

**TOWNSHIP MEETING**  
**February 19, 2020**

The regular meeting of the Township Committee of Oxford Township was held on February 19, 2020 in the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

In attendance were Robert Nyland, Gerald Norton, Georgette Miller, Township Committee, Michael Lavery Attorney, Michael Finelli, Engineer and Sheila L. Oberly, Municipal Clerk.

The flag salute was recited.

Mayor Nyland called the meeting to order at 7:00 PM.

Mayor Nyland stated that on February 14<sup>th</sup>, Mr. and Mrs. Monteleone at 56 Pequest Road lost their house to fire.

Mayor Nyland said that the last couple days have been very busy in Oxford and would like to thank the Oxford Emergency Squad, Oxford Fire Company and Washington Police for responding to two calls-safe rescue of a little girl and a house fire on 56 Pequest Road. He also presented them with a framed Thank You Letter.

Mayor Nyland also thanked and presented a framed letter to Tom Matas and three boys- David Schumacher, Marcel Walls, and Brandon Riggs that were passing the house fire at 56 Pequest Road and stopped and helped the couple to safety.

The Oxford Township Committee would like to salute you, for your heroic actions in saving an elderly couple from their burning home.

It is refreshing to see neighbors helping neighbors, people going out of their way to help others.

Your actions are very much appreciated by everyone.

Today, February 19, 2020, we salute you! Thank you,

**Meeting Minutes:**

On motion by Mr. Norton, seconded by Mrs. Miller and passed unanimously on roll call vote to approve the January 15, 2020 Township meeting minutes.

**Ordinances:**

**Ordinance 2020-01-Creating Chapter 118, Article III, Titled Animals, Creating Cat Licensing, was read by title on second reading and opened for public comments:**

Public Comment:

“I have called Animal Control Officer several times about feral cats and he has not returned my call. I have three cats that stay inside, why do I have to license my cats?”

“feral cats are problem but I live on a farm and licensing isn’t going to solve the issue of feral cats.”

Laura Opdyke stated that it is the responsibility of people that have feral cats. The Animal Control Officer said there is nothing he can do, unless there is an ordinance.

Cat Licenses- has been tabled to March 18, 2020 Township Meeting on motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote.

**Ordinance 2020-02 Creating Article VII, Entitled “Business Administrator” was read by title on second reading and opened for public comments.**

Phil Rosenberg stated: “I have lived in Oxford since 1984 and served 15 years on the Township Committee and hiring an Administrator is the most ridiculous thing that I heard of in my life. The Township lost \$600,000.00 a year which is very hard to replace and is foolish to spend more money on a Business Administrator Ordinance.”

“What is the purpose of an Administrator?”

Mr. Lavery stated that the Committee feels they need an Administrator to do new work that hasn’t been done.

Mr. Rosenberg stated that the job duties of the Administrator in the Ordinance is all items that the Township Committee, Department Heads and Township Clerk does, all except grant writer.

Public Comment was closed.

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to adopt **Ordinance 2020-02.**

**Resolutions:**

**RESOLUTION 2020-22**

**PARTICIPANT'S RESOLUTION  
LEAP CHALLENGE GRANT**

**WHEREAS**, the State of New Jersey has allocated \$150,000 within each county for a statewide total of \$3.15 million in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey, and

**WHEREAS**, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

**WHEREAS**, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

**WHEREAS**, the Borough of Washington and Oxford Township, have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of **\$70,000**; and

**WHEREAS**, the Borough of Washington has agreed to be the lead agency in this program; and

**WHEREAS**, the State of New Jersey has made LEAP grants available to assist local units to study, develop and implement new shared services initiatives; and

**WHEREAS**, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units' residents through the sharing of animal control services through the Southern Warren County Regional Animal Control program;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Oxford, that the Township of Oxford does hereby join with the Borough of Washington in applying for a LEAP challenge grant to support undertaking this endeavor.

