for the year 2019; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in a legally designated publication.

Political Contribution Disclosure. This contract has been awarded to Ardito & Co., LLP based on the merits and abilities of Ardito & Co., LLP to provide the goods and services as described herein. This contract was not awarded through a “fair and open” process pursuant to N.J.S.A. 19:44A-20.4 *et seq.* As such, the undersigned does hereby attest that Ardito & Co., LLP, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19. affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded. Exhibit “A” (Mandatory Affirmative Action Language), Exhibit “B” (Employee Information Report), Exhibit “C” (Business Registration Certificate), Exhibit “D” (Business Entity Disclosure Certification), Exhibit “E” (Political Contributions Disclosure Certification), and Exhibit F (Insurance) are attached to and made a part of this contract.

On motion by Mr. Nyland and seconded by Mayor Ryan to adopt **Resolution 2019-07** and **Resolution 2019-08**. Mr. Norton voted No.

Resolution 2019-09 Township Planner was tabled until the January 16th Township meeting on motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote.

RESOLUTION 2019-10

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR
TOWNSHIP PUBLIC DEFENDER**

BE IT RESOLVED by the Mayor and Committee of the Township of Oxford, County of Warren, and State of New Jersey as follows:

1. Scott Wilhelm is hereby retained as Municipal Public Defender of the Township of Oxford for one year (January 1, 2019 through December 31, 2019).

2. This retainer is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by NJSA 40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.

On motion by Mr. Norton, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt **Resolution 2019-10.**

RESOLUTION 2019-11

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF OXFORD, COUNTY OF WARREN AND
STATE OF NEW JERSEY DESIGNATING CHARGES FOR
NOTICES TO THE NEWS MEDIA AND INDIVIDUALS**

WHEREAS Section 14 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the public body to fix a reasonable sum to be charged to persons who request that notice of meetings, as required under the Act, be mailed to them individually; and

WHEREAS said Section further permits the public body to provide such notice free of charge to the news media who request same:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

1. Each person who requests that individual notice as required under the Act, be mailed to him, shall pay annually to the Township of Oxford, the sum of \$25.00 to cover the costs thereof.
2. Requests for such individual notice made by news media shall be granted without cost.
3. The sum herein designated is subject to change upon the adoption of a superseding Resolution by the governing body.

This Resolution shall take effect immediately.

RESOLUTION 2019-12

**CANCELLATION OF PROPERTY TAX REFUNDS
OR DELINQUENCIES OF LESS THAN \$5.00**

WHEREAS, the State of New Jersey allows a Municipal Employee to process the cancellation of any property tax refund or delinquencies of less than \$5.00; and

WHEREAS, the Municipal Employee allowed to process the cancellation shall be the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, that the Oxford Township Committee hereby authorizes the Tax Collector to process the cancellation of any property tax refund or delinquency of less than \$5.00.

RESOLUTION 2019-13

TOWNSHIP OF OXFORD TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor of the Township of Oxford that from time-to-time, changes in property use occur in the Township so that such properties become subject to roll-back taxes pursuant to the Farmland Assessment Act of 1964; and

WHEREAS, the Tax Assessor of Oxford Township has requested the Township Committee authorize him to file petitions, notices and other documents regarding the assessing of such roll-back taxes with the Warren County Board of Taxation; and

WHEREAS, the filing of these documents regarding roll-back taxes by the Tax Assessor of the Township of Oxford is important to the tax assessment process of the Township and the Tax Assessor has already filed petitions and other documents regarding such roll-back taxes with the Warren County Board of Taxation;

NOW, THEREFORE, BE IT RESOLVED, by the Committee of Oxford Township that the Tax assessor of the Township of Oxford be, and he is hereby authorized to file petitions, notices and other documents regarding the assessing of roll-back taxes;

BE IT FURTHER RESOLVED that this Township Committee hereby confirms and approved of the actions of the Tax Assessor to date in filing such documents regarding roll-back taxes with the Warren County Board of Taxation.

