

TOWNSHIP MEETING
July 17, 2019

The regular scheduled meeting of the Township Committee of Oxford Township was held on July 17, 2019 in the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey

In attendance were Gerald Norton, Robert Nyland, Bill Ryan, Township Committee, Michael Lavery, Attorney, Michael Finelli, Engineer and Sheila L. Oberly, Municipal Clerk.

The flag salute was recited.

Mayor Ryan called the meeting to order at 7:05 PM.

Meeting Minutes:

On motion by Mr. Nyland, seconded by Mayor Ryan and passed unanimously on roll call vote to approve the June 5th and June 19th Township and Executive Session meeting minutes.

Ordinances

ORDINANCE 2019-04

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$340,000 FOR ACQUISITION OF A TANKER PUMPER FOR AND BY THE TOWNSHIP OF OXFORD IN THE COUNTY OF WARREN, NEW JERSEY AND, AUTHORIZING THE ISSUANCE OF \$240,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OXFORD, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvements described in Section 3 of this bond ordinance (the “Improvements”) are hereby authorized to be undertaken by the Township of Oxford, New Jersey (the “Township”) as general improvements. For the said Improvement there is hereby appropriated the amount of \$340,000, such sum includes the sum of \$100,000 as the down payment (the “Down Payment”) required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the “Local Bond Law”). The Down Payment is now available by virtue of provision in one or more previously adopted budgets for down payments for capital improvement purposes.

SECTION 2:

In order to finance the cost of the Improvements not covered by the application of the Down Payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$240,000 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Township are hereby authorized to be issued in the principal amount not exceeding \$240,000 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3:

(a) The Improvements authorized and the purpose for the financing of which said obligations are to be issued is for the acquisition of 3000-gallon Midwest Fire All-Poly Tanker Pumper, as shown on and in accordance with the plans and specifications on file with the Township Clerk.

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$240,000.

(c) The estimated cost of the Improvements is \$340,000 which amount represents the initial appropriation made by the Township.

SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Township (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee of the Township at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated

by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvements, within the limitations of the Local Bond Law, and according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$240,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7:

Any funds received from time to time by the Township as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Township authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy

ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

The Chief Financial Officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 10:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Township reasonably expects to pay expenditures with respect to the Improvements prior to the date that Township incurs debt obligations under this Bond Ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$240,000.

SECTION 11:

This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Township Committee of the Township of Oxford held on July 17, 2019 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on August 28, 2019 at 7 p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 11 Green Street, Oxford, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adopt on first reading, **Ordinance 2019-04.**

Mr. Nyland stated that White Township does not have a Fire Department or Emergency Squad and should be donating a lot more money to the Oxford Fire Department and Emergency Squad, especially since there is talk about 6 million square feet of warehouses being built on 585 acres of farmland and woods along the Delaware River between I-80 and I-78 in White Township.

If an agreement for more funding isn't reached with White Township, Oxford Volunteers will not be responding to emergency calls.

Mayor Ryan will meet with White Township prior to August 28th, the second reading of the bond ordinance. If there is no financial agreement between Oxford and White Townships, the second reading of the bond ordinance may be cancelled and the tanker will not be purchased by Oxford Township.

Resolutions:

RESOLUTION 2019-41

REDEEMED LIENS

WHEREAS, several real property tax payers have redeemed liens held against their property taxes and;

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners;

NOW, THEREFORE BE IT RESOLVED that the Township Committee, of the Township of Oxford, County of Warren, State of New Jersey, hereby authorizes the Certified Finance Officer to release the amount specified to the lienholders listed below.

<u>Block</u>	<u>Lot</u>	<u>Name of Owner</u>	<u>Amount</u>	<u>Premium</u>	<u>Lienholder</u>
31	21C0033	Chiniewicz, D	\$3979.97	\$2500.00	Jing Yang
26	6	Bee, J	\$3606.40	\$2000.00	Jing Yang
33.01	1	Swisshelm, D & B	\$2340.26	\$2000.00	Jing Yang
33	61	Dawood, S	\$2341.88	\$1100.00	Jing Yang
32	29	Pashaian, B	\$1591.80	\$800.00	Jing Yang

38 9.01 Wiseburn \$2522.84 \$2400.00 Jing Yang

On motion by Mr. Norton, seconded by Mr. Nyland and passed unanimously on roll call vote to adopt **Resolution 2019-41.**

RESOLUTION 2019-42

**A RESOLUTION FIXING THE SALARIES OF CERTAIN OFFICERS
AND EMPLOYEES OF THE TOWNSHIP OF OXFORD**

BE IT ORDAINED, by the Mayor and Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows, until a subsequent salary resolution is adopted

Section I. The salaries for the following officers and employees for the Township of Oxford shall be as follows:

Title	Salary
Mayor	5,054.62 per year
Deputy Mayor	3,821.85 per year
Committee Person	3,821.85 per year
Township Clerk	71,152.00 per year
Registrar	4,590.00 per year
Election Official	415.00 per election
Land Use Bd. Secretary	14,566.00 per year
Deputy Clerk	13.11 per hour
Office Clerk	13.11 per hour
CFO	31,153.00 per year
Collector	22,083.00 per year
Collector Assistant	10.20 per hour
Tax Assessor	17,713.00 per year
Public Works Foreman	82,620.00 per year
Public Works Senior Laborer	23.07 per hour
Public Works Laborer	12.48 per hour
Public Works Laborer I-Starting June 26, 2019	15.00 per hour
Public Works Laborer II-Starting July 10, 2019	15.00 per hour
Public Works Temporary Laborer	10.00 per hour
Public Works Temporary Laborer-Starting 7/22/19	12.00 per hour
Equipment Operator	25.76 per hour
Zoning Officer	3,889.26 per year
Board of Health Member	143.00 per year
Municipal Building Custodian	17.07 per hour
Emergency Management Coord.	1,906.00 per year

