

**TOWNSHIP MEETING**  
**OCTOBER 18, 2017**

The regularly scheduled meeting of the Mayor and Committee of the Township of Oxford was held on October 18, 2017 in the Township Municipal Building, at 11 Green Street, Oxford, New Jersey.

In attendance were Bill Ryan, Marc Pasquini, Robert Nyland, Katrina Campbell, Michael Finelli, and Sheila L. Oberly.

The flag salute was recited.

Mayor Ryan called the meeting to order at 7:03 PM.

**Meeting Minutes:**

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to approve the September 20<sup>th</sup> meeting minutes.

Diane Bonelli, Project Director of the Warren Hills Community Coalition spoke about the heroin and drug epidemic in Warren County. She stated that 67% of Warren Hills students do not use drugs which is great but how about the other 33% that are using some sort of drug.

Ms. Bonelli stated that meetings are held the third Wednesday of each month at 3:30 PM at 37 Belvidere Avenue, Washington, NJ.

- phone number (908) 223-1985
- website [www.preventionconnectionsny.com](http://www.preventionconnectionsny.com)
- Follow or Like on Twitter, Instagram or Facebook @drugfreewarren

She asked that any issues, problems or if help is needed with drug abuse in Oxford Township, please contact her at [dbonelli@fgcwc.org](mailto:dbonelli@fgcwc.org).

**Ordinances:**

No Ordinances

**Resolutions:**

**RESOLUTION 2017-61**

**WHEREAS**, the is a participating member of the Public Alliance Insurance Coverage Fund relative to general liability and other coverages, and

**WHEREAS**, the Fund has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-municipal organizations not sponsored by the municipality, and, therefore, not subject to coverage by the Fund; and

**WHEREAS**, it has been determined that in order to be covered by the Fund., an organization or activity must meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is the one which advances a bona fide local public purpose on a non-profit basis typically met by a local government, the benefits of which are available to the municipality in general; and

**NOW THEREFORE BE IT RESOLVED THAT**

- 1) The Township of Oxford hereby certifies that the Oxford Township Municipal Alliance is classified as a Class 111 organization for Joint Insurance Fund Purposes
- 2) The Township of Oxford does hereby request that the organization described herein be named as additionally insured for general liability and non-owned automobile liability coverages in accordance with the applicable limits and restrictions, and
- 3) A certified copy of this Resolution, together with the “general application” shall be filed with the Secretary of the Public Alliance Insurance Coverage Fund.

**RESOLUTION 2017-62**

**RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY, SETTING THE DPW FOREMAN SALARY AT \$80,000.00**

**WHEREAS**, the DPW Foreman is now paid on an hourly basis, and

**WHEREAS**, the Township Committee believes it is in the best interests of the taxpayer to place the DPW Foreman on a fixed salary to avoid overtime costs, and

**WHEREAS**, the salary range for the DPW Foreman is presently \$20.00 per hour, up to \$45.00 per hour, and

**WHEREAS**, the Township Committee seeks to set the salary at \$80,000.00, and

**WHEREAS**, the \$80,000.00 salary falls within the hourly wage range for DPW foremen,

**NOW, THEREFORE, BE IT RESOLVED** that the salary for the DPW Foreman shall be \$80,000.00, commencing January 1, 2018.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to approve **Resolution 2017-61** and **Resolution 2017-62**.

**New Business:**

On motion by Mayor Ryan, seconded by Mr. Pasquini and passed unanimously on roll call vote to take \$20,000.00 out of the Lake Trust Account and put into the Operating Account to pay Lake Salaries and Expenses.

Mayor Ryan stated that he attended a meeting of The Warren County Council of Elected Officials. At the meeting there was a presentation by a bank that offers debit cards that has a reward type structure which basically, use the debit card and the rewards go toward paying the property taxes, then every June, the bank makes a payment to the Municipality.

Mayor Ryan will reach out to this person and ask if they will attend the November 8<sup>th</sup> meeting to discuss and explain this reward system.