RESOLUTION 2019-14

TOWNSHIP OF OXFORD TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor that from time to time errors are made in computing the tax assessment covering certain property located within the Township of Oxford, and

WHEREAS, the Tax Assessor has requested that the Township Committee authorize him to file corrections of such errors with the Warren County Board of Taxation, and

WHEREAS, the Tax Assessor is called upon to defend tax appeals filed with the Warren County Board of Taxation and to agree to stipulations of appeals,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, that the Tax Assessor of the Township of Oxford be and is hereby authorized to file corrective appeals with the Warren County Board of Taxation concerning those properties wherein errors have been made, to represent the Township of Oxford in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the Township of Oxford, which he feels are proper and in the best interests of the Township of Oxford.

BE IT FURTHER RESOLVED that the Tax Assessor sends copies of such corrected assessment to the individuals involved.

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adopt **Resolution 2019-11, Resolution 2019-12, Resolution 2019-13** and **Resolution 2019-14**.

RESOLUTION 2019-15

**TOWNSHIP OF OXFORD
DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, in accordance with N.J.A.C. 17:27-3.2 each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O; and

NOW, THEREFORE, BE IT RESOLVED that the governing body of The Township of Oxford, (hereinafter "Public Agency") in the County of Warren and State of New Jersey, hereby designates Sheila L. Oberly, R.M.C., as its Public Agency Compliance Officer;

BE IT FURTHER RESOLVED, that the Township Clerk forward a certified copy of this resolution to the New Jersey Department of Treasury, Division of Contracts Compliance and Equal Employment Opportunity in Public Contracts.

RESOLUTION 2019-16

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR
TOWNSHIP PROSECUTOR**

BE IT RESOLVED by the Mayor and Committee of the Township of Oxford, County of Warren, and State of New Jersey as follows:

1. Roger Skoog is hereby retained as Municipal Prosecutor of the Township of Oxford for one year (January 1, 2019 through December 31, 2019).

2. This retainer is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by NJSA 40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adopt **Resolution 2019-15** and **Resolution 2019-16**.

RESOLUTION 2019-17

**RISK MANAGEMENT CONSULTANT
TOWNSHIP OF OXFORD**

WHEREAS, the **Township of Oxford** has resolved to join the Public Alliance Insurance Coverage Fund ("PAIC") following a detailed analysis; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the **Township of Oxford** does hereby appoint **Sharon Cooper of Public Entity Advocates, LLC.** as its Risk Management Consultant in accordance with the Fund's Bylaws.

RESOLUTION 2019-18

**APPOINTMENT OF A FUND COMMISSIONER TO THE
PUBLIC ALLIANCE INSURANCE COVERAGE FUND**

BE IT RESOLVED, by the Township of Oxford, County of Warren, State of New Jersey, that it hereby appoints **Gerald Norton** as the Fund Commissioner and **Bill Ryan** as the Alternate Fund Commissioner to the Public Alliance Insurance Coverage Fund;
and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the following:

1. **Gerald Norton**
(Fund Commissioner)
2. **Bill Ryan**
(Alternate Fund Commissioner)
3. Public Alliance Insurance Coverage Fund

RESOLUTION-2019-19

TEMPORARY TOWNSHIP BUDGET

WHEREAS, it is necessary for the Township of Oxford, in the County of Warren and State of New Jersey to meet commitments and make payment of claims prior to the adoption of the 2019 Municipal Budget, and

WHEREAS, Title 40A:4-19 of the New Jersey Statutes Annotated provides that temporary appropriations can be made to provide for the budget. Said appropriations shall not exceed 26.25% of the total of the appropriations for all purposes in the budget for the preceding fiscal year excluding interest and debt redemption charges, capital improvement fund and public assistance, and

WHEREAS, the appropriations for all purposes in the 2019 budget excluding interest and debt redemption charges and capital improvement fund is the sum of \$2,699,138.00

WHEREAS, 26.25% of the above sum is \$708,523.73

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Oxford, in the County of Warren and State of New Jersey, that the following temporary budget be adopted as provided for in the aforesaid Title 40A:4-19; and

NOW, THEREFORE, BE IT RESOLVED that a copy of the aforementioned adopted temporary budget resolution be transmitted to the Chief Financial Officer for his records:

