

**TOWNSHIP MEETING
SEPTEMBER 19, 2018**

The regularly scheduled meeting of the Mayor and Committee of the Township of Oxford was held on September 19, 2018 in the Township Municipal Building, at 11 Green Street, Oxford, New Jersey.

In attendance were Robert Nyland, Bill Ryan, Doug Ort, Michael Finelli, Michael Lavery and Sheila L. Oberly.

The flag salute was recited.

Mayor Nyland called the meeting to order at 7:01 PM.

Meeting Minutes:

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to approve the July 18th and August 15th meeting minutes.

Ordinances:

ORDINANCE 2018-14

**A FULLY FINDED ORDINANCE APPROPRIATING THE SUM OF UP TO \$30,000.00
CURRENTLY LOCATED WITHIN THE CAPITAL
IMPROVEMENT FUND OF THE TOWNSHIP OF
OXFORD FOR REPAIR AND REPLACEMENT OF MUNICIPAL BUILDING ROOF**

WHEREAS, there are currently funds, raised by the Current and previous, budgets within the Capital Improvement Fund of Oxford Township, and

WHEREAS, it is deemed appropriate to make use of up to \$30,000.00 of the allowable Capital improvements for repair and replacement of Municipal Building roof.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, as follows:

- Section 1. The sum of up to \$30,000.00 presently located in the Capital Improvement Fund is hereby appropriated for repair and replacement of Municipal Building roof.
- Section 2. In connection with the amount authorized in Section 1 hereof, the Township Committee makes the following determinations.
- A) The purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Township may lawfully take as a general capital improvement
 - B) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of the Local Bond Law and the reasonable life thereof is at least five (5) years.
- Section 3. All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.
- Section 4. This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

ORDINANCE 2018-15

**ORDINANCE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN,
STATE OF NEW JERSEY AUTHORIZING THE PURCHASE BY
THE TOWNSHIP OF REAL PROPERTY FROM
THE COUNTY OF WARREN KNOWN AS A COUNTY ROUTE 631
(WASHINGTON AVENUE), FROM NEW JERSEY STATE HIGHWAY ROUTE
31 TO COUNTY ROUTE 624 (WALL STREET/BELVIDERE AVENUE)**

SECTION 1

WHEREAS, there is within the Township of Oxford (“Township”) certain real property known as County Route 631 (Washington Avenue); and

WHEREAS, the County of Warren is currently in possession of the Property and has offered to donate said Property; and

WHEREAS, the Township is desirous of accepting the donation of the Property subject to the County paving the road as set forth in the Resolution attached as exhibit A; and

WHEREAS, pursuant to N.J.S.A. 40A:12-1, et. seq., the acquisition of real property by a municipality must be done by ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Oxford, Warren County, New Jersey, that the Township is hereby authorized to accept the donation of the Property from the County of Warren for the total sum of One Dollar (\$1.00), contingent upon the repaving of the road and the title search being deemed acceptable to the Township attorney;

BE IT FURTHER ORDAINED, that the Mayor and Municipal Clerk of the Township of Oxford are hereby authorized to execute all necessary documents, including the Contract of Sale, to purchase said property.

SECTION II

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

NOTICE is hereby given that the foregoing Ordinances were introduced to pass on first reading at a regular meeting of the Committee of the Township of Oxford held on September 19, 2018 and ordered published in accordance with the law. Said Ordinances will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on October 17, 2018 at 7:00 p.m. or as soon thereafter as the Township Committee may hear these Ordinances at the Municipal Building, 11 Green Street, Oxford, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to adopt on first reading **Ordinance 2018-14** and **Ordinance 2018-15**.

Resolutions:

RESOLUTION 2018-47

**A RESOLUTION IMPOSING A HALLOWEEN CURFEW
AND ESTABLISHING OBSERVANCE OF TRICK-OR-TREAT
WITHIN THE TOWNSHIP OF OXFORD**

WHEREAS, Halloween Night and several nights before and after have historically been nights when acts of criminal mischief and vandalism have increased throughout the Township; and

WHEREAS, the Township of Oxford desires to take some action to help reduce the likelihood of such incidents by establishing a **suggested curfew** to assist parents and lawful guardians of minor children; and

WHEREAS, said curfew is viewed as an important part of maintaining the peace and order of the community and all persons are strongly urged to cooperate with the Washington Township Police Department by abiding by the curfew; and

WHEREAS, the door to door solicitation of treats is a tradition enjoyed by many as well as an annoyance and inconvenience to others and, therefore, needs to be regulated to provide for the safety, health, and welfare of all persons within the community.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Oxford, in the County of Warren, State of New Jersey that there is hereby established a suggested curfew for all persons seventeen (17) years of age or younger of **9:00 PM**

from Tuesday, October 30, 2018 up to and including Wednesday, October 31, 2018. Curfew shall be extended for school sponsored events to one (1) hour after the conclusion of the event.