**Township Committee Reports and Correspondences:**

Mr. Pasquini talked with ERG about the tax implications on the property on Lower Denmark (wetlands). Mr. Pasquini stated that they owe \$285,000.00 and he would like authorization from

the Committee to negotiate an amount to be paid to the Township. Mr. Pasquini stated that ERG must pay \$115,000.00 Municipal Liens and ERG currently owes \$60,000.00.

The Committee agreed to authorize Mr. Pasquini to negotiate an amount of \$225,000.00 to be paid to the Township by December 26<sup>th</sup> in order to get this bill current.

Mr. Nyland stated that he has been working with JCP&L to have some street light turned off in the Township to save money on the Township's electric bill. He stated that some street lights have been turned off and this project is now completed. He explained that it will take a couple months to see the savings and if the amount of savings is not sufficient, the lights may be turned back on.

Mr. Nyland also said that if turning off a streetlight is a hardship, he will revisit the property and turn the light back on.

Mr. Nyland stated the following:

- Paving Project of the Township Lot behind Oxford School-Lou Accetturo contacted Morris County Co-op and paving and striping would cost \$30,000.00. The Township will review this project at the 2018 Township Budget Meetings.
- Received a text message from Mr. Magnuson in regards to relining crosswalks and school crossings. Contacted Alex Lazorisak, Director of Warren County Public Works and Mr. Lazorisak stated that he would need a letter from the Mayor asking for this project to be done and when the County does relining, they will also do the Township. This project would possibly happen in the Spring of 2018.
- All items at Spring Meadows that were brought up at the September 20<sup>th</sup> meeting, has been addressed and hopefully completed to everyone's satisfaction.

Mr. Nyland stated that the Township will not spray the weeds between the roads and curbing in Spring Meadows.

### **Township Engineer's Report:**

Mr. Finelli stated the following:

- 2018 NJDOT Applications for Lincoln Avenue and Mine Hill Road was submitted two weeks ago
- Going through Morris County Co-op for paving on Pequest Road. Lou Accetturo will meet with Tilcon and pick up plans-should start paving in two weeks.

- Triangle-Former Oxwall-HDSRF Grant-Paperwork needs to be completed. Mr. Finelli will ask Jeff Magdon, Project Manager from Brennan Environmental to help complete and ask if there would be an additional fee or this cost would be covered by the grant. Mr. Finelli is waiting to hear from Mr. Magdon.
- Called John Kale, from NJDEP Dam Safety to get update of The Operation and Maintenance Plan for Oxford Furnace Lake Dam.
- 75 Washington Avenue-Stream Obstruction. Mr. Finelli met with resident at the site-very well received. The resident stated that he would take care of the obstruction and will reach out to the Oxford Presbyterian Church. Mr. Finelli explained that if he does not take the obstruction down, the resident must apply for a NJDEP permit.

**Township Attorney's Report:**

NJDOT Contract for the Route 31 Bridge-Utility Engineering and Construction Agreement-Sewer Line-Mr. Lavery will contact PRMUA.

Mr. Finelli stated that if there is a signed agreement between PRMUA and NJDOT about the sewer lines, that Oxford Township should be included.

**Motion to Pay Bills:**

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to pay all bills presented to the Committee for their approval.

**Public Comment:**

Brenda Sweeney asked when the Pequest Road paving will begin-should start within two weeks and Lou Accetturo will put up signs two weeks before the project begins.

Pequest Road will be open during paving. The paving will be from Route 31, past Spring Meadow-approximately one and a half mile.

There were several residents that discussed courtesy busing to Oxford Central School. A parent asked why her children have to walk from Cambridge East to the school when a bus goes right past Cambridge that is coming from Spring Meadows.

Mr. Magnusson answered that the courtesy busing question (within two miles of the school) was on the ballot years ago, asking residents to vote yes or no to continue courtesy busing and the residents voted no to save money.

Lt. Kaufmann asked if anyone had any questions or concerns, to please reach out to him or the Washington Police Department.

Public Comment was closed.

On motion by Mayor Ryan, seconded by Mr. Nyland and passed unanimously on roll call vote to adjourn the meeting at 8:05 PM.

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Sheila L. Oberly, RMC