

**REORGANIZATION MEETING
JANUARY 4, 2017**

The reorganization meeting of the Township Committee of Oxford Township was held on January 4, 2017 in the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

In attendance were Marc Pasquini, Robert Nyland, Richard Wenner, Attorney and Sheila L. Oberly.

The announcement was made at 5:00 PM that the meeting has been properly advertised in compliance with the OPMA of 1975 and the meeting was called to order.

The flag salute was recited.

Mr. Wenner, Attorney swore in Bill Ryan to a three-year term on the Oxford Township Committee, expiring December 31, 2019.

The Clerk called for nominations for Mayor. On motion by Mr. Pasquini, seconded by Mr. Nyland and passed unanimously on roll call vote to appoint Bill Ryan as Mayor of Oxford Township for the year 2017.

The Clerk turned the meeting over to Mayor Ryan.

Mayor Ryan called for nominations for Deputy Mayor. On motion by Mr. Nyland, seconded by Mayor Ryan and passed unanimously on roll call vote to appoint Marc Pasquini as Deputy Mayor.

On motion by Mr. Nyland, seconded by Mr. Pasquini and passed unanimously on roll call vote to appoint the Township Committee members to the following Committees:

COMMITTEES WITHIN THE TOWNSHIP COMMITTEE:

Finance Committee:	William Ryan
Affirmative Action Liaison:	William Ryan
Roads, Streets, Garbage and Street Lighting:	Robert Nyland
Public Safety and Police Liaison:	Robert Nyland
Recreation:	Marc Pasquini
Liaison to Covanta:	Robert Nyland
Liaison to PCFA:	Marc Pasquini
Liaison to PRMUA:	William Ryan
Liaison to Board of Education:	Marc Pasquini
Liaison to Board of Chosen Freeholders:	William Ryan

On motion by Mayor Ryan, seconded by Mr. Pasquini and passed unanimously on roll call vote to appoint Lisa Gerickont to the position of Tax Collector for a four year term.

RESOLUTION 2017-01
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN
AND STATE OF NEW JERSEY DESIGNATING
REGULAR MEETING DATES / TIMES

WHEREAS Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that at least once a year, no later than January 10th of such year, this public body shall post and mail to newspapers designated by said body, a schedule of the location, time and date of such work sessions and regular meetings of said body during the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

TOWNSHIP COMMITTEE MEETINGS of the Township of Oxford shall be held at 7:00 PM on the following Wednesday of the month (dates listed below), at the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

The dates of such regular meetings are as follows for the year 2017.

<u>MONTH</u>	<u>REGULAR MEETINGS</u>
January	18 th
February	15 th
March	15 th
April	19 th
May	17 th
June	21 st
July	19 th
August	16 th
September	20 th

October	18 th
November	8 th *
December	6 th **

The Monthly Board of Health Meetings will immediately follow the Township Meeting.

*November meeting has been scheduled to the second Wednesday of the month.

**December meeting has been scheduled to the first Wednesday of the month.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to change the December, 2017 Township meeting date from December 6th to December 13th.

RESOLUTION 2017-02
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF OXFORD, COUNTY OF WARREN AND
STATE OF NEW JERSEY DESIGNATING NEWSPAPER TO
RECEIVE NOTICES OF MEETINGS

WHEREAS Section 3 (d) of the Open Public Meeting Act, Chapter 231, P.L. 1975, requires that certain notices of meetings shall be submitted to two (2) newspapers of the Township; and

WHEREAS the second newspaper designated by this body must be one, which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body, of such meetings:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey:

- (1) That **the STAR GAZETTE**, Hackettstown, N.J is hereby designated as the official newspaper of the Township, to receive all notices of meetings as required under the Open Public Meetings Act.
- (2) The **EXPRESS TIMES**, Easton, Pennsylvania is designated as the second newspaper as required under the Open Public Meetings Act.

This Resolution shall take effect immediately.

RESOLUTION 2017-03

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF OXFORD, COUNTY OF WARREN AND
STATE OF NEW JERSEY DESIGNATING DEPOSITORIES
FOR TOWNSHIP FUNDS**

WHEREAS the laws of the State of New Jersey require that depositories be named for the Township Funds by the governing body of each and every municipality within the boundaries of the State; and

WHEREAS it is the desire of the members of the Township Committee of the Township of Oxford, to comply with all of the requirements of the law on this subject:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, that the following be named depositories for the **TOWNSHIP OF OXFORD**, for the year January 1, 2017 to December 31, 2017.

