

**WORKSHOP MEETING
OCTOBER 2, 2019**

A Workshop Meeting of the Township Committee of Oxford Township was held on October 2, 2019 in the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

In attendance were Gerald Norton, Robert Nyland, Bill Ryan, Committee Members Richard Wenner, Township Attorney and Sheila L. Oberly, Municipal Clerk.

The flag salute was recited.

Mayor Ryan called the meeting to order at 7:01 PM.

Resolutions:

RESOLUTION 2019-53

Grant a Totally Disabled Veteran Exemption

WHEREAS, the following individual has filed an application for a Totally Disabled Veteran Exemption and;

WHEREAS, the Tax Collector has approved said applications for the 2019 tax year in accordance with N.J.S. 54:4-3.30;

WHEREAS, that the Township Committee, of the Township of Oxford, County of Warren, State of New Jersey, is hereby authorized to cancel the Fourth Quarter, November, 2019 Tax Payment of \$2,135.03 for Block 24, Lot 6.

NOW, THEREFORE BE IT RESOLVED that the Township Committee, of the Township of Oxford, County of Warren, State of New Jersey has hereby authorized a refund of 2019 Property Taxes (Block 24, Lot 6) paid for the first, second and third quarters of 2019. and a check be issued to Armando Gutierrez in the amount of \$6,522.02.

BE IT FURTHER RESOLVED that **Resolution 2019-53** replaces **Resolution 2019-51**.

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adopt **Resolution 2019-53**.

Jenny Hissim, a resident of Oxford Township passed away on September 27th. The Township would like to send their condolences to Mrs. Hissim's family and stated that she will be missed.

Nicole Cleaver has applied for the position of Crossing Guard at Oxford Central School.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to hire Ms. Cleaver as a substitute crossing guard pending a back ground check by Washington Township Police.

A resident asked permission to park a car with a "For Sale" sign on the car, on the property by the Oxford Youth Association sign along Route 31.

The Committee unanimously said No.

Mayor Ryan stated that he received a note from Margaret Housman stating that she will be out of the office the week of October 7th.

Mr. Norton stated that the Oxford Central School will be having meetings in the Library at 7:00 PM on October 17th, 22nd, 28th and 30th to discuss the referendum that's on the ballot on November 5th.

Mr. Nyland asked about the Community Garden in the Spring Meadows Development. Lou Accetturo said it will be a chore to dig up the ground but possibly could put a base of dirt from the Coachlight property on the property and some gravel to make a path.

Mr. Nyland said that Mr. Finelli will try this week to get soil samples and have it tested.

Mr. Norton will reach out to the Lewis family and ask if they are still interested in creating the Community Garden for next year.

Mr. Nyland stated that the boat ramp and the walk out dock at the Oxford Furnace Lake is deteriorating and the wood is rotted. Mr. Nyland said he will get prices of 4x4s and report back to the Committee.

The Committee discussed the Municipal Building downstairs sidewalks. Mr. Nyland stated that \$2,600.00 was the lowest bid to redo the pavers and \$3,500.00 to remove the pavers and pour concrete. The bid for the front of the Municipal Building, is \$7,000.00 to remove pavers and concrete.

Mayor Ryan said this money could come out of the Capital Account.

Mayor Nyland said that the part-time DPW Employees could remove the pavers downstairs to save the Township money.

On motion by Mr. Nyland, seconded by Mayor Ryan and passed unanimously on roll call vote to authorize P. Dermody Contracting to pour the concrete for the downstairs sidewalk and the DPW to remove the pavers.

Motion to Pay Bills:

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to pay all bills approved at the meeting.

Public Comment:

There was no public comment.

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed is: Personnel and Contractual Services with Washington Borough.

It is anticipated at this time that the above stated subject matter will be made public at the conclusion of the litigation.

The motion carried with the following roll call vote.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to enter Executive Session at 7:25 PM.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to enter open session at 7:45 PM.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to give a \$2.00 an hour raise to Chris Parkin, DPW Laborer (\$15.00 per hour to \$17.00 per hour) starting October 7, 2019, with no change in his title.

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to give a \$5.00 an hour raise, from \$10.20 an hour to \$15.20 an hour to Irene Fluck, Tax Assistant. The increase will start October 7th, and she is to work an additional two hours a week on Thursdays, 3:30 PM to 5:30 PM in order to accommodate the residents. Total hours she will work is ten hours a week. Also, to give Irene Fluck a key to the front door of the Municipal Building, the Tax Office and the mailroom.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to authorize the Township Attorney to send Sheila L. Oberly, Municipal Clerk, a RICE Notice for the October 16th meeting to discuss shared services with Washington Borough.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adjourn the meeting at 7:50 PM.

Sheila L. Oberly, RMC