

**TOWNSHIP MEETING  
APRIL 24, 2019**

The regular meeting of the Township Committee of Oxford Township was rescheduled from April 17, 2019 to April 24, 2019 and was held in the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

In attendance were Gerald Norton, Robert Nyland, Bill Ryan, Michael Lavery, Attorney, and Sheila L. Oberly, Municipal Clerk. Michael Finelli, Engineer, was absent.

The flag salute was recited.

Mayor Ryan called the meeting to order at 7:05 PM.

**Meeting Minutes:**

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to approve the following minutes:

- November 7, 2018 Township Meeting Minutes
- March 05, 2019 Workshop Meeting Minutes
- March 20, 2019 Budget Meeting Minutes
- March 20, 2019 Township and Executive Meeting Minutes
- March 20, 2019 Board of Health Meeting Minutes

**Ordinances:**

No Ordinances on the agenda

**Resolutions:**

**RESOLUTION 2019-30**

**A RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE  
OF NEW JERSEY, ACCEPTING BIDS FOR THE PURCHASE OF REAL PROPERTY  
OWNED BY THE TOWNSHIP**

**WHEREAS**, Township Committee previously authorized the auction of properties owned by the Township and no longer needed for public use; and

**WHEREAS**, on April 17, 2019, the Township held a public auction; and

**WHEREAS**, the following bidders were the high bidders:

<u>Bidder</u>	<u>Property</u>	<u>Bid</u>
1. Michael Daneault	Off Chestnut Street (Block 34, Lot 2.01)	\$ 4,000
2. Neal Seidman	144 & 164 Mt. Pisgah (Block 26, Lots 90 & 90.01)	\$16,215
3. Daniel Domingues	47 & 49 Pine Street (Block 9, Lots 2 & 3)	\$ 6,000
4. Jeffrey & Maryellen Hackett	Henry Street (Block 21, Lot 16)	\$ 5,000
5. Patrick Hunter	Route 31 (Block 31, Lot 1)	\$ 4,080
6. Ras Sheppard  & Kevin Lassiter	6 properties  Henderson Street (Block 10, Lot 8) 386 & 390 Route 31 (Block 32, Lot 1 & 2 and PO 5) 135 Lower Denmark Road (Block 32, Lot 9-13) 149 Lower Denmark Road (Block 32, Lot 14 & PO 5) Robeson Ridge & Pequest (Block 33, Lot 112) Mechanic Street (Block 4, Lots 11 & 18)	\$ 5,000

**WHEREAS**, the Township Committee desires to accept the bids listed on the attached Schedule A and authorize the transfer of property upon receipt of the aforementioned consideration; and

**WHEREAS**, the Township Committee desires to reject the bids listed on the attached Schedule B.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee, Township of Oxford, County of Warren, State of New Jersey that the Township Committee hereby accepts the bids listed on Schedule A and rejects the bids listed on Schedule B.

**BE IT FURTHER RESOLVED** that Township Attorney is hereby directed to prepare any and all documents necessary to effectuate the closing and transfer of title and the Mayor and Township Clerk are authorized to sign any documents necessary to effectuate the transfer.

**Schedule A**

Neal Seidman	144 & 164 Mt. Pisgah (Block 26, Lots 90 & 90.01)	\$16,215
Daniel Domingues	47 & 49 Pine Street (Block 9, Lots 2 & 3)	\$ 6,000
Jeffrey & Maryellen Hackett	Henry Street (Block 21, Lot 16)	\$5,000
Patrick Hunter	Route 31 (Block 31, Lot 1)	\$4,080

**Schedule B**

Michael Daneault	Off Chestnut Street (Block 34, Lot 2.01)	\$4,000
Ras Sheppard & Kevin Lassiter	6 properties Henderson Street (Block 10, Lot 386 & 390 Route 31 (Block 32, Lot 1 & 2 and PO 5) 135 Lower Denmark Road (Block 32, Lot 9-13) 149 Lower Denmark Road (Block 32, Lot 14 & PO 5) Robeson Ridge & Pequest (Block 33, Lot 112) Mechanic Street (Block 4, Lots 11 & 18)	\$5,000

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt **Resolution 2019-30.**

The Committee discussed logging the property Off Chestnut Street (Block 34, Lot 2.01). This property has no owned access by the Township but Mr. Lavery stated that in the State of New Jersey, property cannot be landlocked.

The Committee discussed the debris on the property adjacent to Block 34, Lot 20.1.

Mike Finelli will write a letter to the owner of the neighboring property on Chestnut Street giving the homeowner 45 days to clean up his property.

Lou Accetturo stated that he talked to Tim Matthews, a person that does logging and asked him to give an estimate of what the Township would receive if the Township does log this property.

Mr. Matthews would not give an estimate.

Mr. Accetturo will check to see if there are other township properties that could be logged but the Committee believes this is the only property with value.