1. Fulton Bank – Oxford, New Jersey
2. First Bank of Hope – Great Meadows, New Jersey
3. PNC – Washington, New Jersey
4. Valley National Bank – Belvidere, New Jersey
5. Wells Fargo – Washington, New Jersey

This resolution shall take effect immediately.

RESOLUTION 2017-04

**RESOLUTION FIXING TAX AND SEWER COLLECTION
DATES AND INTEREST RATES**

BE IT RESOLVED, that taxes shall be collected quarterly, the dates being February 1, May 1, August 1 and November 1, and that the interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency, be collected after the respective due dates. There will be a ten (10) day grace period after which unpaid taxes will be charged interest from the due date. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

BE IT RESOLVED, that sewer charges shall be collected quarterly, the dates being January 1, April 1, July 1, and October 1, with a thirty (30) day grace period. The interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency be collected after the respective due dates. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

RESOLUTION 2017-05

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR
TOWNSHIP ATTORNEY**

WHEREAS, the Township of Oxford has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2017 through December 31, 2017); and

WHEREAS, Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) has submitted a proposal indicating they will provide the legal services for the amount of \$125.00 per hour for legal services; and

WHEREAS, Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) has completed and submitted a Business Entity Disclosure Certification which certifies that Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) from making any reportable contributions through the term of the contract, and

WHEREAS, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.I.A.C. 5:30-14.5 and that fees for the aforementioned legal services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, authorizes the Mayor and Clerk of the Township of Oxford to enter into a contract with Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

RESOLUTION 2017-06

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ENGINEER**

WHEREAS, the Township of Oxford has a need to acquire engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2017 through December 31, 2017); and

WHEREAS, Finelli Consulting (Michael Finelli) has submitted a proposal indicating they will provide the engineering services as agreed to under separate contract; and

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.I.A.C. 5:30-14.5 and that fees for the aforementioned engineering services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Oxford, authorizes the Mayor and Clerk of the Township of Oxford to enter into a contract with Finelli Consulting (Michael Finelli) as described herein; and,

BE IT FURTHER RESOLVED that a copy of this resolution shall be published once in a legally designated publication

RESOLUTION 2017-07

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL**

WHEREAS, the Township of Oxford has a need to acquire bond counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2017 through December 31, 2017); and

WHEREAS, Gibbons, LLC. has submitted a proposal indicating they will provide the engineering services as agreed to under separate contract; and

WHEREAS, Gibbons, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that Gibbons, LLC. has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Gibbons, LLC. from making any reportable contributions through the term of the contract, and

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by *N.I.A.C. 5:30-14.5* and that fees for the aforementioned engineering services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Oxford authorizes the Mayor and Municipal Clerk of the Township of Oxford to enter into a contract with Gibbons, LLC. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by *N.J.S.A. 40A:11-5* because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

RESOLUTION 2017-08

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES-MUNICIPAL AUDITOR

WHEREAS, the Township of Oxford has a need to acquire a municipal Auditor as a non-fair and open contract pursuant to provisions of *N.J.S.A. 19:44A-20.5*; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year; and,

WHEREAS, ARDITO & CO., LLP has submitted a proposal, indicating they will provide the auditor services for the anticipated fee of \$30,268 (including court); and,

WHEREAS, ARDITO & CO., LLP has completed and submitted a Business Entity Disclosure Certification which certified that ARDITO & CO., LLP has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit ARDITO & CO., LLP from making any reportable contributions through the term of the contract; and,

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Oxford, authorizes the Mayor and Clerk of the Township of Oxford to enter into a contract with ARDITO AND CO., LLP as described herein as auditors on and in behalf of the Township of Oxford for the year 2017; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in a legally designated publication.

Political Contribution Disclosure. This contract has been awarded to Ardito & Co., LLP based on the merits and abilities of Ardito & Co., LLP to provide the goods and services as described herein. This contract was not awarded through a “fair and open” process pursuant to N.J.S.A. 19:44A-20.4 *et seq.* As such, the undersigned does hereby attest that Ardito & Co., LLP, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19. affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded. Exhibit “A” (Mandatory Affirmative Action Language), Exhibit “B” (Employee Information Report), Exhibit “C” (Business Registration Certificate), Exhibit “D” (Business Entity Disclosure Certification), Exhibit “E” (Political Contributions Disclosure Certification), and Exhibit F (Insurance) are attached to and made a part of this contract.

