

**TOWNSHIP MEETING
AUGUST 15, 2018**

The regularly scheduled meeting of the Mayor and Committee of the Township of Oxford was held on August 15, 2018 in the Township Municipal Building, at 11 Green Street, Oxford, New Jersey.

In attendance were Robert Nyland, Bill Ryan, Doug Ort, Michael Finelli, Katrina Campbell and Sheila L. Oberly.

The flag salute was recited.

Mayor Nyland called the meeting to order at 7:00 PM.

Meeting Minutes:

Mr. Ryan stated that he did not have enough time to read the July 18th meeting minutes.

On motion by Mr. Ryan, seconded by Mayor Nyland and passed unanimously on roll call vote to table, approval of the July 18th meeting minutes until the September 19, 2018 meeting.

Ordinances:

Ordinance 2018-13 Appropriating \$71,000.00 for the Resurfacing of Scranton Parkway and Lincoln Avenue was read by title on second reading and opened for public comments.

There being no public comments, the comment period was closed

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to adopt **Ordinance 2018-13**.

Resolutions:

RESOLUTION 2018-45

**TO EXTEND THIRD QUARTER 2018
PROPERTY TAX PAYMENT GRACE PERIOD**

WHEREAS, the Warren County Board of Taxation did not strike the 2018 Oxford Township property tax rate until July 26, 2018 resulting in the delay of billing Oxford Township taxpayers last half of 2018 and first half of 2019 property taxes; and

WHEREAS, bills needed to be printed, stuffed, and mailed to homeowners and financial institutions as soon as possible and were sent on August 3, 2018; and

WHEREAS, NJSA 54:4-64, Delivery of Tax Bills, provides that bills must be mailed or delivered no less than 25 days prior to the end of the grace period:

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Oxford that the Tax Collector be authorized to set the deadline of the extended third quarter 2018 tax payment grace period to September 5, 2018.

RESOLUTION 2018-46

REDEEMED LIENS

WHEREAS, several real property tax payers have redeemed liens held against their property taxes and;

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners;

NOW, THEREFORE BE IT RESOLVED that the Township Committee, of the Township of Oxford, County of Warren, State of New Jersey, hereby authorizes the Certified Finance Officer to release the amount specified to the lienholders listed below.

<u>Block</u>	<u>Lot</u>	<u>Name of Owner</u>	<u>Amount</u>	<u>Premium</u>	<u>Lienholder</u>
25	46	Federal Home Loan	\$2350.25	\$1100.00	Jing Yang

On motion by Mr. Ort, seconded by Mr. Ryan and passed unanimously on roll call vote to approve **Resolution 2018-45** and **Resolution 2018-46.**

New Business:

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to hire Tim Toth and Joseph Casterline to work at the Oxford Furnace Lake.

Mayor Nyland signed the following Blue Light Permits:

Samantha Walsh	Brian Rutter
Christopher Wilson	Raymond Haney
Alexa Beaumont	Danielle Mikaliunas
Sandra Dodge	Joan Fratezi

Mayor Nyland signed the Red-Light Permit for Peggy Hissim.

Township Committee Reports and Correspondences:

Mr. Ryan discussed giving free Oxford Furnace Lake Season Passes to all active members of the Oxford Volunteer Fire Department and Oxford Volunteer Emergency Squad.

On motion by Mr. Ryan, seconded by Mayor Nyland and passed unanimously on roll call vote to give free Oxford Furnace Lake season passes to active members of the Oxford Volunteer Fire Department and Oxford Volunteer Emergency Squad. The Chiefs of both volunteer departments will keep an updated list of all active members and give the list to the Clerk.

Mr. Ryan stated that he would like the meeting minutes a week before the meeting.

On motion by Mr. Ryan, seconded by Mayor Nyland and passed unanimously on roll call vote that Township meeting minutes be given to the Committee a week before the Township Meeting.

Mr. Ryan said that he did not receive a Trial Balance this month.

On motion by Mr. Ryan, seconded by Mayor Nyland and passed unanimously on roll call vote that a Trial Balance be given to the Township Committee each month before the Township meeting, including a written summary of any line items that are over-spent.

The Committee discussed fixing the Municipal Building roof.

On motion by Mayor Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to authorize Lou Accetturo to work with Mike Lavery's office to compile a bid specification to repair the Municipal Building roof.

At the September 19th Township meeting, the Committee will review a Capital Ordinance to fully fund the Municipal Building Roof Repair.

Mr. Ryan talked to Ed Smith, Warren County Freeholder about the possibility of the Township taking over the portion of Washington Avenue that runs in front of Shippen Manor.

Mr. Smith is willing to discuss this change and possibly let the Township make it one-way street going out to Route 31 and to allow angle parking only. The Township Committee and Warren County Freeholders will discuss further.

Mr. Ryan stated that the Tax Collector is looking for someone to assist her in the tax office.

The guidelines would be:

- Open and sort incoming mail for Sewer, Garbage and Taxes
- Post check payments
- Mailing and Processing Sewer/Tax/Garbage Bills
- Answer Telephone for Tax Collector, Check voicemail and write down messages
- Assist Tax Collector with other Tax/Sewer/Garbage Items
- \$10.00 per hour, Friday 4:00 to 7:30, plus four and a half hours per week when the Municipal Building is open (Hours determined by the Tax Collector) for a total of eight hours per week.

