

WORKSHOP MEETING
June 3, 2020

The workshop meeting of the Township Committee of Oxford Township was held on June 3, 2020 by calling the toll-free number: (877) 853-5247 and entering the Meeting ID: 850 3760 1299.

Adequate Notice of this meeting was properly re-advertised in The Express Times/NJ Zone Edition, Express Times, the Township website (www.oxfordtwpnj.org) and Township Facebook page in compliance with the Open Public Meeting Act of 1975.

In attendance was Robert Nyland, Gerald Norton, Georgette Miller, Township Committee, James Moscagiuri, Attorney and Sheila L. Oberly, Municipal Clerk. Matt Hall also attended.

Ordinances:

None

Resolutions:

TOWNSHIP OF OXFORD
COUNTY OF WARREN, STATE OF NEW JERSEY
RESOLUTION 2020-43

RESOLUTION REQUESTING GOVERNOR MURPHY RELEASE DISCRETIONARY FUNDS FOR THE RELIEF OF COVID-19 EXPENSES IN WARREN COUNTY AND THEIR MUNICIPALITIES

WHEREAS, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress with overwhelming, bipartisan support and was signed into law by the President on March 27th, 2020; and

WHEREAS, the CARES Act provided payments to State, Local, and Tribal governments navigating the impact of the COVID-19 outbreak in the following amounts to counties in NJ:

Bergen	\$162,000,000
Camden	\$ 88,000,000
Essex	\$139,000,000
Hudson	\$117,000,000
Middlesex	\$143,000,000
Monmouth	\$107,000,000
Ocean	\$105,000,000
Passaic	\$ 87,000,000
Union	\$ 97,000,000

WHEREAS, On April 24, 2020, the President signed into law a second federal package of funding intended to provide relief from COVID expenses, known as the “COVID-19 3.5” relief package, which provided the following funds to NJ counties:

Atlantic	\$ 704,535
Bergen	\$8,310,445
Burlington	\$ 876,000
Camden	\$2,186,348
Essex	\$4,792,503
Gloucester	\$ 804,857
Hudson	\$1,874,303
Mercer	\$ TBD
Middlesex	\$1,739,905
Monmouth	\$2,348,328
Morris	\$2,182,700
Ocean	\$ 820,000
Passaic	\$ 537,434
Somerset	\$ 646,398
Union	\$4,139,331

WHEREAS, Warren County and their respective municipalities have not yet received any federal funding despite being located in the so-called “hot” region of the COVID-19 outbreak and despite having case counts of COVID higher than many counties that were awarded funds through antiquated and pre-determined formulas; and

WHEREAS, as part of the CARES Act, the State of NJ received certain non-entitlement funding through the CDGB (\$4 million) and ESG (more than \$11 million) that could be used for discretionary needs throughout the state; and

WHEREAS, on April 4, 2020, Congressman Josh Gottheimer and Senator Steven Oroho wrote to Governor Murphy requesting that these discretionary funds be allocated to Warren and Sussex Counties and their respective municipalities; and

WHEREAS, to date plans for those discretionary funds have not been announced; and

WHEREAS, to date Warren County has spent \$919, 849 on operations of a COVID-19 testing facility for New Jersey residents; and

WHEREAS, as part of the plan to re-open the state, the Governor has asked for increased COVID-19 testing, but Warren County’s testing site must cease operations at the end of May due to the total lack of federal or state funding.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of Oxford Township hereby requests that Governor Murphy allocate discretionary funds to the County of Warren for

the reimbursement of expenses related to its significant number of Covid-19 cases and to aid with the Governor's goal of continuing and increasing testing required for the re-opening of the state.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to Warren County's federal delegation with a request for their support and advocacy for New Jersey residents who reside here.

On motion by Mayor Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adopt **Resolution 2020-43**.

RESOLUTION 2020-44

NJDOT Municipal Aid-Kauffman Drive, Section 2

WHEREAS, the Township of Oxford desires to anticipate NJDOT Municipal Aid program grant as an item of general revenue and current appropriation with prior written consent of the Director of Local Government Services in the amount of \$165,000.00 and

THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Oxford that the prior written consent of the Director of Local Government Services be requested to include as an item of general revenue in the 2020 Budget under the following caption:

NJDOT Municipal Aid-Kauffman Drive, Section 2

and item of current appropriations in 2020 Budget under the following caption:

NJDOT Municipal Aid-Kauffman Drive, Section 2-Other Expenses

BE IT FURTHER RESOLVED that TWO certified copies of this Resolution be forwarded to the Office of the Director of Local Government Services

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to adopt **Resolution 2020-44**.

RESOLUTION 2020-45

RESOLUTION AUTHORIZING A CONTRACT WITH DONNELLY ENERGY FOR ENERGY EFFICIENCY IMPROVEMENTS IN CONJUNCTION WITH THE NEW JERSEY CLEAN ENERGY PROGRAM

WHEREAS, the Township of Oxford has successfully made application to the New Jersey Clean Energy Program for energy efficiency improvements to the Municipal Building and the DPW Garage; and

WHEREAS, Donnelly Energy serves as the authorized contractor administering the NJ Clean Energy Program improvements in the County of Warren; and

WHEREAS, this contract is exempt from Local Public Contract Law quotation requirements pursuant to the letter issued by the New Jersey Department of Community Affairs and made a part hereof and attached hereto; and

WHEREAS, the CFO has certified that the funds for this project are available in account number: 01-201-26-290-200;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, that a contract for energy efficiency improvements in the amount of \$12,642.67 be awarded to Donnelly Energy.

On motion by Mayor Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adopt **Resolution 2020-45**.