BE IT FURTHER RESOLVED, that **Trick-or-Treat Night** shall be observed within the Township of Oxford on **Wednesday, October 31, 2018 from 5:00 pm to 7:00 pm.**

On motion by Mr. Ort, seconded by Mr. Ryan and passed unanimously on roll call vote to adopt **Resolution 2018-47.**

RESOLUTION 2018-48

WHEREAS, due to the resignation of an employee who served in both the Tax/Utility office, it is desirable to assess the necessity to fill the position; and

WHEREAS, the Mayor, Committee and Tax Collector discussed the issue of replacing the part time employee with a part time employee with no benefits performing two different positions and concurred with the concept in order to save costs; and

WHEREAS, the Tax Collector reviewed resumes and has interviewed candidates for the part-time Tax/Utility Clerk position; and

WHEREAS, the Tax Collector has determined that Irene Fluck be hired as part-time Tax/Utility Clerk;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Oxford, County of Warren, and State of New Jersey that Irene Fluck is hired as part-time Tax/Utility Clerk with the following conditions:

- 1) The hourly rate for the position shall be \$10.00/hour. The days and hours for the position will be Wednesday and Friday nights for training and other hours as deemed necessary, not to exceed 8 hours per week.
- 2) The position does not include health benefits, days off with pay, nor any such other benefits as offered to permanent full-time employees.
- 3) Employment will be effective as of September 21, 2018.

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to adopt **Resolution 2018-48.**

RESOLUTION 2018-49

REFUND OF OVERPAYMENT

WHEREAS, on December 1, 2017, the Township of Oxford received a payment for subsequent taxes for a lien on Block 38 Lot 22C0079 located in Washington Township in the amount of \$261.25 and,

WHEREAS, the tax lien number 2016-016 was redeemed in the Washington Township Tax Collectors office, and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey that the Finance Officer is hereby authorized to refund \$261.25 to US Bank cust- Blue Virgo Capital for overpayment of a subsequent tax lien payment

RESOLUTION 2018-50

REDEEMED LIENS

WHEREAS, several real property tax payers have redeemed liens held against their property taxes and;

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners;

NOW, THEREFORE BE IT RESOLVED that the Township Committee, of the Township of Oxford, County of Warren, State of New Jersey, hereby authorizes the Certified Finance Officer to release the amount specified to the lienholders listed below.

<u>Block</u>	<u>Lot</u>	<u>Name of Owner</u>	<u>Amount</u>	<u>Premium</u>	<u>Lienholder</u>
26	23	Groelly, A & C	\$3541.07	\$2500.00	CAZ Creek

RESOLUTION 2018-51

Approval to submit a Grant application and execute a grant agreement with the New Jersey Department of Transportation for the Resurfacing of Mine Hill Road project.

WHEREAS, Oxford Township, Warren County, New Jersey has given Finelli Consulting Engineers the approval to submit this grant on the behalf of the Township of Oxford,

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Oxford formally approves the grant application for the above stated project,

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2019-Resurfacing of Mine Hill Road -00369** to the New Jersey Department of Transportation on behalf of the Township of Oxford.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Oxford and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

On motion by Mr. Ort, seconded by Mr. Ryan and passed unanimously on roll call vote to adopt **Resolution 2018-49, Resolution 2018-50** and **Resolution 2018-51**.

New Business:

On motion by Mr. Ort, seconded by Mayor Nyland and passed unanimously on roll call vote to approve the Oxford PTA's request to hold a "Trunk or Treat" at Oxford Furnace Lake on October 27th from 5:00 PM to 8:00 PM.

The Visiting Nurse Association of Northern New Jersey (VNA) wrote a letter asking if Oxford Township would be interested in having a flu clinic scheduled at Oxford Township.