Animal Control Officer	5,306.00 per year
Animal Control Deputy	40.00 per call
Recycling Coordinator	70.73 per month
Crossing Guards	10.94 per hour
Special Meetings	155.00 per meeting

All Salaries above retroactive to January 1, 2019 unless otherwise noted.

Seasonal Salaries:

Lake Director-20 hrs/wk-6 months	15.60 per hour
Assistant Lake Director	80.00 per day
Lifeguards-First Year	10.20 per hour
Lifeguards-Second Year	10.70 per hour
Lifeguards-Third Year	11.22 per hour
Lifeguard-Fourth Year	11.72 per hour
Lifeguard-Fifth year	12.00 per hour
Concession Stand Operator	10.00 per hour

Section II Any resolution or part of resolution inconsistent herewith is hereby repealed.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to approve **Resolution 2019-42** with a change to increase the Public Works Temporary Laborer line item from \$10.00 to \$12.00 per hour, starting July 22nd, and to table the Municipal Clerk’s line item to the August 28th meeting in order to issue a RICE Notice to the Clerk, to discuss the salary line item.

New Business:

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to approve the 50/50 Raffle for St Patrick Church on August 18th at 10:00 AM to 5:00 PM.

Municipal Building Summer Hours-Closing the building on Fridays-Mr. Nyland stated he did not agree.

Mr. Norton stated that additional hours could be worked at the Municipal Building, Monday through Thursday and have Friday off, like the Oxford Central School.

The Committee agreed to discuss this at the August 28th meeting.

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to approve the Warren County Alliance Contract.

Township Committee Reports and Correspondences:

Mayor Ryan received a Notice pertaining to “Senior Olympics” that he will put on the website.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to change the August 21st Township Meeting to August 28th at 7:00 PM.

Status of 119 Belvidere Avenue-Zoning Officer is following up and second notice went out in June. The homeowner is asking for additional time to clean-up the property. Mr. Nyland stated-10 days from today.

Mr. Finelli said the homeowner has contacted him several times and has asked for an extension. There have been two notices sent-May and June.

The Committee agreed that by August 1st, the property must be cleaned up or a summons will be issued.

Mr. Norton stated that there were some issues at the Lake, he has talked to the resident and a corrective action plan is in place to rectify the problem and the resident is happy with the solution.

Township Engineer:

Mr. Finelli announced that the final report from Brennan, LLC on the Oxwall property has been received and the report confirms that the work at the site is completed.

Mr. Finelli said, to reach out to anyone that may be interested in purchasing the Oxwall property.

The 2020 NJDOT grant for Mine Hill Road and the grant for the remainder of Kauffman Road has been completed and ready to be submitted. At the next meeting, Mr. Finelli will submit the resolutions to be approved and will send to NJDOT.

Mr. Finelli said that he will give the name of the Solar Company that Franklin Township has hired, to Mr. Nyland before the next Township meeting.

Mr. Finelli stated that the 2019 NJDOT grant money awarded for Kauffman Road was less than the project will cost.

He gave two examples in order to complete the project:

- Township come up with additional monies
- Wait until next year

He stated that guardrails are very expensive-\$40.00 per foot, with a total cost of \$140,000.00 just for guardrails. He suggested, put dirt, seven feet out, and possibly will not need guardrails. The dirt and material, the Township has but would have to hire an excavator to level the dirt.

Mr. Finelli will meet with Lou Accetturo, DPW Supervisor and discuss the areas that need guardrails and discuss at the August 28th meeting.

Mayor Ryan stated that there is some money in Capital.

Mr. Finelli also said there are guidelines that must meet NJDOT specs or the Township will not receive the grant.

Township Attorney:

Mr. Lavery said that he sent the letter to the Department of Public Works employee and the Forester as approved at the June 19th meeting and haven't heard back from the Forester.

Mayor Ryan said that he talked to Covanta today and PCFA and Covanta blame each other. There seems to be some animosity between PCFA, Covanta and the Warren County Freeholders, so no contract or agreement has been signed to take Oxford Township's trash to the Landfill.

Motion to Pay Bills:

On motion by Mr. Norton, seconded by Mr. Nyland and passed unanimously on roll call vote to pay all bills presented and approved at the meeting except Krystaline International in the amount of \$288.00.

Public Comment:

Dana McGuire asked when the tax bills will be mailed. The Committee answered as soon as the Township receives the tax rate from the County.

Diane Hooper had questions about Municipal Alliance. Mayor Ryan answered it's a grant for Anti-drug and Senior programs.

Lt. Teter asked if anyone had questions and stated that he will give June and July's Police Report next month at the Township meeting.

End of Public Comment.

Adjourn:

On motion by Mr. Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adjourn the meeting at 7:45 PM.

Sheila L. Oberly, RMC