**RESOLUTION 2020-23**

**PARTICIPANT'S RESOLUTION  
LEAP IMPLEMENTATION GRANT**

**WHEREAS**, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

**WHEREAS**, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

**WHEREAS**, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

**WHEREAS**, the Borough of Washington and Oxford Township have entered into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

**WHEREAS**, the purpose of this shared services agreement is to administer the Southern Warren County Regional Animal Control Program which benefits the residents of all participating local units; and

**WHEREAS**, the Borough of Washington has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Oxford, that the Township of Oxford does hereby join with the Borough of Washington in applying for a LEAP Implementation Grant in the amount of **\$405,000.00** to support implementation of this shared service.

**RESOLUTION 2020-24**

**RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES  
AGREEMENT BETWEEN THE TOWNSHIP OF OXFORD, WARREN COUNTY,  
STATE OF NEW JERSEY AND THE BOROUGH OF WASHINGTON, WARREN  
COUNTY, STATE OF NEW JERSEY FOR THE PURPOSE OF SHARING AN  
AUXILIARY SOLID WASTE TRUCK**

**WHEREAS**, The Township of Oxford, Warren County, New Jersey is desirous of entering into a Shared Services Agreement with the Brough of Washington, Warren County, New

Jersey for the purpose of sharing the use of an auxiliary solid waste disposal truck to be utilized as a backup as needed to the Borough's three active duty solid waste trucks should a truck become disabled due to a traffic accident, mechanical breakdown or other unforeseen problem; and

**WHEREAS**, the Township Committee of the Township of Oxford has determined that the sharing of this equipment will be of great service to the Borough of Washington and will reduce the cost of maintenance expenditures of its existing auxiliary solid waste truck; and

**WHEREAS**, municipalities are permitted to enter into such agreements pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A 40A:65-1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Oxford, in the County of Warren, State of New Jersey, that the Township Committee does hereby approve of the Shared Services Agreement with the Borough of Washington for sharing of an auxiliary solid waste truck;

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute said Agreement on behalf of the Township of Oxford.

**RESOLUTION 2020-25**  
**TOWNSHIP OF OXFORD'S PARTICIPANT RESOLUTION FOR**  
**LEAP CHALLENGE GRANT**

**WHEREAS**, the State of New Jersey has allocated \$150,000 within each county for a statewide total of \$3.15 million in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey, and

**WHEREAS**, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

**WHEREAS**, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

**WHEREAS**, the Borough of Washington and the Township of Oxford, who are participating in the shared service agreement for the Washington/Oxford Shared Administration Voice Over IP (VOIP) System Integration have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of \$13,669.00; and

**WHEREAS**, the Borough of Washington has agreed to be the lead agency in this program; and

**WHEREAS**, the Governing Body of the Borough of Washington is acknowledging and accepting the responsibility of acting as applicant and administrator for this grant on behalf of all participating local units.

**WHEREAS**, the State of New Jersey has made LEAP grants available to assist local units to study, develop and implement new shared services initiatives; and

**WHEREAS**, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units' residents through the sharing of Voice Over IP (VOIP) System Integration;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Oxford that the Township of Oxford does hereby join with the Borough of Washington in applying for a LEAP challenge grant to support undertaking this endeavor.

**RESOLUTION 2020-26**

**TOWNSHIP OF OXFORD PARTICIPANT'S RESOLUTION FOR  
LEAP IMPLEMENTATION GRANT**

**WHEREAS**, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

**WHEREAS**, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

**WHEREAS**, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

**WHEREAS**, the Borough of Washington and the Township of Oxford propose to enter into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

**WHEREAS**, the purpose of this shared services agreement is to fully implement the Washington/Oxford Shared Administration Voice Over IP (VOIP) System Integration program which will benefit the residents of the Borough of Washington and the Township of Oxford; and

**WHEREAS**, the Borough of Washington has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Oxford that the does hereby join with The Borough of Washington in applying for a LEAP Implementation Grant in the amount of \$10,251.75 to support implementation of this shared service.

**RESOLUTION 2020-27**

**REDEEMED LIENS**

**WHEREAS**, several real property tax payers have redeemed liens held against their property taxes and;

**WHEREAS**, the Tax Collector has received proof of such payments after correspondence with said property owners;

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee, of the Township of Oxford, County of Warren, State of New Jersey, hereby authorizes the Certified Finance Officer to release the amount specified to the lienholders listed below.