The Committee approved the VNA's request and asked the Clerk to reach out to the Young At Heart and ask if there would be any interest in setting up a flu shot clinic and if the clinic could be scheduled during one of the senior meetings.

Mayor Nyland read the following Proclamation:

Proclamation
Knock Out Opioid Abuse Day
October 6, 2018

WHEREAS, New Jersey is in the midst of a life-threatening opioid abuse epidemic; and

WHEREAS, the Partnership for a Drug-Free New Jersey has designated **October 6, 2018 as Knock Out Opioid Abuse Day** – an initiative with a dual purpose: to educate families of the addictive qualities of opioid pain medicines and their link to heroin abuse rates in New Jersey, and communicate to physicians information on safer prescribing messages found in the Centers for Disease Control and Prevention guidelines for prescribing opioids, which include considering other therapies, setting realistic treatment goals with patients and discussing with patients the positives and negatives of opioids; and

WHEREAS, the State Senate and General Assembly jointly resolved that **October 6** shall be permanently designated as **Knock Out Opioid Abuse Day** in New Jersey in order to raise awareness about the dangers of, and the link between, opioid abuse and heroin addiction and to educate health care providers, community leaders, state lawmakers and members of the public about the opioid abuse epidemic and its effects throughout the State of New Jersey and across the country; and

WHEREAS, **Freedom House, Inc.** supports initiatives designed to raise awareness about opioid abuse in New Jersey and take steps to prevent addiction;

THEREFORE, BE IT RESOLVED, that **October 6, 2018** be recognized as **Knock Out Opioid Abuse Day** in **Oxford Township, Warren County, New Jersey.**

On motion by Mr. Ort, seconded by Mr. Ryan and passed unanimously on roll call vote to designate October 6th as “Knock Out Opioid Abuse Day in Oxford Township.

Mayor Nyland informed everyone that in regards to the Wetland Mitigation property and the pending foreclosure on this property, that the Township has received a check for \$110,000.00 and another check for \$220,000.00 must be received by September 26th to avoid foreclosing on this property. The check for \$220,000.00, will bring all the back taxes paid up to date.

Township Committee Reports and Correspondences:

Mr. Ryan stated that earlier in the year, there was an agency that wanted to look at the Bike Path Pathways. They have now completed their primarily studies and would like to set up a meeting in late October to present their findings to the Township. Mr. Ryan will send an e-mail to all the Economic Committee members and ask them to attend along with a representative from the Township, a Police Officer and anyone that is interested. The meeting is open to the public.

Mr. Ryan attended the PCFA meeting on August 27th and was informed that Covanta stated that they will be closing in April, 2019. Covanta stated that they will be notifying all the trash haulers. The closest drop off for Oxford Township, would be Hunterdon County. Mr. Ryan stated that if Covanta closes, the Township would lose approximately \$600,000.00 in revenue.

Mayor Nyland said that this would really hurt the township and said Oxford need ratables. He asked everyone to reach out to builders, owners of stores, anyone that could bring revenue into the Township.

Mr. Ort stated the Township should reapply for a "Goose Permit." There is a big problem with the geese at the Lake.

Mr. Ort also asked who designated Oxford Township as owner of the Oxford Furnace Dam?

Mr. Finelli said he did not know but this happened years ago, but he would call Green Acres about the ownership and report back to the Committee.

Mr. Ort suggested selling properties to homeowners that may have a swimming pool, shed, fences, etc. on township property.

Mr. Ort reported that the Oxford Furnace Lake did well this year. Mr. Ryan said that he will ask Dawn, CFO for all the expenses at the lake, so a final report on the Lake can be submitted.

Mayor Nyland suggested reaching out to realtors to market Township Property. Mr. Lavery said to interview them and get their recommendations.

Mayor Nyland asked Mr. Lavery to start the process.