**New Business:**

On motion by Mr. Norton, seconded by Mayor Ryan and passed unanimously on roll call vote to approve the Oxford Central School “Kids” Tricky Tray on May 18, 2019 from 3:00 PM to 5:00 PM.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to sign the Garden State Labs contract for Oxford Furnace Lake.

On motion by Mr. Nyland, seconded by Mayor Ryan and passed unanimously on roll call vote to accept Amy Haines resignation from the position of Crossing Guard.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to authorize the Clerk to advertise for a Crossing Guard.

On motion by Mr. Nyland, seconded by Mayor Ryan and passed unanimously on roll call vote to hire the following to work at Oxford Furnace Lake for 2019 Summer:

- Timothy Gilbert
- Danielle Gilbert
- Brianna McDonald
- Garrett Rush
- Joey Accetturo

Mayor Ryan gave a doctor’s note from Margaret Housman to the Clerk and asked her to file it in Ms. Housman’s Personnel Folder.

**Township Committee Reports and Correspondences:**

The Committee discussed asking Mr. Lavery to do specs for review by the Committee for logging off of Chestnut Street and any and all other Township properties that would qualify for logging.

Mr. Accetturo will give Mr. Matthew's Block and Lots of all Township properties that possibly could be logged.

On motion by Mr. Nyland, seconded by Mayor Ryan and passed unanimously on roll call vote, to authorize Mr. Lavery's office to investigate the process to log any "loggable" township property.

Mr. Nyland said there was a problem at the Lake-the water pipes broke and a plumber is coming tomorrow to fix the problem. Mr. Nyland explained that by installing an ultraviolet light, it would clean the water and rid the pollutants in the water. He stated that it would cost approximately \$1,600.00. Also, should eliminate testing on the drinking water in the bathrooms.

On motion by Mr. Nyland, seconded by Mayor Ryan and passed unanimously on roll call vote to install the light for a cost not to exceed \$1,600.00.

There were two bids opened on April 24, 2019 at 10:00 AM for the Municipal Building Roof Repair.

- Frank Cyrwus, Inc. \$39,711.00 (\$96.00 per sheet)
- Northeast Roof Maintenance \$52,000.00 (\$100.00 per sheet)

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to reject both bids.

Mayor Ryan read the following Proclamation:

## ***PROCLAMATION***

### **Older Americans Month**

**May 2019**

**WHEREAS**, the month of May is traditionally designated Older Americans Month by the U.S. Department of Health and Human Services; and

**WHEREAS**, the theme for Older Americans Month 2019 is “**Connect, Create, Contribute**” emphasizing the importance of contributing to your community. Everyone benefits when everyone can participate. We encourage you to connect, create, and contribute for stronger and more diverse communities.

**WHEREAS**, Oxford Township includes countless older Americans who enrich and strengthen our community; and

**WHEREAS**, Oxford Township is committed to engaging and supporting older adults, their families, and caregivers; and

**WHEREAS**, we acknowledge the importance of taking part in activities that promote physical, mental, and emotional well-being—no matter your age; and

**WHEREAS**, Oxford Township can enrich the lives of individuals of *every age* by:

- promoting home- and community-based services that support independent living;
- involving older adults in community planning, events, and other activities; and
- providing opportunities for older adults to work, volunteer, learn, lead, and mentor.

**NOW THEREFORE**, We, the Township of Oxford do hereby proclaim May 2019 to be Older Americans Month. Residents are encouraged to take time during this month to acknowledge and recognize older adults as vital members of our community.

Dated this 24<sup>th</sup> day of April 2019

Mayor Ryan read the following:

## **RESOLUTION RECOGNIZING APRIL 2019 AS WARREN COUNTY COMMUNITY COLLEGE MONTH**

**WHEREAS**, the more than thirteen hundred community and technical colleges, public and private, in the United States have contributed enormously to the richness and accessibility of American higher education, nearly half of all undergraduate college students in the Nation today are enrolled in community colleges; and

**WHEREAS**, by providing educational opportunities at costs and locations accessible to all who are qualified, community and technical colleges have greatly enhanced the opportunity for every ambitious student, young or old, to enter a postsecondary school program. As community-based

institutions, our schools provide varied programs and offer specialized training for more than one thousand occupations; and

**WHEREAS**, this community is served well by Warren County Community College, and as Warren County Community College has been recognized by Middle States for its exceptional report and process during the March 2018 Self-Study; and

**WHEREAS**, Warren County Community College because of its successful reform agenda, by implementing meaningful educational change, it has reached a 45% graduation rate, highest in New Jersey as well as record retention rates, while simultaneously continuing to reduce remediation; and

**WHEREAS**, Warren County Community College was the only community college deemed uniquely qualified in Northwest New Jersey, to provide free tuition to all households earning under \$45,000 per year, Through the Governor's Community College Opportunity Grants (CCOG); and

