

**TOWNSHIP MEETING
JULY 18, 2018**

The regularly scheduled meeting of the Mayor and Committee of the Township of Oxford was held on July 18, 2018 in the Township Municipal Building, at 11 Green Street, Oxford, New Jersey.

In attendance were Robert Nyland, Bill Ryan, Doug Ort, Michael Finelli, Michael Lavery and Sheila L. Oberly.

The flag salute was recited.

Mayor Nyland called the meeting to order at 7:00 PM.

Meeting Minutes:

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to approve the June 20th Township Meeting Minutes.

Ordinances:

Ordinance 2018-11 **Creating a Five-Year Moratorium on Performing Work on Newly-Paved Township Streets** was read by title on second reading and opened for public comments. There being no public comments, the comment period was closed

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to adopt **Ordinance 2018-11**.

Ordinance 2018-12 **Acquisition of New Mower** was read by title on second reading and opened for public comments. There being no public comments, the comment period was closed

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to adopt **Ordinance 2018-12**.

ORDINANCE 2018-13

AN ORDINANCE PROVIDING FUNDING FOR THE RESURFACING OF SCRANTON PARKWAY AND LINCOLN AVENUE AND APPROPRIATING \$71,000.00 FOR SUCH PURPOSE.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OXFORD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Township of Oxford, in the County of Warren, New Jersey, authorizes two capital improvement to be undertaken, resurfacing of Scranton Parkway (\$35,000) and resurfacing of Lincoln Avenue (\$36,000) for the Township of Oxford, to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$71,000 is hereby appropriated for the purpose stated in Section 1 of the Ordinance and which amount was funded from the Capital Improvement Fund in the amount of \$71,000.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Township determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Township of Oxford may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

NOTICE is given that this ordinance was introduced and passed upon first reading at a meeting of the Mayor and Township Committee of the Township of Oxford, in the County of Warren, New Jersey, held on July 18, 2018. It will be further considered for final passage with the proposed ordinance after public hearing at a meeting of the Mayor and Township Committee to be held in the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey 07863, on August 15, 2018, at 7:00 o'clock P.M., and copies of the ordinance will be made available at the Clerk's office in the Municipal Building to members of the general public.

On motion by Mr. Ryan, seconded by Mayor Nyland and passed unanimously on roll call vote to adopt on first reading, **Ordinance 2018-13.**

New Business:

Mayor Nyland appointed the following to the Land Use Board:

- Dan McGuire- Class 4
- Georgette Miller- 1st Alternate

On motion by Mayor Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to approve the 2019 Municipal Alliance Contract.

Mayor Nyland discussed the ERG property. He stated that ERG is behind in taxes and there has been several attempts to collect the back taxes. Mayor Nyland has had numerous conversations with Michael Caruso, Attorney for the property owners.

Mayor Nyland stated that ERG has offered to pay a total of \$380,000 (\$50,000 previously paid in 2016, \$110,000 to be paid upon full execution of the Settlement Agreement, and \$220,000 to be paid on or about August 18th.) If this money is not received in the timeframe offered, the foreclosure on the property will resume.

Also, Mayor Nyland said that a written agreement must be signed by ERG and the Township stating that ERG must stay current with taxes or the property will go into foreclosure.

On motion by Mr. Ort, seconded by Mr. Ryan and passed unanimously on roll call vote to have Mr. Lavery compile a written agreement with these terms.

On motion by Mayor Nyland, seconded by Mr. Ryan and passed unanimously on roll call vote to hire Ethan Redden and Caitlin Redden to work the 2018 season at Oxford Furnace Lake.

Township Committee Reports:

Mr. Ort stated that he met with Dawn Stanchina, CFO this week to discuss the bill \$30,602.55 for salt/grit received from The Warren County Dept. of Public Works.

Ms. Stanchina explained that the \$10,000.00 budgeted in the Salt Trust line item would be used, leaving a zero balance and the balance of \$20,602.55 would be taken from the Roads line item to pay the bill.

