

EMERGENCY MEETING
12:00 PM
January 3, 2020

The Emergency Meeting of the Oxford Township Committee was called to order by Mr. Nyland. The meeting was held in the Oxford Municipal Building located at 11 Green Street, Oxford, NJ.

Adequate notice of this meeting has not been provided. N.J.S.A. 10:4-9 [provides for exceptions-emergency meeting of a public body to deal with emergent matters as a result of notice provided to the Township of Oxford by Dawn Stanchina, has resigned her position as Certified Financial Officer. Notice of this will be provided as required by N.J.S.A. 10:4-8 to the Express Times and the Star Gazette. A copy has been posted on the bulleting board in the Municipal Building.

Present: Township Committee: Robert Nyland and Gerald Norton.

Also present was Attorney Richard Wenner, and Matt Hall.

On motion by Mr. Norton and seconded by Mr. Nyland to hold the emergency meeting without prior advertisement in the Township's Official newspapers.

Mr. Wenner stated that he prepared a Shared Service Agreement and Resolution for the position of CFO with Washington Borough. He stated this meeting was necessary because of the urgent need to fill the position for CFO.

RESOLUTION: 2020-01A

RESOLUTION FOR THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP AND WITH THE BOROUGH OF WASHINGTON FOR CHIEF FINANCIAL OFFICER SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any shared service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, there is a vacancy in the position of Chief Financial Officer ("CFO") for the Township of Oxford due to the resignation, without advance notice, of the Township's prior CFO, which abrupt resignation has resulted in an emergency situation due to the lack of an authorized CFO to process the Township's financial matters including, but not limited to, payroll; and

WHEREAS, Oxford Township desires to contract with Washington Borough for the furnishing of the services of a CFO; and

WHEREAS, Washington Borough will provide to Oxford its Chief Financial Officer to fulfill all duties of Chief Financial Officer pursuant to N.J.S.A. 40A:9-140.10 and as prescribed in the Code of Oxford Township.

WHEREAS, the Township of Oxford shall pay to Washington Borough a monthly sum of \$2,916.67, payable in four (4) quarterly payments of \$8,750.00; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey as follows:

1. The Township Committee is hereby authorized and directed to execute the attached Shared Services Agreement with the Borough of Washington for Chief Financial Officer Services.
2. A copy of the Agreement shall be filed with the Township Clerk and shall be open for public inspection at the Township Municipal Building upon adoption of this Resolution.
3. The Agreement shall take effect on January 1, 2020 and shall run for a period of four (4) years, expiring on December 31, 2024.
4. A copy of the Agreement shall be sent to the State of New Jersey, Division of Local Government Services in the Department of Community Affairs.
5. This Resolution shall take effect immediately upon adoption according to law.

On motion by Mr. Norton and seconded by Mr. Nyland to adopt **Resolution 2020-01A**.

Mr. Wenner stated that since the Township has not had their reorganization meeting, to authorize Mr. Nyland to sign the Resolution and the Shared Service Agreement.

On motion by Mr. Norton and seconded by Mr. Nyland to authorize Mr. Nyland to sign both the shared service agreement and resolution for the position of CFO.

On motion by Mr. Norton and seconded by Mr. Nyland to adjourn the meeting at 12:07PM.

Sheila L. Oberly, RMC