Lt. Kauffman read July and August Police Reports:

WASHINGTON TOWNSHIP POLICE DEPARTMENT



MONTHLY REPORT

2018

ACTIVITY	JULY
POLICE DISPATCHED INCIDENTS	1,668
TOTAL CRIMINAL INVESTIGATIONS	TOWNSHIP = 60
	BOROUGH = 77
	OXFORD = 6
TOTAL CRIMINAL ARRESTS	TOWNSHIP = 25
	BOROUGH = 21
	OXFORD = 2
TOTAL MOTOR VEHICLE CRASHES	TOWNSHIP = 14
	BOROUGH = 9
	OXFORD = 5
MOTOR VEHICLE STOPS/COMPLAINTS	559
MOTOR VEHICLE SUMMONS	TOWNSHIP = 194
	BOROUGH = 167
	OXFORD = 29
CRIMES TO ANOTHER'S PROPERTY	52
CDS /ALCOHOL INCIDENTS	55
DOMESTIC/FAMILY ISSUES	64

ALARMS	83
EMS/FIRE CALL	149
OTHER TYPES	678

ALSO SEE OUR INTERACTIVE CRIME MAP LOCATED ON OUR FACEBOOK PAGE OR ON OUR POLICE DEPARTMENT'S WEBSITE

WASHINGTON TOWNSHIP POLICE DEPARTMENT



MONTHLY REPORT

2018

ACTIVITY	AUGUST
POLICE DISPATCHED INCIDENTS	1,640
TOTAL CRIMINAL INVESTIGATIONS	TOWNSHIP = 44
	BOROUGH = 69
	OXFORD = 13
TOTAL CRIMINAL ARRESTS	TOWNSHIP = 21
	BOROUGH = 17
	OXFORD = 2
TOTAL MOTOR VEHICLE CRASHES	TOWNSHIP = 27

	BOROUGH = 18
	OXFORD = 3
MOTOR VEHICLE STOPS/COMPLAINTS	498
MOTOR VEHICLE SUMMONS	TOWNSHIP = 114
	BOROUGH = 139
	OXFORD = 10
CRIMES TO ANOTHER'S PROPERTY	56
CDS /ALCOHOL INCIDENTS	61
DOMESTIC/FAMILY ISSUES	68
ALARMS	74
EMS/FIRE CALL	203
OTHER TYPES	632

ALSO SEE OUR INTERACTIVE CRIME MAP LOCATED ON OUR FACEBOOK PAGE OR ON OUR POLICE DEPARTMENT'S WEBSITE.

Lt. Kaufmann said that the speed trailer was on Pequest Road from September 4th to 12th and the average speed was 40 miles per hour.

Engineer's Report:

Mr. Finelli stated:

- Mine Hill Road Grant Resolution due October 8th, has been sent to NJDOT
- He will have Grant Resolution for Kauffman Road at next month's meeting for approval.
- Henry and Docker Street are not candidates for a grant as per NJDOT
- Following up on letter received from NJDEP with a few revisions on the action plan for the Lake-Due October 31st
- HDSRF Phase II on Oxwall-Jeff Magdon from Brennan, LLC has been sending updates
- NJDEP requires that certified letters be mailed to all property owners within 200 feet of this property or a sign posted on the property that would stay posted for approximately three years.

Committee agreed that letters should be sent instead of posting a sign.

Attorney's Report:

Mr. Lavery gave “kudos” to the Mayor-negotiating a total of \$415,000.00, to be paid to the Township for all the back taxes on the Wetlands Mitigation Property.

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to pay all the bills that were approved by the Committee at the meeting.

Mayor Nyland announced that the “Melberger Alley” has not been vacated and if there is any public present that came to the meeting to discuss it, take the issue to civil court because if these calls continue to the Washington Police Department, a nuisance file will be maintained and summons issued.

Mr. Lavery will send a letter to the resident, stating that within 10 days of receiving the letter, everything must be removed that is blocking the alley

Public Comment:

Mr. Magnuson, Superintendent of Oxford School thanked the Committee and the Department of Public Works for painting the crosswalks in front of the school.

Mrs. Hissim said that there is a car that is parked on Washington Avenue, right up to the entrance of Kent Street and it makes it difficult to turn into Kent Street.

Lt. Kaufmann will check on it.

Karen Wimberly, Olde Forge stated that she is the one that had questions about the maintenance of the sidewalks. She had a new sidewalk installed, which was very expensive. She said that she called the DPW to ask to have the Belgium Block repaired.

Mayor Nyland said that he will talk to Lou Accetturo, DPW Supervisor and make arrangements with the DPW to fix the Belgium Block in front of her house at Ole Forge.

End of Public Session

On motion by Mr. Ryan, seconded by Mr. Ort and passed unanimously on roll call vote to adjourn the meeting at 7:45 PM.

Sheila L. Oberly, RMC