<b><u>Block</u></b>	<b><u>Lot</u></b>	<b><u>Name of Owner</u></b>	<b><u>Amount</u></b>	<b><u>Premium</u></b>	<b><u>Lienholder</u></b>
33	63	Daneke, J & D	\$949.16	\$29800.00	Bala Partners
4	21.03	Henson, D & D	\$1128.02	\$1700.00	CC1 NJ II
13	6	Ricci, D	\$1071.74	\$0.00	Twsp of Oxford
25	32	Remig, R	\$5573.93	\$0.00	Shen & Zhao

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to adopt **Resolution 2020-22** to **Resolution 2020-27**.

**RESOLUTION 2020-28**

**RESOLUTION AUTHORIZING THE ASSIGNMENT OF  
FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.**

**AUDITING SERVICE CONTRACT TO  
WIELKOTZ & COMPANY, LLC**

**WHEREAS**, the Township of Oxford (the "Township") previously selected Ferraioli, Wielkotz, Cerullo & Cuva, P.A. as the Township Auditor for a contract period ending on January 31, 2020; and

**WHEREAS**, Ferraioli, Wielkotz, Cerullo & Cuva, P.A. will cease doing business under that name as of December 31, 2019; and

**WHEREAS**, Ferraioli, Wielkotz, Cerullo & Cuva, P.A. employees will become employees of Wielkotz & Company, LLC as of January 1, 2020; and

**WHEREAS**, the employees of Ferraioli, Wielkotz, Cerullo & Cuva, P.A. possess unique knowledge concerning the operations of the Township gained its years of experience serving as the Township Auditor; and

**WHEREAS**, the Township desires to recognize the assignment of the Ferraioli, Wielkotz, Cerullo & Cuva, P.A. professional services contract to Wielkotz & Company, LLC without change to the terms, conditions and rates set forth therein.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Oxford in the County of Warren, New Jersey, as follows:

1. The Township hereby recognizes the assignment of the Ferraioli, Wielkotz, Cerullo & Cuva, P.A. professional services contract to Wielkotz & Company, LLC, without change to the terms, conditions and rates set forth therein.
2. Wielkotz & Company, LLC has acknowledged that it shall assume all of Ferraioli, Wielkotz, Cerullo & Cuva, P.A.'s duties and obligations under the professional services contract. Wielkotz & Company, LLC stands behind all prior opinions rendered by Ferraioli, Wielkotz, Cerullo & Cuva, P.A. as Township Auditor.
3. Thomas M. Ferry, CPA, RMA of the firm Wielkotz & Company, LLC shall continue to be responsible to perform the duties and responsibilities of Township Auditor under the professional services contract.
4. Wielkotz & Company, LLC shall provide the following documents to the Township: (1) a valid certificate of insurance; (2) a valid Business Registration Certificate; (3) a complete C.271 Political Contribution Disclosure Form; (4) a complete Business Entity Disclosure Certificate; and (5) a W-9.
5. Ferraioli, Wielkotz, Cerullo & Cuva, P.A. and Wielkotz & Company, LLC have indicated their acceptance to the terms and conditions of this Resolution by their signatures below on the dates indicated.



**BE IT FURTHER RESOLVED**, that all Township employees and officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

On motion by Mr. Norton, seconded by Mrs. Miller and passed unanimously on roll call vote to table **Resolution 2020-28** until the March 18, 2020 Township Meeting.

**New Business:**

Mayor Nyland read the following Proclamation:

**Proclamation**

**WHEREAS**, Congress designated the third full week in March to be National Poison Prevention Week (NPPW) in 1961 and since then this week has helped to raise national awareness of the dangers of potentially dangerous medicines, household products and chemicals, environmental contaminants, and other substances; and

**WHEREAS**, poison centers across the country will focus the public's attention on the free, lifesaving services provided by poison centers, as well as, educating the public on ways to prevent poisoning exposures; and

