

**TOWNSHIP MEETING
DECEMBER 12, 2018**

The regularly scheduled meeting of the Mayor and Committee of the Township of Oxford was held on December 12, 2018 in the Township Municipal Building, at 11 Green Street, Oxford, New Jersey.

In attendance were Robert Nyland, Doug Ort, Michael Lavery, Township Attorney, Michael Finelli, Engineer and Sheila L. Oberly. Bill Ryan was absent.

The flag salute was recited.

Mayor Nyland called the meeting to order at 7:00 PM.

Meeting Minutes:

Mayor Nyland stated that Mr. Ryan had surgery and Mr. Ryan asked him to table the November 7, 2018 meeting minutes until the January meeting.

On motion by Mr. Ort and seconded by Mayor Nyland to table the November 7, 2018 meeting minutes until the January Township meeting.

Ordinances:

Ordinance 2018-16 To Amend, Revise, and Supplement Chapter 91-16 “Vehicles and Traffic,” Including Section XIII “Parking Prohibited at all Times” Relative to Lincoln, Allen, Bush, Henderson, Snyder and Hill Streets as Listed was read by title on second reading and opened for public comments. There being no public comments, the comment period was closed.

On motion by Mr. Nyland and seconded by Mr. Ort to adopt **Ordinance 2018-16.**

Resolutions:

RESOLUTION 2018-55

RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY, INCREASING THE MUNICIPAL CLERK'S SALARY TO INCLUDE DOG LICENSING OFFICIAL

WHEREAS, the Municipal Clerk has performed the duties of Dog Licensing Official for fourteen years without any additional compensation, and

WHEREAS, the Dog Licensing Official duties are an additional responsibility not required to be performed by the Municipal Clerk, and

WHEREAS, the Township Committee has agreed to increase her annual salary in the amount of \$4,000 to compensate her for the additional time and efforts required to fulfill the duties of the Dog Licensing Official in addition to the 2019 percentage of increase to be afforded to all other non-contractual employees.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Clerk's salary be increased as stated commencing January 1, 2019.

Tabled: October 17, 2018
Tabled: November 7, 2018

RESOLUTION 2018-59

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Oxford Township Committee of the Township of Oxford, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our

society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Warren;

NOW, THEREFORE, BE IT RESOLVED by the Township of Oxford, County of Warren, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Oxford Township Municipal Alliance grant for fiscal year 2020 in the amount of:

2.

DEDR	\$ 3,698.00
Cash Match	\$ 1,109.00
In-Kind	\$ 2,774.00

3. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION -2018-60

BUDGET TRANSFER

WHEREAS, N.J.S.A. 40A:4-58 and 59 authorizes transfers from certain budget appropriations where it is expected that it will be insufficient, and

WHEREAS, it is reasonable expected that certain appropriations will not be sufficient for contemplated expenditures;

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer of Oxford Township, County of Warren, State of New Jersey, is hereby instructed to adjust the financial records in accordance with the provision of this Resolution:

CURRENT FUND

<u>Account:</u>	<u>From:</u>	<u>To:</u>
Buildings and Grounds OE	\$5,137.00	
Computerization		\$1,000.00
Landfill/Solid Waste Disposal Costs		4,000.00
General Liability Insurance		137.00
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TOTALS	\$5,137.00	\$5,137.00

On motion by Mr. Ort and seconded by Mayor Nyland to adopt **Resolution 2018-55, Resolution 2018-59** and **Resolution 2018-60.**

On motion by Mayor Nyland and seconded by Mr. Ort to take \$20,300.00 out of the Lake Trust Account and put into the Operating Account to pay Lake Salaries and Expenses.

On motion by Mayor Nyland and seconded by Mr. Ort to schedule the 2019 Reorganization Meeting on January 2, 2019 at 5:00 PM.

The agreement for Municipal Court Shared Service with Belvidere was reviewed and the Committee agreed that, Oxford Township will be staying with Mansfield Court.

Mr. Burrell of 27 Church Street, notified the Committee that there is a tree on Oxford Township's property that is leaning toward his house. He asked the Committee to take down the tree.

On motion by Mayor Nyland and seconded by Mr. Ort to authorize Lou Accetturo to hire a tree service to remove the tree as soon as the weather permits.

On motion by Mr. Ort and seconded by Mayor Nyland to approve the purchase of “No Parking” signs for Spring Meadows and additional roads as needed.

Mayor Nyland stated that Mr. Calavano has requested to purchase six foot of the alley that connects to his property at 91 Belvidere Avenue.

Mayor Nyland stated that he is not in favor of selling the alley. Mr. Ort agreed.

Mayor Nyland announced that two properties will be cleaned up on December 15th, 45 Bush Street and 40 Chestnut Street by the Department of Public Works and a lien will be placed on these properties for the cost.

Mayor Nyland stated that the Township is still interested in selling some township property.

Mayor Nyland thanked everyone for helping and working with him this year as Mayor. He wished everyone “Good Luck” in 2019.

On motion by Mr. Ort and seconded by Mayor Nyland to approve a 2019 Family Pass to Oxford Lake to be given away at the Oxford Central School, PTA Tricky Tray on March 30, 2019.

Mayor Nyland asked Mr. Norton if he would available on January 9th at 4:00 PM to have a budget meeting. Mr. Norton said he would be available.

On motion by Mayor Nyland and seconded by Mr. Ort to schedule a budget meeting on January 9th at 4:00 PM.

Township Engineer’s Report:

Mr. Finelli said that it has been quiet.

He stated that he sent all the information to NJDEP that was requested on the Oxford Dam and haven’t heard any correspondence from them.

Mr. Finelli said that he researched if any grants were available to Oxford Township, for the up keep of the Oxford Dam and he did not find any.

Township Attorney Report:

Mr. Lavery stated that he had two matters for Executive Session.

Pay Bills:

On motion by Mayor Nyland and seconded by Mr. Ort to pay all the bills presented and approved by the Committee.

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed is: Contractual and Personnel.

It is anticipated at this time that the above stated subject matter will be made public at the conclusion of the litigation.

The motion carried with the following roll call vote.

On motion by Mayor Nyland and seconded by Mr. Ort to enter into Executive Session at 7:16 PM.

On motion by Mr. Ort and seconded by Mayor Nyland to enter into open session at 7:33 PM. No Action was taken.

On motion by Mayor Nyland and seconded by Mr. Ort and to adjourn the meeting at 7:35 PM.

Sheila L. Oberly, RMC