OXFORD TOWNSHIP 2019 TEMPORARY BUDGET

<u>Account</u>	<u>Description</u>	<u>Credit</u>
10511010	GOVERNING BODY - SALARIES AND WAGES	3,400.00
10512010	MUNICIPAL CLERK - SALARIES AND WAGES	18,069.00
10512015	REGISTRAR S&W	1,181.00
10512021	ADMINISTRATIVE & EXECUTIVE - OTHER EXPEN	7,875.00
10512024	COMPUTERIZATION	2,888.00
10512080	ELECTION - OTHER EXPENSES	1,313.00
10513010	FINANCE - SALARIES AND WAGES	6,164.00
10513020	FINANCE - OTHER EXPENSES	1,706.00
10513520	AUDIT SERVICES	3,938.00
10514510	TAX COLLECTOR - SALARIES AND WAGES	2,842.00
10514521	TAX COLLECTOR - OTHER EXPENSES	1,050.00
10515010	TAX ASSESSMENT - SALARIES AND WAGES	4,676.00
10515020	TAX ASSESSMENT - OTHER EXPENSES	788.00
10515520	LEGAL - OTHER EXPENSES	12,863.00
10516520	ENGINEERING SERVICES - OTHER EXPENSES	13,125.00
10518010	PLANNING BOARD - SALARIES AND WAGES	4,820.00
10518021	PLANNING BOARD - LEGAL SERVICES	1,050.00
10518022	PLANNING BOARD - OTHER EXPENSES	788.00
10518510	ZONING COSTS - SALARIES AND WAGES	1,010.00
10518520	ZONING COSTS - OTHER EXPENSES	26.00
10521020	GENERAL LIABILITY INSURANCE	11,061.00
10521520	WORKER'S COMPENSATION INSURANCE	9,975.00
10522020	EMPLOYEE GROUP HEALTH INSURANCE	34,125.00
10524010	POLICE - SALARIES AND WAGES	2,608.00
10524020	POLICE - OTHER EXPENSES	159,338.00
10525210	EMERGENCY MANAGEMENT - SALARIES AND WAGE	493.00
10525220	EMERGENCY MANAGEMENT - OTHER EXPENSES	158.00
10525521	AID TO VOLUNTEER FIRE COMPANY	11,156.00
10526021	FIRST AID CONTRIBUTION	4,594.00
10529010	STREETS AND ROADS - SALARIES AND WAGES	59,564.00
10529020	STREETS AND ROADS - OTHER EXPENSES	10,500.00

10530515	RECYLCING S & W	232.00
10531010	BUILDINGS AND GROUNDS - SALARIES AND WAG	1,159.00
10531020	BUILDINGS AND GROUNDS - OTHER EXPENSES	9,152.00
10531520	VEHICLE MAINTENANCE-OTHER EXPENSES	5,250.00
10533010	BOARD OF HEALTH - SALARIES AND WAGES	145.00
10533020	BOARD OF HEALTH - OTHER EXPENSES	26.00
10534010	ANIMAL CONTROL - SALARIES AND WAGES	937.00
10534020	ANIMAL CONTROL - OTHER EXPENSES	551.00
10537010	RECREATION - SALARIES AND WAGES	4,016.00
10537021	RECREATION - OTHER EXPENSES	1,313.00
10537022	CONTRIBUTION - OXFORD YOUTH ASSOCIATION	525.00
10537025	OXFORD YOUNG AT HEART CLUB	263.00
10543020	ELECTRICITY	11,288.00
10544020	TELEPHONE	2,100.00
10544520	FIRE HYDRANTS	6,038.00
10544620	NATURAL GAS/PROPANE	2,100.00
10544621	SNOW REMOVAL TRUST FUND	2,625.00
10544622	COAH TRUST FUND	-0-
10546020	GASOLINE	3,413.00
10546520	LANDFILL/SOLID WASTE DISPOSAL COSTS	3,675.00
10547220	SOCIAL SECURITY SYSTEM (OASI)	8,663.00
10547620	UNEMPLOYMENT COMPENSATION	263.00
10549020	MUNICIPAL COURT - OTHER EXPENSES	11,435.00
10549510	PUBLIC DEFENDER - SALARIES AND WAGES	435.00
10549520	PUBLIC DEFENDER-OTHER EXPENSES	315.00
10632210	UNEMPLOYMENT INSURANCE	1,313.00
10639020	AID TO LIBRARY	788.00
10646875	SPECIAL EMERGENCY AUTH-5 YEARS	5,031.00
10647120	PUBLIC EMPLOYEES RETIREMENT SYSTEM	10,462.00
10670210	ALCOHOL EDUCATION REHABILITATION FUND	67.00
10677020	CLEAN COMMUNITIES PROGRAM	1,655.00
10677125	NJEDA-OXWALL TOOL GRANT	29,693.00
10680220	INTEREST ON BONDS	4,069.00
10686020	CAPITAL IMPROVEMENT FUND	32,813.00
10689920	MUNICIPAL ALLIANCE	1,048.00
10689921	MATCHING FUNDS FOR GRANTS - MUN. ALL.	315.00
10689925	PRIVATE DONATIONS	-0-
10689927	NJDOT PEQUEST ROAD ADDL-PY UNAPPROP.	7,558.00
10690020	PAYMENT OF BOND PRINCIPAL	38,063.00
10690120	PAYMENT OF BOND ANTICIPATION NOTES	10,910.00
10690320	INTERST ON NOTES	1,365.00
10692301	DEFERRED CHG. TO FUTURE TAX-UNFUNDED SBPR	-0-
10692302	DEFERRED GHG. TO FUTURE TAX UNFUNDED LDPR	-0-
10692303	DEF CHARGES TO FUTURE UNFUNDED QUENTZEL	735.00
10699920	RESERVE FOR UNCOLLECTED TAXES	93,088.00