**WHEREAS**, the New Jersey Poison Control Center, a division of the Department of Emergency Medicine at Rutgers New Jersey Medical School provides 24/7 expert poisoning treatment advice, drug information, and prevention education at no cost to the public accessing center services through the Poison Help number at 1-800-222-1222, chat ([www.njpies.org](http://www.njpies.org)), or text 973-339-0712; and

**WHEREAS**, specialized medical professionals (doctors, pharmacists, and nurses) provide accessible, free, and confidential healthcare to all; and

**WHEREAS**, poison center services save healthcare dollars by eliminating thousands of unnecessary emergency department/room visits and decreasing lengths of stays for patients hospitalized for poisoning through telemedicine services/capabilities; and

**WHEREAS**, the poison center is instrumental in the surveillance and management of poisoning exposures across the state, including the use, misuse, and abuse of; medications, legal and illicit drugs, environmental contaminants, bioterrorism agents, and common household products and chemicals; and

**WHEREAS**, the state’s poison control center is involved in New Jersey’s efforts in homeland defense, counterterrorism, emergency preparedness and response, and bio surveillance; and

**WHEREAS**, unintentional poisoning is the leading cause of unintentional injury death in New Jersey outnumbering deaths by motor vehicles and firearms; and

**WHEREAS**, a poison is defined as anything that can cause harm if taken in the wrong amount, in the wrong way or by the wrong person; and

**WHEREAS**, although most reported poison exposures involve children five (5) years old and younger; most poisoning deaths occur in adults aged 20 to 59; and

**WHEREAS**, overdose deaths from prescription opioids, over-the-counter medications, and illegal drugs remain at epidemic proportions for both New Jersey and the United States; and

**WHEREAS**, lead exposure and carbon monoxide (CO) poisoning remain major public health concerns; and

**WHEREAS**, vaping and e-cigarette devices pose a serious risk of nicotine poisoning, as well as serious potentially deadly vaping associated lung illnesses, also referred to as EVALI; and

**WHEREAS**, poison center experts encourage the public not to guess, wait for symptoms, or waste time looking up medical information online when potential poisoning exposures occur; and

**WHEREAS**, all residents should save the Poison Control Center’s number, 1-800-222-1222, in their cell, home, and office phones because a fast response can make all the difference in preventing serious injury and saving lives;

**NOW THEREFORE, I, Robert Nyland, Mayor of the Township of Oxford, do hereby proclaim the week of March 15-21, 2020 as National Poison Prevention Week in New Jersey and encourage all citizens to pledge their commitment to ensuring the safety of themselves, their families and their community.**

NJ Clean Energy Program was tabled and will be made part of the 2020 Budget.

Cara Apsley, Youth Program Director of YMCA Camp Bernie recently reached out to Oxford Central School regarding use of the parking lot this summer.

YMCA Camp Bernie is looking to provide the Oxford Community with a convenient and safe location where the Day Camp bus would pick up and drop off campers during the week

of June 22nd- August 28th, Monday - Friday, at 8:15am and 4:35pm. The bus would arrive for pick up/drop off only and would be there a few minutes each time. There would be no cars left in the parking lot.

On motion by Mayor Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to approve the request and will asked Ms. Apsley for a Certificate of Liability Insurance, adding Oxford Township.

Matt Hall stated that he would get the insurance certificate.

Terri Finnegan, Girl Scout Troop 95660 has asked if it would be possible to use the staff parking lot across from OCS on a couple Saturday mornings to hold a "drive-thru" cookie sale, where customers will drive into the parking lot, have Girl Scout cookies delivered to their car, and then drive through and out of the parking lot. They are requesting Saturday mornings/afternoons in March and early April.

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to approve Girl Scout Troop 95660 request.

Appointments of the following professionals;

### **RESOLUTION 2020-07**

#### **AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR BOND COUNSEL**

**WHEREAS**, the Township of Oxford has a need to acquire bond counsel as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one (1) year (January 1, 2020 through December 31, 2020); and

**WHEREAS**, Gibbons, LLC. has submitted a proposal indicating they will provide the engineering services as agreed to under separate contract; and

**WHEREAS**, Gibbons, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that Gibbons, LLC. has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Gibbons, LLC. from making any reportable contributions through the term of the contract, and

**WHEREAS**, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by *N.I.A.C. 5:30-14.5* and that fees for the aforementioned engineering services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Oxford authorizes the Mayor and Municipal Clerk of the Township of Oxford to enter into a contract with Gibbons, LLC. as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published as required by law within 10 days of passage.

