

OXFORD TOWNSHIP  
LAND USE BOARD MEETING  
MINUTES  
January 23, 2018

**FLAG SALUTE:**

**CALL TO ORDER:** Secretary M. Housman called the meeting to order at 7:00 p.m.

**ADEQUATE NOTICE** was given as follows: Notice was sent to the Express Times and the Star Gazette. Notice was posted on the Municipal bulletin board in the Township Administration building in Oxford, Township, New Jersey, and notice was filed with the Township Clerk.

**OATH OF OFFICE:** Oath of office was administered to existing and new members of the Land Use Board.

**ROLL CALL:**

Members Present: Mr. Ischinger, Mr. Ort, Mr. Niece, Mayor Nyland, Mr. McGuire, Mr. Quigley, Ms. Sweeney, Ms. Smorzaniuk, Ms. Murphy, Mr. Mack.

**REORGANIZATION OF THE BOARD:**

**Election of Chairperson**

A motion was made by Mr. Ischinger to nominate Mr. Niece as Chairman, seconded by Mayor Nyland, there being no other nominations, roll call was taken and was unanimous.

Mr. Niece assumed the position as Chairman.

**Election of Vice Chairperson**

A motion was made by Ms. Smorzaniuk, to nominate Mr. Ischinger as Vice Chairman, seconded by Mayor Nyland, there being no other nominations, roll call was taken and was unanimous.

**Appointments:**

A motion was made by Mr. Ischinger to retain Michael Finelli of Finelli Consulting Engineers as Land Use Engineer, Richard Schneider of Vogel, Chait, Collins & Schneider as Land Use Attorney, James Kyle of Kyle Planning & Design as Land Use Planner and Margaret Housman as Land Use Secretary, seconded by Mr. Ort, all ayes motion carried.

**Schedule for 2018:**

A motion to approve the 2018 Schedule of Meeting dates was made by Mr. Ischinger, seconded by Mr. Ort, all ayes motion carried.

**Official Newspapers:**

A motion to designate the Express Times and the Star Gazette as the official Newspapers was made by Mr. Niece, seconded by Mayor Nyland, all ayes motion carried.

**MINUTES: Meeting minutes from the November 28, 2017 meeting.**

A motion to approve the November 28, 2017 meeting minutes as written for those who were eligible was made by Mayor Nyland, seconded by Mr. Ischinger, Vote: Nyland, Ischinger, Ort, Mcguire, Niece, Sweeney – Ayes, 0 – Nay, 0 – Abstain, motion carried.

**COMPLETENESS ITEM:**

1. NJ American Water Co. – Second completeness review for Block 33 Lots 16.01 23, 24.01 & 26. Mayor Nyland and Mr. Ort stepped down at this time. The applicant was represented by Mr. N. Obrien, Esq. of Archer & Greiner and Mr. D. Clark P.E., also present was Mr. B. Slota, P.E., NJAW Co.

**DISCUSSION ITEMS:**

1. Devlin Mackey – Informal for property on Jonestown Road.
2. A special meeting will be held on February 13, 2018 at 7:00 p.m. for a review by Planner J. Kyle, of the draft town center designation plan.

**PUBLIC COMMENT:** No public comment was offered.

**VOUCHERS:** A motion to pay the vouchers submitted for payment was made by Mr. Ischinger, seconded by Mr. Ort, all ayes motion carried.

**ADJOURNMENT:** 7:40 p.m.

With no further business before the board and no public comment offered the meeting was adjourned.

Respectfully Submitted,

  
Margaret Housman, Secretary

SPECIAL MEETING  
OXFORD TOWNSHIP LAND USE BOARD  
MINUTES  
February 13, 2018

Vice Chairman D. Ischinger called the special meeting to order at 7:05 p.m.

**FLAG SALUTE:**

**ADEQUATE NOTICE:** was given as follows: Notice was sent to the Express Times and posted on the Municipal bulletin board in the Township Administration building in Oxford Township, New Jersey, and notice was filed with the Township Clerk.

Attorney R. Schneider swore in board member Ms. Zimmerman.

**ROLL CALL:**

Members Present: Mr. Ischinger, Mayor Nyland, Mr. Quigley, Mr. Mack, Ms. Sweeney, Ms. Zimmerman, Mr. McGuire, Ms. Murphy, Mr. Niece (7:10)

Members Absent: Mr. Ort, Ms. Smorzaniuk

Also Present: James Kyle, Planner, Rich Schneider, Attorney, Gene Weber, Engineer

**DISCUSSION ITEM:**

1. Planner J. Kyle reviewed the Oxford Highlands Center Plan.  
The Land Use Board discussed and made changes to the draft Oxford Highlands Center plan. The Land Use Board will consider and adopt a reexamination of the Masterplan and land use ordinances, including zoning changes for properties located within the Highlands Center. The public hearing for the Masterplan reexamination will be held on February 27, 2018 meeting.

**PUBLIC COMMENT:**

1. Planner J. Kyle and the Land Use Board addressed questions from the owners of Oxford Textile and their professionals for future planned projects.

**ADJOURNMENT: 9:07 P.M.**

With no further business before the board and no further public comment offered the meeting was adjourned.

Respectfully Submitted,

  
Margaret Housman, Secretary