TOTAL

\$708,036.00

RESOLUTION-2019-20

TEMPORARY SEWER BUDGET

WHEREAS, it is necessary for the Township of Oxford, in the County of Warren and State of New Jersey to meet commitments and make payment of claims prior to the adoption of the 2019 Municipal Budget, and

WHEREAS, Title 40A:4-19 of the New Jersey Statutes Annotated provides that temporary appropriations can be made to provide for the budget. Said appropriations shall not exceed 26.25% of the total of the appropriations for all purposes in the budget for the preceding fiscal year excluding interest and debt redemption charges, capital improvement fund and public assistance, and

WHEREAS, the appropriations for all purposes in the 2019 budget excluding interest and debt redemption charges and capital improvement fund is the sum of \$1,244,927.00 and

WHEREAS, 26.25% of the above sum is \$326,793.34

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Oxford, in the County of Warren and State of New Jersey, that the following temporary budget be adopted as provided for in the aforesaid Title 40A:4-19; and

NOW, THEREFORE, BE IT RESOLVED that a copy of the aforementioned adopted temporary budget resolution be transmitted to the Chief Financial Officer for his records:

OXFORD TOWNSHIP 2019 TEMPORARY BUDGET
SEWER UTILITY

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
62511010	SALARIES AND WAGES		7,350.00
62511021	OTHER EXPENSES - SEWER TREATMENT COSTS		234,675.00
62511022	OTHER EXPENSES - MISCELLANEOUS		6,563.00
62563020	SOCIAL SECURITY SYSTEM (OASI)		656.00
62563120	UNEMPLOYMENT COMPENSATION INSURANCE		39.00
62590020	PAYMENT OF BOND PRINCIPAL		16,681.00
62590220	INTEREST ON BONDS		3,210.00

62594022 SURPLUS - GENERAL BUDGET 57,619.00

TOTAL 326,793.00

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt **Resolution 2019-17**, **Resolution 2019-18**, **Resolution 2019-19** and **Resolution 2019-20**.

Appointments:

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to appoint Mike Brady as the Licenses Sewer Operator, from January 1, 2019 to December 31, 2019.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to appoint IT Computer Personnel at the January 16th, Township Meeting.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to appoint Kevin Murray as the Recycling Director, from January 1, 2019 to December 31, 2019.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to discuss the Shared Service Agreement received by Washington Borough for the Animal Control Officer.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to appoint Michael Finelli as the Zoning Officer, from January 1, 2019 to December 31, 2019.

Pay Bills:

No bills were presented at the meeting for approval.

Public Comment:

Mrs. Hissim stated that the fence is still up in the alley by her house. (Melberger Alley)

Mr. Nyland said that the fence will be taken down by the end of next week. He said the Department of Public Works will be taking it down with a police officer present.

Mr. Nyland thanked everyone for their support and attendance at the meetings in 2018. He said that he had an educated year and hoped that he did a good job for the township.

The Committee thanked him for his service.

Public meeting was closed.

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adjourn the meeting at 5:42 PM.

Sheila L. Oberly, RMC