Additional Guidelines:

- Will only have access to the Municipal Building when the Municipal Clerk or the Tax Collector is present.
- Will not be allowed to accept or process cash payments

The Municipal Clerk will give Lisa the applications that she has received for this position in order for Lisa to review.

Mr. Ryan stated that Covanta is thinking about shutting down operations next year at the Oxford plant.

Mr. Ryan will attend meeting on Monday, August 27th at the Warren County Pollution Control Financing Authority (PCFA) building and will report back to the Committee at the September 19th Township Meeting with any information about Covanta closing.

Mayor Nyland said that Eddy Patient, Lake Director talked to him about changing from Eurofin to Garden State Water Testing at the Lake. Mr. Patient said the charge to test the water at the lake is a lot cheaper.

On motion by Mayor Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to change companies and have the water tested by Garden State Water Testing.

On motion by Mayor Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to hire Andrew Rudd to work at the Oxford Furnace Lake.

Lt. Kaufmann read the June Police Report:

WASHINGTON TOWNSHIP POLICE DEPARTMENT



MONTHLY REPORT

2018

ACTIVITY	JUNE
POLICE DISPATCHED INCIDENTS	1,681
TOTAL CRIMINAL INVESTIGATIONS	TOWNSHIP = 64
	BOROUGH = 63
	OXFORD = 17
TOTAL CRIMINAL ARRESTS	TOWNSHIP = 29
	BOROUGH = 17
	OXFORD = 4
TOTAL MOTOR VEHICLE CRASHES	TOWNSHIP = 20
	BOROUGH = 12
	OXFORD = 3
MOTOR VEHICLE STOPS/COMPLAINTS	567
MOTOR VEHICLE SUMMONS	TOWNSHIP = 160
	BOROUGH = 93

	OXFORD = 30
CRIMES TO ANOTHER'S PROPERTY	51
CDS /ALCOHOL INCIDENTS	55
DOMESTIC/FAMILY ISSUES	61
ALARMS	71
EMS/FIRE CALL	179
OTHER TYPES	662

ALSO SEE OUR INTERACTIVE CRIME MAP LOCATED ON OUR FACEBOOK PAGE OR ON OUR POLICE DEPARTMENT'S WEBSITE

Lt. Kaufmann stated that he moved the speed machine to the other side of Wall Street. The week of June 25th, the average speed of 7,414 cars were 22 miles per hour, vast majority was 21-30 miles per hour, 13 vehicles-40-50 miles per hour and the most traffic was between 11:00 PM and 12:00 AM.

Lt. Kaufmann said that next, the speed machine will be moved to Belvidere Avenue. He asked if anyone had any comments or concerns.

Mayor Nyland thanked him for coming to the meeting and being available to the residents.

Mayor Nyland introduced Dana McGuire as the person updating the Township's Facebook page.

Township Engineer's Report:

- All information on the Oxford Furnace Dam and Spillway has been submitted to NJDEP
- The testing on the triangle (Former Oxtech Site) is moving forward with Brennan, LLC.

Mayor Nyland stated that he is not happy, the testing is taking too long on this property. He stated that the Township needs this property to move forward faster in order for the Township to sell it.

Mr. Finelli said that he will forward Mayor Nyland's concerns to Jeff Magdon, of Brennan, LLC.

Township Attorney's Report:

- Miss Campbell stated that an Executive Session is needed to discuss ERG.
- Ten Tax Foreclosures are done and another ten is almost completed.

Motion to Pay Bills:

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to pay all the bills approved at the meeting by the Committee.

Public Comment:

Some of the residents from Spring Meadows asked about the rules of maintaining the sidewalks in front of their homes. Ms. Campbell will ask Mr. Lavery to send a memo to the residents stating what the Oxford Township Code states that is required for sidewalk maintenance.

Other concerns were:

- Tree fell in March on Henderson Street
- Hole in road on Henderson Street
- Sharrer Place-hole has not been repaired

Mayor Nyland said he would talk to Lou, DPW Supervisor about Henderson Street and Sharrer Place.

A question was asked last month if PRMUA was going to replant trees around the pump station at Vista Rossi, that they removed.

Mayor Nyland talked to PRMUA and they will not be replanting the trees that they removed at the pump station. Mayor Nyland said that PRMUA meeting is on August 21st at 7:30 PM if anyone would like to attend.

There was a discussion on what and where the tax money collected for Oxford Central School is going. Mayor Nyland said to go to the Oxford School Board meeting and ask Oxford Central School, to explain their expenses. The Township just collects the school tax, the Township does not do the budget for the school.

Ms. Campbell explained the tax bill and how it is divided.

Also, there was a conversation and opposition about angle parking on the extension of Washington Avenue. (The street in front of Shippen Manor).

Mayor Nyland stated that first Oxford Township would have to acquire the road and no decisions have been made, just basic discussions and negotiations with the Warren County Freeholders thus far.

Public Comment was closed.

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed is: ERG Property, Personnel and Contractual.

It is anticipated at this time that the above stated subject matter will be made public at the conclusion of the litigation.

The motion carried with the following roll call vote.

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to enter into Executive Session at 7:45 PM.

On motion by Mr. Ryan, seconded by Mayor Nyland and passed unanimously on roll call vote to enter into open session at 8:28 PM. No Action was taken.

On motion by Mr. Ort, seconded by Mayor Nyland and passed unanimously on roll call vote to adjourn the meeting at 8:30 PM.

Sheila L. Oberly, RMC