Mr. Ort said that he met with Lou Accetturo and asked if he keeps records of the salt/grit that the Township uses. Mr. Accetturo said No, the Warren County Road Dept. keeps a record of salt/grit that is loaded on the DPW trucks.

Mr. Ort met with Lou Accetturo and Eddy Patient at the Oxford Lake to discuss some issues.

Mr. Ort said that a new rule has been put into place that a lifeguard is needed for every 100 foot of swimming area.

He suggested that flags be put up in a hundred-foot area and when more people enter the lake to swim, then move the flags and have an additional lifeguard called to work.

Mr. Ort stated that Lou Accetturo is updating signs to be posted in the fishing area, both in English and Spanish, stating “No Swimming Allowed.”

Also, needed at the lake, is more tables, floaters, 3 rescue tubes and 3 surfboards for rescue.

Mr. Ort also stated that people are moving tables, so these tables should be chained down. Also, the lifeguard stands and benches need to be painted. He suggested that possibly the lifeguards should do the painting.

Mr. Ort said that all lifeguards should wear a shirt, identifying them as a Lifeguard.

Mayor Nyland stated that there was a lot of garbage and litter at the boat launch that he picked up on the weekend. He sent an e-mail to Lt. Kauffman and suggested that the Township change the litter ordinance and increase the fine.

Mayor Nyland announced that Peggy Hissim was given the “Hometown Hero’s Award by Rep. Josh Gottheimer. Mayor Nyland asked that if you see Peggy, say “Congratulations!”

Township Engineer:

Mr. Finelli stated the following:

- Submitted to NJDEP, final documentation on Oxford Furnace Dam
- Reviewed Scranton Parkway drainage issue and very costly to fix-requires an easement to go on personal property and resident’s garage
- Brennan, LLC is working diligently on the triangle-update in August

The Committee agreed not to fix the drainage issue on Scranton Parkway at this time.

Attorney's Report:

Mr. Lavery researched the Township's ordinances on sidewalk maintenance. He stated that the ordinance states that if sidewalk is on homeowner's property, the homeowner must maintain, but Mr. Finelli and Mr. Lavery reviewed the maps and the sidewalk in front of Mr. Conti house, is on Township property.

Mr. Lavery will research ordinance to clarify who should maintain sidewalk even though not on the homeowner's property.

Mayor Nyland read a resignation letter from Margaret Housman, stating that she is resigning from the position of Assistant to the Tax Collector as of July 31st because of health reasons.

On motion by Mayor Nyland, seconded by Mr. Ort and passed unanimously on roll call vote to accept Ms. Housman resignation.

Lt. Kauffman stated that the statistics for June have not been completed yet. He stated that the police are patrolling the lake, checked out Spring Meadows parking, placed the speed machine on Wall Street and will be moving it around on different streets in Oxford.

Mr. Kauffman stated that if anyone has any questions or concerns, please notify him or call the police.

Motion to Pay Bills:

On motion by Mr. Ort, seconded by Mr. Ryan and passed unanimously on roll call vote to pay all bills presented for approval at the meeting by the Committee.

Public Comment:

Dana McGuire said that she needs the password to post information on Oxford's Facebook page. Mayor Nyland told her to reach out to Brenda Sweeney.

William Godfrey is building a house at 47 Zulauf Lane and asked if he could pay the Township for the Sewer Permit (\$100.00) and the Sewer Capacity Charge Permit (\$1,025.00) before paying WCPRMUA a connection fee.

WCPRMUA issued a letter stating that at the present time, the plant has capacity to accept flow from 47 Zulauf Lane and this available capacity would only be available until June 18, 2019.

The Committee authorized the Clerk to give him the permits stated above after the fee for each is paid.

Mrs. Hissim asked if a toddler rope could be put in the lake swimming area because she stated parents aren't paying attention and some swimmers stray out of the area.

Mayor Nyland will contact Eddy Patient, Lake Director.

End of Public Comment.

Executive Session:

No Executive Session Needed

Adjourn:

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to adjourn the meeting at 7:45 PM.

Sheila L. Oberly, RMC