**WHEREAS**, in Spring 2019, Warren County Community College is the only college in the Northeastern United States to implement Cengage Unlimited where all online learning materials are at a flat rate of \$140 annually; and, the option to receive each print book at a flat rate of \$7.99. This is estimated to save students at least \$1,200 annually in book expenses; and

**WHEREAS**, in 2017-2018, a robust dual enrollment program with all six Warren County high schools participating, 1,947 high school students (equivalent to 51% of the entire Warren County public high school population) successfully completed at least one dual enrollment course, saving the Warren County taxpayers an equivalent of \$1.8 million in tuition and fee expenses; and

**WHEREAS**, Warren County Community College is a leader in public service relationships. It currently administers Continuing Education programs, at our Phillipsburg satellite location, with a strong history of collaborating with our county human services offices, even facilitating and authoring a strategic plan for all countywide human services; and

**WHEREAS**, Warren County Community College trustees and staff serve the global higher education community on statewide, national, and international boards including, but not limited to: NJCCC Trustee State Chair, AACC Board of Directors, AACC structured pathways Commission Chair, the AAUA Board of Directors, the Chair Academy International Advisory Board, and the Middle States Commission on Higher Education Board; and

**WHEREAS**, in recognition of the important contribution of community and technical colleges to our total educational system, in 1985 the Congress authorized and requested then President Ronald Reagan to issue Proclamation 5418 establishing a National Community College Month.

**NOW, THEREFORE**, be it resolved that, Oxford Township Mayor and Committee recognize April 2019 as **Warren County Community College Month**.

Mr. Nyland announced that bears are back and to be careful. He stated there are fliers on the table about “Know the Bear Facts, Black Bears in New Jersey.”

**Township Engineer:**

Mr. Finelli was absent.

Lt. Teter of the Washington Township Police Department attended the meeting and read the March Police Report:

**WASHINGTON TOWNSHIP**  
**POLICE DEPARTMENT**



**MONTHLY REPORT**

**2019**

<b>ACTIVITY</b>	<b>MARCH</b>
<b>POLICE DISPATCHED INCIDENTS</b>	<b>1,806</b>
<b>TOTAL CRIMINAL INVESTIGATIONS</b>	<b>TOWNSHIP = 47</b>
	<b>BOROUGH = 55</b>
	<b>OXFORD = 6</b>
<b>TOTAL CRIMINAL ARRESTS</b>	<b>TOWNSHIP = 26</b>
	<b>BOROUGH = 18</b>
	<b>OXFORD = 3</b>
<b>TOTAL MOTOR VEHICLE CRASHES</b>	<b>TOWNSHIP = 23</b>



	<b>BOROUGH = 10</b>
	<b>OXFORD = 1</b>
<b>MOTOR VEHICLE STOPS/COMPLAINTS</b>	<b>567</b>
<b>MOTOR VEHICLE SUMMONS</b>	<b>TOWNSHIP = 189</b>
	<b>BOROUGH = 137</b>
	<b>OXFORD = 39</b>
<b>CRIMES TO ANOTHER'S PROPERTY</b>	<b>52</b>
<b>CDS /ALCOHOL INCIDENTS</b>	<b>75</b>
<b>DOMESTIC/FAMILY ISSUES</b>	<b>81</b>
<b>ALARMS</b>	<b>55</b>
<b>EMS/FIRE CALL</b>	<b>230</b>
<b>OTHER TYPES</b>	<b>712</b>

**ALSO SEE OUR INTERACTIVE CRIME MAP LOCATED ON OUR FACEBOOK PAGE OR ON OUR POLICE DEPARTMENT'S WEBSITE**

Lt. Teter stated that if anyone has any questions or concerns, to please contact him or the Washington Police Department.

**Township Attorney:**

Mr. Lavery stated that Katrina Campbell attended the auction given by Max Spann on the Oxford Township properties and has already completed the research on the deeds.

Mr. Lavery said he also has additional items to be discussed in Executive Session.

**Motion to Pay Bills:**

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to pay all bills approved at the meeting.

**Public Comment:**

Ms. Riley stated that all the Township meeting minutes are on the website except the 2019 Reorganization Meeting Minutes.

Ms. Oberly will have the 2019 Reorganization meeting minutes put on the website.

**EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed is: Personnel-Department of Public Works, Two Contractual Issues and Health Insurance.

It is anticipated at this time that the above stated subject matter will be made public at the conclusion of the litigation.

The motion carried with the following roll call vote.

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to enter Executive Session at 7:45PM.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to enter open session at 9:10 PM.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to hire Brian Tipton, Counsel, to advise the Township when Mr. Lavery has a conflict of interest.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to schedule a budget meeting on May 14<sup>th</sup> at 5:00 PM.

On motion by Mayor, Ryan, seconded by Mr. Norton and passed unanimously on roll call vote to adjourn the meeting at 9:15 PM.

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Sheila L. Oberly, RMC