RESOLUTION 2017-09

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP PLANNER**

WHEREAS, the Township of Oxford has a need to acquire a Township Planner as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Oxford has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2017 through December 31, 2017); and

WHEREAS, James Kyle has submitted a proposal indicating he will provide the Township Planner services as agreed to under separate contract; and

WHEREAS, James Kyle has completed and submitted a Business Entity Disclosure Certification which certifies that James Kyle has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit James Kyle from making any reportable contributions through the term of the contract, and

WHEREAS, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer.

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with James Kyle as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage

RESOLUTION 2017-10

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR
TOWNSHIP PUBLIC DEFENDER**

BE IT RESOLVED by the Mayor and Committee of the Township of Oxford, County of Warren, and State of New Jersey as follows:

1. Scott Wilhelm is hereby retained as Municipal Public Defender of the Township of Oxford for one year (January 1, 2017 through December 31, 2017).

2. This retainer is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law as provided by NJSA 40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.

RESOLUTION 2017-11

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF OXFORD, COUNTY OF WARREN AND
STATE OF NEW JERSEY DESIGNATING CHARGES FOR
NOTICES TO THE NEWS MEDIA AND INDIVIDUALS**

WHEREAS Section 14 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the public body to fix a reasonable sum to be charged to persons who request that notice of meetings, as required under the Act, be mailed to them individually; and

WHEREAS said Section further permits the public body to provide such notice free of charge to the news media who request same:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

1. Each person who requests that individual notice as required under the Act, be mailed to him, shall pay annually to the Township of Oxford, the sum of \$20.00 to cover the costs thereof.
2. Requests for such individual notice made by news media shall be granted without cost.
3. The sum herein designated is subject to change upon the adoption of a superseding Resolution by the governing body.

This Resolution shall take effect immediately.

RESOLUTION 2017-12

**CANCELLATION OF PROPERTY TAX REFUNDS
OR DELINQUENCIES OF LESS THAN \$5.00**

WHEREAS, the State of New Jersey allows a Municipal Employee to process the cancellation of any property tax refund or delinquencies of less than \$5.00; and

WHEREAS, the Municipal Employee allowed to process the cancellation shall be the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, that the Oxford Township Committee hereby authorizes the Tax Collector to process the cancellation of any property tax refund or delinquency of less than \$5.00.

RESOLUTION 2017-13

TOWNSHIP OF OXFORD TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor of the Township of Oxford that from time-to-time, changes in property use occur in the Township so that such properties become subject to roll-back taxes pursuant to the Farmland Assessment Act of 1964; and

WHEREAS, the Tax Assessor of Oxford Township has requested the Township Committee authorize him to file petitions, notices and other documents regarding the assessing of such roll-back taxes with the Warren County Board of Taxation; and

WHEREAS, the filing of these documents regarding roll-back taxes by the Tax Assessor of the Township of Oxford is important to the tax assessment process of the Township and the Tax Assessor has already filed petitions and other documents regarding such roll-back taxes with the Warren County Board of Taxation;

NOW, THEREFORE, BE IT RESOLVED, by the Committee of Oxford Township that the Tax assessor of the Township of Oxford be, and he is hereby authorized to file petitions, notices and other documents regarding the assessing of roll-back taxes;

BE IT FURTHER RESOLVED that this Township Committee hereby confirms and approved of the actions of the Tax Assessor to date in filing such documents regarding roll-back taxes with the Warren County Board of Taxation.

RESOLUTION 2017-14

TOWNSHIP OF OXFORD TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor that from time to time errors are made in computing the tax assessment covering certain property located within the Township of Oxford, and

WHEREAS, the Tax Assessor has requested that the Township Committee authorize him to file corrections of such errors with the Warren County Board of Taxation, and

WHEREAS, the Tax Assessor is called upon to defend tax appeals filed with the Warren County Board of Taxation and to agree to stipulations of appeals,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, that the Tax Assessor of the Township of Oxford be and is hereby authorized to file corrective appeals with the Warren County Board of Taxation concerning those properties wherein errors have been made, to represent the Township of Oxford in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the Township of Oxford, which he feels are proper and in the best interests of the Township of Oxford.

BE IT FURTHER RESOLVED that the Tax Assessor sends copies of such corrected assessment to the individuals involved.

