

**WORKSHOP MEETING**  
**JUNE 5, 2019**

A Workshop Meeting of the Township Committee of Oxford Township was held on June 5, 2019 in the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

In attendance were Gerald Norton, Robert Nyland, Bill Ryan, Committee Members, Richard Wenner, Attorney and Sheila L. Oberly, Municipal Clerk.

The flag salute was recited.

Mayor Ryan called the meeting to order at 7:05 PM.

Mr. Adams from 51 Shippen Ridge attended the meeting to discuss the water issues in his backyard. He stated that the water is running down from VanNest. He also said that his neighbor at 53 Shippen Ridge has put in 12x12 french drains.

He said that this has been an ongoing problem and that he called the Warren County Mosquito Control Commission and they set traps. He is waiting for the results.

Mr. Norton spoke to Mr. Adams and went out to the property.

Mayor Ryan said to talk to Mr. Finelli and ask him to take a look at it.

Mr. Wenner stated that this sounds like a personal matter between Mr. Adams and his neighbor.

Mr. Nyland suggested to “bounce” it off of Mr. Finelli first before authorizing him to go out to the property and look at it.

Mr. Norton will send Mr. Finelli an e-mail.

Mr. Tolentino, 295 Route 31 has asked to have his garbage fees waived. Mayor Ryan will call him to discuss.

Ministry of Salvation asked that their sewer fees be waived since they are non-profit.

Mr. Wenner stated that there is no waving of utilities fees for non-profit.

Katrina Campbell researched the bid received from Journey Contracting for \$29,000.00 to repair the Municipal Building roof and stated that the Township can accept the bid.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to accept the bid of \$29,000.00 from Journey Contracting to repair the Municipal Building roof.

Mr. Norton received a letter from PAIC, stating that the Township is entitled to a \$4,795.00 refund. PAIC asked if the Township wanted a check issued or apply the refund to the balance of the insurance bill.

On motion by Mr. Norton, seconded by Mr. Nyland and passed unanimously on roll call vote to apply the refund to the new insurance bill.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to pay all bills approved at the meeting.

Mr. Nyland said there are properties in the township that the grass and weeds are too high. Letters are being sent by the Zoning Officer to the property owners stating that the grass must be kept cut or violations will be issued.

Mr. Wenner will review the Township Ordinances to find out how many days a property owner has to clean up their property once they are notified by the Township.

The Committee received a letter from New Jersey Department of Transportation in regard to fixing the bridge at Wall Street and Route 31. Mr. Nyland stated that NJDOT wants the Township to pay for the sewer pipes, stating that it's the Township's responsibility and not PRMUA.

Mr. Nyland said there is nothing wrong with the bridge and doesn't want to see it get replaced.

Mr. Nyland asked Mr. Wenner to reach out to the attorney for PRMUA in regards to who is responsible for the sewer pipes and get back to him.

Mr. Nyland also stated that if NJDOT does work on the bridge, the Township needs to know in advance if there are any closures. NJDOT and the Township is supposed to meet again to discuss widening the road and putting in sidewalks.

Mr. Norton discussed if the Township could change the name of the Ordinance-The Local Industrial Commission Ordinance to the Redevelopment Commission.

Mr. Wenner answered, no but will review ordinance. Also, statutorily there must be 7 members on the Industrial Commission, appointed by the Township Committee, one member appointed for a one, two, three-year terms and two members appointed to a four and five-year term of office. Each member shall be chosen with a special view to his qualifications and fitness for service on the Commission.

Public Comment:

Peggy Hissim asked if the Township has heard anything about the buildings at Oxford Textile because the Emergency Squad needs a building.

Mr. Nyland answered that Mr. Guarriello is scheduling meetings with prospective buyers.

Public Comment was closed.

### **EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed is: One Contractual Issue and one DPW Personnel.

It is anticipated at this time that the above stated subject matter will be made public at the conclusion of the litigation.

The motion carried with the following roll call vote.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to enter Executive Session at 7:30 PM.

On motion by Mayor Ryan, seconded by Mr. Norton and passed unanimously on roll call vote to enter open session at 8:05 PM.

The Clerk asked for clarification on the percent raise for the statutorily employees.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to give a two-percent raise to all noncontractual employees except the Township Committee.

On motion by Mayor, Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adjourn the meeting at 8:15 PM.

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Sheila L. Oberly, RMC