Discussion of Township Business Properly Bought Before the Township Committee:

Received a letter from Jane MacNeil, President of National Awareness Campaign for Ovarian Cancer asking if Oxford Township would allow them to tie “Teal Ribbons” around town in September to create awareness for ovarian cancer.

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to allow teal ribbons to be tied through the Township, in awareness of ovarian cancer.

Mayor Nyland stated that the township has done this in the past and wants to continue. The website is: www.turnthetownsteal.org.

Mayor Nyland stated that the Boy Scouts has asked to use Oxford Lake for camping. Mayor Nyland said that the Eagle Scouts have done numerous projects in the past at the Lake.

The Boy Scouts have asked to use the facilities, pavilion and bathrooms and will pay a fee.

On motion by Mayor Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to allow the Boy Scouts to do scouting events at the Lake.

The Township will need dates and a Certificate of Insurance.

The scoutmaster has talked with Eddy Patient, Lake Director and has filled out an application.

Mr. Norton suggested that the Township only charge 50% of the cost to the Boy Scouts. Mr. Norton will go over the details with Mr. Patient, Lake Director, tomorrow.

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously roll call vote to allow the Boy Scouts usage of the Lake and to give them a 50% discount.

Mr. Norton stated that the Lake is off to a good start, with no pavilion rentals, no picnic rentals but the lake is still a little ahead in revenue. The lake has been opened every day since Memorial Day.

Mr. Norton said he hopes that the picnic area and grilling areas will be able to open June 15th.

Mr. Norton said he and Matt Hall was on Zoom today with SolarStone and are looking for subscribers to sign for reduced rates- Township, School and County.

Mr. Norton reached out to Katrina Campbell, Attorney about the lease agreements. Ms. Campbell authorized the Mayor to sign the lease agreement with the changes that were negotiated.

On motion by Mr. Norton, seconded by Mayor Nyland and passed unanimously on roll call vote to sign the Solar Lease Agreement with SolarStone.

Mr. Norton asked Mrs. Oberly to send a copy of the hunting lease to Ms. Campbell tomorrow.

Mrs. Miller stated that she has reached out the Audubon Society about bird watching at the Lake. She is waiting for a reply.

Mayor Nyland asked Mr. Finelli, as the Zoning Officer to check on the status of 45 Bush Street and 3 Shippen Ridge. He also asked him to check on 40 Green Street and if needed, issue a Notice of Violation. (NOV).

Township Engineer:

Mayor Nyland announced that the guiderails were completed today on Kauffman Road.

Shawn Clifford, from Brokerhoff Environmental stated that the township has received two grants from NJDEP on the clean-up of Ox wall. In 2015-\$86,060 was received and in 2017-\$120,415.75 was awarded. Mr. Clifford will reach out to the CFO and ask how much is left in the second grant. He stated that there is still 100% funding available for these sites.

Mr. Norton stated that he thinks there is \$900.00 left in the second HDSRF Grant.

Mr. Clifford said that a lot of good work has been done on the site but additional testing must be done. He recommended moving forward-closures of two underground tanks, removal of the material and abandonment of the tanks should be completed and to present to NJDEP a request for additional grant monies to pay to clean up the site.

Mr. Norton stated that the Township needs a summary of the work that has been completed to date and a Licensed Site Remediation Professional (LSRP) must be retained. He suggested that the township switch LSRP but a letter is needed to be mailed to the previous LSRP, stating it was a job well done but recommends Frank Brokerhoff to be the new LSRP.

On motion by Mr. Norton, seconded by Mrs. Miller and passed unanimously on roll call vote to move forward and remove Jeff Brennan as LSRP and appoint Frank Brokerhoff as the new LSRP.

Mayor Nyland stated that any and all information and communications will be reported to Mr. Finelli from Mr. Brokerhoff.

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to research what funding is available and to close all the tanks on the site.

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to have Mr. Lavery send a letter to Mr. Brennan asking him to forward all information that he has on OxWall, to Mr. Brokerhoff.

Attorney's Report:

No Report Given

Public Comment:

Mayor Nyland stated that if anyone had any questions or concerns, to please dial *9.

Mr. Magnuson announced that Eighth Grade Graduation is planned for July 9th, rain date, July 10th, but with strict guidelines in place.

Mr. Magnuson stated that he may ask the Committee permission to close Kent Street. The Committee said to reach out to the Washington Police Department.

Dana McGuire asked that 8 Renners Road be maintained because of high grass. Mayor Nyland will contact Mr. Finelli.

Mayor Nyland thanked Mrs. McGuire for keeping the Township's Face book page up to date.

Shawn Clifford of Brokerhoff Environmental thanked the Committee for choosing Brokerhoff as the LSRP. He stated that Committee will be informed of their progress and part of all decisions made on the OxWall site.

End of Public Comment.

Motion to Pay Bills:

On motion by Mayor Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to approve the bills presented and approved by the Committee.

Mr. Norton questioned two bills and asked for them to be held until the next meeting:

- State of New Jersey \$199.12 (Unemployment Charges)
- Sheila L. Oberly \$106.61 (Microsoft 365 Charge)

Mrs. Oberly stated that the bill for Microsoft 365 was signed and approved by the Committee at the May 5th meeting but she has not received the check as of today.

The Committee asked to rescind the approval for \$106.61 and to hold the bill for \$199.12.

Mr. Norton asked Mr. Hall why the Township is being charged \$199.12 by the State of NJ. Mr. Hall did not know but will check with Natasha, the CFO.

On motion by Mr. Norton, seconded by Mrs. Miller and passed unanimously on roll call vote to hold the two bills discussed until the next meeting when more information should be available.

Adjourn:

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to adjourn the meeting at 7:50 PM.

Sheila L. Oberly, RMC