RESOLUTION 2017-15

TOWNSHIP OF OXFORD

DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, in accordance with N.J.A.C. 17:27-3.2 each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O; and

NOW, THEREFORE, BE IT RESOLVED that the governing body of The Township of Oxford, (hereinafter "Public Agency") in the County of Warren and State of New Jersey, hereby designates Sheila L. Oberly, R.M.C., as its Public Agency Compliance Officer;

BE IT FURTHER RESOLVED, that the Township Clerk forward a certified copy of this resolution to the New Jersey Department of Treasury, Division of Contracts Compliance and Equal Employment Opportunity in Public Contracts.

RESOLUTION 2017-16

**AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR
TOWNSHIP PROSECUTOR**

BE IT RESOLVED by the Mayor and Committee of the Township of Oxford, County of Warren, and State of New Jersey as follows:

1. Roger Skoog is hereby retained as Municipal Prosecutor of the Township of Oxford for one year (January 1, 2017 through December 31, 2017).

2. This retainer is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law as provided by NJSA 40A:11-5 because it requires service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.

RESOLUTION 2017-17

**RISK MANAGEMENT CONSULTANT
TOWNSHIP OF OXFORD**

WHEREAS, the **Township of Oxford** has resolved to join the Public Alliance Insurance Coverage Fund ("PAIC") following a detailed analysis; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the **Township of Oxford** does hereby appoints **Public Entity Advocates, LLC**, as its Risk Management Consultant in accordance with the Fund's Bylaws.

RESOLUTION 2017-18

**APPOINTMENT OF A FUND COMMISSIONER TO THE
PUBLIC ALLIANCE INSURANCE COVERAGE FUND**

BE IT RESOLVED, by the Township of Oxford, County of Warren, State of New Jersey, that it hereby appoints **Marc Pasquini** as the Fund Commissioner and **Robert Nyland** as the Alternate Fund Commissioner to the Public Alliance Insurance Coverage Fund; and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the following:

1. **Marc Pasquini**
(Fund Commissioner)
2. **Robert Nyland**
(Alternate Fund Commissioner)
3. Public Alliance Insurance Coverage Fund

RESOLUTION-2017-19

TEMPORARY TOWNSHIP BUDGET

WHEREAS, it is necessary for the Township of Oxford, in the County of Warren and State of New Jersey to meet commitments and make payment of claims prior to the adoption of the 2017 Municipal Budget, and

WHEREAS, Title 40A:4-19 of the New Jersey Statutes Annotated provides that temporary appropriations can be made to provide for the budget. Said appropriations shall not exceed 26.25% of the total of the appropriations for all purposes in the budget for the preceding fiscal year excluding interest and debt redemption charges, capital improvement fund and public assistance, and

WHEREAS, the appropriations for all purposes in the 2017 budget excluding interest and debt redemption charges and capital improvement fund is the sum of \$2,162,117.00

WHEREAS, 26.25% of the above sum is \$567,556.00

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Oxford, in the County of Warren and State of New Jersey, that the following temporary budget be adopted as provided for in the aforesaid Title 40A:4-19; and

NOW, THEREFORE, BE IT RESOLVED that a copy of the aforementioned adopted temporary budget resolution be transmitted to the Chief Financial Officer for her records.

RESOLUTION-2017-20

TEMPORARY SEWER BUDGET

WHEREAS, it is necessary for the Township of Oxford, in the County of Warren and State of New Jersey to meet commitments and make payment of claims prior to the adoption of the 2017 Municipal Budget, and

WHEREAS, Title 40A:4-19 of the New Jersey Statutes Annotated provides that temporary appropriations can be made to provide for the budget. Said appropriations shall not exceed 26.25% of the total of the appropriations for all purposes in the budget for the preceding fiscal year excluding interest and debt redemption charges, capital improvement fund and public assistance, and

WHEREAS, the appropriations for all purposes in the 2017 budget excluding interest and debt redemption charges and capital improvement fund is the sum of \$1,250,196.00 and

WHEREAS, 26.25% of the above sum is \$ 328,176.00;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Oxford, in the County of Warren and State of New Jersey, that the following temporary budget be adopted as provided for in the aforesaid Title 40A:4-19; and

NOW, THEREFORE, BE IT RESOLVED that a copy of the aforementioned adopted temporary budget resolution be transmitted to the Chief Financial Officer for her records.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt **Resolution 2017-02** to **Resolution 2017-20**.

