

**BUDGET MEETING  
JANUARY 9, 2019**

A budget meeting of the Mayor and Committee of the Township of Oxford was held on January 9, 2019 in the Township Municipal Building, at 11 Green Street, Oxford, New Jersey.

In attendance were Robert Nyland, Bill Ryan, Gerald Norton, Dawn Stanchina and Sheila L. Oberly.

The flag salute was recited.

Mayor Ryan called the meeting to order at 4:00 PM.

Ms. Stanchina distributed the 2019 Budget Worksheet to the Committee for review and discussion.

Peg Hissim, Captain of the Oxford Emergency Squad attended and asked the Committee not to lower the \$17,500.00 appropriation given to them each year but said that any extra money would be greatly appreciated.

Ms. Hissim said that the Squad will be doing a fund drive in January and a Tricky Tray later on in the year.

Mr. Nyland stated that he would like to see more fund drives planned for both the Oxford Emergency Squad and Oxford Fire Department. He suggested, also to reach out to Darren Muso, owner of Twenty Belvidere for ideas of different fundraisers.

Mr. Nyland said that the bonfire is on January 26<sup>th</sup>, possibly the squad could put a jar out to collect donations.

Peggy Hissim said that White Township donated \$32,000.00 and Harmony \$5,000.00 to the Oxford Emergency Squad.

Mike Mack, Oxford Fire Department stated the Fire Department needs a new tanker, the current one is 22 years old. He stated that he has looked at new tankers and the cost is roughly \$273,000.00 but a demo is \$220,000.00. Also turn-out gear is needed for at least 20 volunteers which costs \$3,376.00 per person, head to toe, and the life of this equipment is ten years from manufacturer date.

Mike stated that Rick Calabrese, Bar Steward runs the Social Club at the fire house and \$375,400.00 is needed for upkeep at the Firehouse to run the Social Club.

The Committee asked how many members are active. Mr. Mack answered about 12. He also stated that the PEOSH money that was given in previous years, needs to come back to the fire company.

He also said that that the 2003 attack truck will need to be replaced in the near future.

Mr. Nyland stated that he needs to see active fundraisers given by both departments-Fire and Squad.

Mr. Mack informed the Committee that the appropriation of \$17,500.00 annually given to them by the Township, that \$16,900.00 pays the insurance bill and the rest is spent on the fuel bill.

He also stated that the \$17,500.00 appropriation given to the Fire Department, each year is a must and cannot go any lower.

Mayor Rayan stated that Covanta is saying that the facility will be closing April 1, 2019 and that is a big revenue loss for the Township.

The Committee received a budget request from Lisa, Tax Collector for a total of \$12,600.00, including the cost to purchase a new printer.

Mr. Nyland stated that he received a \$4,000.00 quote to install new phones in the municipal building-IP based system. Also, he suggested that a computer security system be installed which would cost approximately \$1,000.00 per year.

Mr. Norton stated that a security system is needed in the Municipal Building and could be purchased with money from the Capital Account.

Mayor Ryan stated that the bill from PRMUA has increased-\$886,000 in 2018 to \$923,000 for 2019.

Mr. Nyland suggested that a letter be sent to PRMUA, requesting that flow meters be installed from the transport pipes to the sewer plant to get accurate readings of the flow.

The Committee continued to review the line items on the worksheet and some items were increased and some decreased.

The Committee agreed that a 2% raise will be given to all employees of the Township.

Ms. Stanchina gave the following dates to have the next budget meeting:

February 12<sup>th</sup> - 5:00 PM or February 21<sup>st</sup> - 5:00 PM.

Ms. Stanchina will reach out to Anthony Ardito to ask if he is available on either date to attend the meeting and copy the Clerk on the e-mail. The Clerk will e-mail the Committee the date chosen.

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adjourn the meeting at 6:50 PM.

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Sheila L. Oberly, RMC