On motion by Mayor Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to appoint Gibbons, P.C. as Oxford’s Bond Council for 2020.

**RESOLUTION 2020-06**

**AUTHORIZING THE AWARD OF A  
FAIR AND OPEN CONTRACT FOR TOWNSHIP ENGINEER**

**WHEREAS**, the Township of Oxford has a need to acquire engineering services as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one (1) year (January 1, 2020 through December 31, 2020); and

**WHEREAS**, Finelli Consulting (Michael Finelli) has submitted a proposal indicating they will provide the engineering services as agreed to under separate contract; and

**WHEREAS**, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by *N.I.A.C. 5:30-14.5* and that fees for the aforementioned engineering services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Oxford, authorizes the Mayor and Clerk of the Township of Oxford to enter into a contract with Finelli Consulting (Michael Finelli) as described herein; and,

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published once in a legally designated publication

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to appoint Finelli Consulting, as the Township's Engineer.

### **RESOLUTION 2020-09**

#### **AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR TOWNSHIP PLANNER**

**WHEREAS**, the Township of Oxford has a need to acquire a Township Planner as fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township of Oxford has determined and certified in writing that the value of the services will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one (1) year (January 1, 2020 through December 31, 2020); and

**WHEREAS**, James Kyle (Kyle + McManus Associates) has submitted a proposal indicating he will provide the Township Planner services as agreed to under separate contract; and

**WHEREAS**, James Kyle has completed and submitted a Business Entity Disclosure Certification which certifies that James Kyle has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit James Kyle from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Township is in receipt of a certification of availability of funds from the Chief Financial Officer.

**NOW THEREFORE, BE IT RESOLVED** that the Township of Oxford authorizes the Mayor to enter into a contract with James Kyle as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Service” under provisions of the Local Public Contracts Law as provided by N.J.S.A. 40A:11-5 because it requires a service performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids; and.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published as required by law within 10 days of passage.

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to appoint James Kyle, as the Township’s Planner.  
Copier Quotes were tabled.

On February 14<sup>th</sup>, the homeowners at 56 Pequest Road, lost their home to fire.

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to cancel sewer and garbage fees to 56 Pequest Road until a C/O is obtained.

The Committee discussed Block 1.01, Lot 24-3.05 acres, Township owned property. Mr. Lavery will contact Warren County or HUD to ask if they would like to purchase.

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to submit bids at the Township Meeting on March 18<sup>th</sup>.

On motion by Mayor Nyland, seconded by Mrs. Miller and passed unanimously on roll call vote to advertise for a Full-Time Department of Public Works Employee.

On motion by Mayor Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to Authorize Kyle and McManus to Complete a Draft Redevelopment Plan, not to Exceed \$2,000.00 and to ask Mr. Kyle to attend the March 4<sup>th</sup> Workshop meeting.

**Township Committee Reports and Correspondences:**

Mrs. Miller stated that she has a meeting on Tuesday morning with the Event Coordinators.

Mayor Nyland received an e-mail from Corey Tierney, Director of Preservation for Warren County.

Mr. Tierney stated that this spring, the County will begin a \$225,000 exterior restoration project which will include repairing the porches, windows, doors, and more at Shippen Manor.

Freeholder Gardner suggested we consider holding the 8<sup>th</sup> Annual Warren County Preservation Day at Shippen Manor on Saturday, September 26<sup>th</sup>.

This year, the County would like to hold it in Oxford to feature Shippen Manor, the furnace, and other nearby attractions.

Mr. Tierney has asked to allow the use of Washington Avenue. between Wall St. and Route 31 and/or the former OxWall Tool property for the event.

Mayor Nyland will send a letter giving permission for Warren County to use the former OxWall property for the event.

**Township Engineer:**

Mr. Finelli thanked the Committee for his reappointment for 2020 as the Township Engineer and Zoning Officer.