On motion by Mayor Ryan, seconded by Mr. Pasquini and passed unanimously on roll call vote to appoint Ken Yudichak as the 2017 Licensed Sewer Operator.

On motion by Mayor Ryan, seconded by Mr. Pasquini and passed unanimously on roll call vote to appoint ARAE Network Solutions, LLC, to provide services for Oxford's computer equipment and staff for 2017.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to hire Kevin Murray as the 2017 Recycling and Clean Community Coordinator.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to hire Robert Lagonera as the Animal Control Officer for 2017.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to hire Michael Finelli as the Zoning Officer for 2017.

RECYCLING AND GARBAGE PICKUPS
OXFORD TOWNSHIP 2017

WEST OF 31 SOUTH – EVERY MONDAY
EAST OF 31 NORTH – EVERY TUESDAY

Except holidays then pick up will be the next day (See Below)

HOLIDAY GARBAGE PICKUP CHANGES

Martin Luther King’s Birthday 01/17 & 01/18, President’s Day-02/21 & 02/22
Memorial Day-05/30 & 05/31, Fourth of July 07/03 & 07/05, Labor Day-09/05 & 09/06,
Columbus Day-10/10 & 10/11, Christmas Day- 12/27 & 12/28, New Year’s Day-01/02 & 01/03, 2018

2017 RECYCLING PICKUP SCHEDULE

Garbage pick-up on Monday,
Recycling 4th Thursday of each month.

January	26
February	23
March	23
April	27
May	25
June	22
July	27
August	24
September	28
October	26
November	22*
December	29**

Garbage pick-up on Tuesday
Recycling 2nd Thursday each month.

January	12
February	09
March	09
April	13
May	11
June	08
July	13
August	10
September	14
October	12
November	09
December	14

- * **Date Changed to Wednesday Pick-up** ** **Date Changed to Friday Pick-up**
- **Commingled, Glass, Plastic, Tin and Aluminum Cans to be put in containers for pick-up by curbside**
- **Newspaper, Cardboard, Magazines and Junk Mail to be bundled and tied for pick-up by curbside**

Questions on Recyclables or Garbage, call DPW Supervisor, Lou Accetturo – 453-3303

WARREN COUNTY RECYCLING DROP-OFF CENTER

Warren County Landfill Recycling Center (Free to all Warren County Residents)

500 Mt. Pisgah Avenue

Oxford, New Jersey

Hours: Monday – Friday 7:00 AM – 2:30 PM, Saturday 7:00AM – 11:00 AM

Questions: (908) 453-2174 Ex. 235

2017 CLEAN-UP DATES

<u>Leaves</u>	April	05, 2017
	November	01, 2017
<u>Brush</u>	May	03, 2017
	October	11, 2017

Metals and Non Burnable*

Spring Clean-Up-April 17th to April 22nd (Vouchers available for pick-up starting April 10th)

Fall Clean-Up-October 2nd to October 7th (Vouchers available for pick-up starting September 25th)

Two vouchers per household must be picked up at the Oxford Municipal Building in order to take metals and non-burnables directly to The Warren County Landfill at no charge to Oxford residents.

- **Clean up is for OXFORD TOWNSHIP Residents Only.**
- **Must Show Proof of Residency (Driver’s License or Tax Bill)**
- **No Commercial Waste**

*** Senior Citizens and Handicapped-please call DPW Department (453-3303) to arrange for pick-up**

Any questions please call: Lou-453-3303 DPW Garage

****Christmas Tree Pick-up-January 4-12, 2018**

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to approve the Recycling/Garbage Schedule and Clean-up Schedule for 2017.

Mr. Nyland stated that he would like the volunteer organizations and paid positions in the Township to attend the Township meetings each month and give a monthly report.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to ask Sheila, Municipal Clerk to send out a letter and the schedule of 2017 Township Meeting dates, to the Oxford Emergency Squad, Oxford Volunteer Fire Department, Office of Emergency Management, Oxford Library, Oxford Youth Association, Animal Control Officer and Recycling/Clean Communities Coordinator asking them to attend or send a representative to a monthly meeting to give a report on their organization. If no one can attend that month, to please send an e-mail to the Municipal Clerk with a report on their organization for that month.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to pay all bills approved at the meeting.

Mayor Ryan opened the meeting to public comment. There being no public comment, the public comment was closed.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote, to adjourn the meeting at 5:15 PM.

Sheila L. Oberly, Municipal Clerk