Mr. Finelli stated that he dropped off two memos of the follow-up from the discussion of Kauffman Drive.

Mr. Finelli said that the bottom line of Section 1-Kauffman Drive will cost \$100,000.00 for guardrails and Section 2-Kauffman Drive-\$60,000.00 cost. He explained that for Section 1, the grant is short \$20,000.00 but \$35,000.00 under the grant amount for Section 2.

He said that the total road will be completed before Memorial Day weekend, grant is in excess of what is needed and it will not have an impact on the 2020 budget and his office is moving ahead on the design work.

Mrs. Miller asked the status of 119 Belvidere Avenue. Mr. Finelli said that hearing is scheduled for next Tuesday, February 25<sup>th</sup> at 1:30 PM.

Mayor Nyland stated that if the hearing gets postponed again to notify himself and Mr. Lavery.

**Township Attorney:**

Nothing to Report.

Matt Hall stated that Irene Brennan, Department of Community Affairs is sending a package to the Township about applying for Transition Aid. He stated that Oxford is a good candidate; introduce the 2020 Budget and then apply for the aid-75% given up front and the additional 25% at the end of the year.

A Budget meeting is tentatively scheduled for March 9<sup>th</sup> at 6:00 PM pending availability of Natasha Turban, CFO.

Mayor Nyland stated that he received an e-mail from the Clerk asking for a new desk and filing cabinet. The desk drawer and lock on the desk is broken and all vital records must be stored in a locked/fire proof filing cabinet.

Mayor Nyland told the Clerk to get prices for approval at the next meeting.

**Motion to Pay Bills:**

On motion by Mr. Norton, seconded by Mrs. Miller and passed unanimously on roll call vote to pay all bills presented and approved by the Committee.

**Public Comment:**

Phil Rosenberg stated that when talking to the Department of Community Affairs, make them aware of why Oxford Township is in this position because of the Incinerator and Landfill.

Jade White said that the three boys that helped at 56 Pequest Road, did not realize that they would be honored tonight at the meeting. Mayor Nyland stated he tried to reach them before the meeting.

Bob Magnuson asked Mayor Nyland to be a reader at the Oxford School for "Read Across America." Mayor Nyland said he might take him up on that suggestion.



Lt. Teter read the January 2020 Police Report.

# WASHINGTON TOWNSHIP POLICE DEPARTMENT



## MONTHLY REPORT 2020

ACTIVITY	JANUARY
POLICE DISPATCHED INCIDENTS	1,513
TOTAL CRIMINAL INVESTIGATIONS	<b>TOWNSHIP = 27</b>
	<b>BOROUGH = 43</b>
	<b>OXFORD = 8</b>
TOTAL CRIMINAL ARRESTS	<b>TOWNSHIP = 10</b>
	<b>BOROUGH = 9</b>
	<b>OXFORD = 3</b>
TOTAL MOTOR VEHICLE CRASHES	<b>TOWNSHIP = 16</b>
	<b>BOROUGH = 10</b>
	<b>OXFORD = 6</b>
MOTOR VEHICLE STOPS/COMPLAINTS	477
MOTOR VEHICLE SUMMONS	<b>TOWNSHIP = 139</b>
	<b>BOROUGH = 112</b>
	<b>OXFORD = 37</b>
CRIMES TO ANOTHER'S PROPERTY	45
CDS /ALCOHOL INCIDENTS	67

<b>DOMESTIC/FAMILY ISSUES</b>	<b>75</b>
<b>ALARMS</b>	<b>61</b>
<b>EMS/FIRE CALL</b>	<b>166</b>
<b>OTHER TYPES</b>	<b>590</b>

**ALSO SEE OUR INTERACTIVE CRIME MAP LOCATED ON OUR FACEBOOK PAGE OR ON OUR POLICE DEPARTMENT'S WEBSITE**

Lt. Teter asked if anyone had any questions or concerns.

Mayor Nyland thanked him.

On motion by Mayor Nyland, seconded by Mr. Norton and passed unanimously on roll call vote to adjourn the meeting at 8:05 PM.

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Sheila L. Oberly, RMC



