**OXFORD TOWNSHIP MEETING**

**June 16, 2021**

The meeting of the Township Committee of Oxford Township was held on June 16, 2021 in the Oxford Township Municipal Building, 11 Green Street, Oxford, NJ and by calling the toll-free number: **(877) 853-5247** and entering the Webinar ID: 819 5042 3981

Notice of time, date, location and agenda of this meeting, to the extent then known was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner pursuant to the provisions of Chapter 231 of the law of 1975 “the Open Public Meetings Act”:

* Emailing to the Express Times / Warren County NJ Zoned Edition
* Posting on the Township web-site and Facebook page

In attendance was Gerald Norton, Georgette Miller, and Robert Nyland, Township Committee, Matthew Hall, Township Administrator, Rich Wenner, Township Attorney, Michael Finelli, Township Engineer, and Susan Turner, Deputy Municipal Clerk.

Mayor Norton called the meeting to order at 7:05 PM

**Meeting Minutes:**

Bob Nyland moved to accept the June 2, 2021 Regular meeting minutes and Executive Session minutes. Seconded by Georgette Miller. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0. Motion passed.

Mayor Norton stated Resolution 2021-38 2nd reading and public hearing was removed from the agenda and Resolution 2021-46 In Rem Foreclosure proceedings was added to the agenda.

**Public Comment on Agenda items:** - No comments

**Ordinances: 1st Reading/Public Hearing**

Ordinance 2021-10 Cannabis Regulations – repeal and replace Ordinance 2021-07

Rich Wenner amended the ordinance on page 3, 2nd sentence to include “prohibiting Class 5 and Class 6”.

**ORDINANCE 2021-10**

**AN ORDINANCE AMENDING CHAPTER 340 OF THE CODE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY, TO REGULATE THE ESTABLISHMENT, LOCATION, OPERATION, LICENSING, OR MAINTENANCE OF FACILITIES, BUSINESSES, OR ANY OTHER ACTIVITIES INVOLVING THE PRODUCTION AND PROCESSING OF CANNABIS AND REPLACING AND REPEALING ORDINANCE 2021-07**

**WHEREAS,** in 2020 New Jersey voters approved Public Question NO. 1, amending the New Jersey Constitution and allowing for the legalization of a controlled form of marijuana called “cannabis” for adults at least 21 years of age, and authorizing the State Commission created to oversee the State’s medical cannabis program to oversee the new personal use cannabis market, and subject cannabis products to State sales tax and, if authorized by the Legislature, a municipality to pass a local ordinance to charge a local tax on cannabis products; and

 **WHEREAS,** subsequently the New Jersey Legislature enacted and the Governor signed into law Senate Bill 21 and Assembly Bill 21, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act’ (the “Act’) and codified as P.L. 2021, c.17, establishing a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, and which also legalized limited personal recreational cannabis use and possession; and

 **WHEREAS,** the Act establishes six marketplace classes of licensed businesses, including:

• Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;

• Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;

• Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;

• Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;

• Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and

• Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer.

 **WHEREAS,** Section XX of P.L. 2021, c.17, provides every municipality with the option to authorize and regulate, in a manner consistent with the Act, the regulation of cannabis business, the number of licensed business, as well as their location, manner, and times of operation within its jurisdiction; and

 **WHEREAS,** a municipality must within 180 days of the effective date of the Act, enact regulations through an ordinance regarding cannabis business within its jurisdiction; and

 **WHEREAS,** failure to timely enact an ordinance prohibiting such operations would result in any class of cannabis business that is not prohibited from operating within the local jurisdiction as being permitted to operate therein for a period of five years as follows:

**•** the growing, cultivating, manufacturing, and selling and reselling of cannabis and cannabis items, and operations for transporting and delivery services by a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, cannabis distributor, or cannabis delivery service would be permitted uses in all industrial zones of the municipality; and

**•** the selling of cannabis items to consumers from a retail store by a cannabis retailer would be a conditional use in all commercial zones or retail zones, subject to meeting the conditions set forth in any applicable zoning ordinance or receiving a variance from one or more of those conditions in accordance with the “Municipal Land Use Law,” P.L.1975, c.291 (C.40:55D-1 et seq.); and

 **WHEREAS,** only at the end of any five-year period following a failure to enact a local ordinance, could any municipality revisit the issue of prohibition during a new 180 day-period, but any ordinance would be prospective only and not apply to any cannabis business already operating within the local jurisdiction subject to the ordinance; and

 **WHEREAS,** the governing body of the Township of Oxford recognizes the potential adverse impacts on the health, safety, and welfare of its residents and business from secondary effects associated with commercial cannabis activity, which include: offensive odors, trespassing, theft, violent encounters between growers and persons attempting to steal plants, fire hazards, increased crime in and about the dispensary, robberies of customers, negative impacts on nearby businesses, nuisance problems, and increased DUI incidents; and

 **WHEREAS,** there is a need to adopt health, safety, and welfare regulations to avoid adverse impacts on the community which may arise from commercial cannabis activity; and,

 **WHEREAS,** the Township of Oxford does not currently have any provisions regulating the licensing, production, processing, delivery, or retail sale of cannabis.

**WHEREAS,** it is the intent of the Mayor and Committee of the Township of Oxford to permit all Classes of licensed businesses within the Township of Oxford in certain locations with the exception of a Class 5 Cannabis Retailer license and Class 6 Cannabis Delivery license at this particular point in time.

**WHEREAS**, the Township Committee previously fully and finally adopted Ordinance 2021-07 entitled:

**AN ORDINANCE AMENDING CHAPTER 340 OF THE CODE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY, TO REGULATE THE ESTABLISHMENT, LOCATION, OPERATION, LICENSING, OR MAINTENANCE OF FACILITIES, BUSINESSES, OR ANY OTHER ACTIVITIES INVOLVING THE PRODUCTION AND PROCESSING OF CANNABIS**

**WHEREAS**, said ordinance should have been referred to the Planning Board for review in accordance with the requirements of the Municipal Land Use Law N.J.S.A. 40:55D-26.

**WHEREAS**, said ordinance was not so referred to the Planning Board for review before being fully and finally adopted by the Planning Board and therefore the Township Committee desires to repeal and replace Ordinance 2021-07 as same was not properly adopted and in its place and stead adopt the instant ordinance.

 **NOW THEREFORE BE IT ORDAINED** by the Mayor and Committee of the Township of Oxford, County of Warren, State of New Jersey, that Chapter 340, entitled “**Oxford Township Zoning Ordinance of 1978**” shall be amended as follows:

1. **Article IV, “Zone Regulations” shall be amended to include new section 340-18.2 as follows:**

**§340-18.2 Class 5 and 6 Cannabis Businesses Prohibited**

**Class 5 cannabis retail uses and establishment of business uses specific to operation of cannabis delivery services by Class 6 licensees, as defined in the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” and codified as P.L. 2021, c.17, shall be prohibited within the Township of Oxford. This provision shall not limit or otherwise prohibit the delivery of cannabis items and related supplies within the Township of Oxford by a delivery service.**

1. **Article IV, “Zone Regulations” shall be amended to include new section 340-18.3 as follows:**

**§340-18.2 CBO Cannabis Business Overlay Zone**

**The following regulations shall apply in the CBO Cannabis Business Overlay Zone:**

1. **Purpose and Intent – It is the intent of the CBO Cannabis Business Overlay Zone to permit certain Classes of licensed cannabis businesses only within those overlay areas identified on the Zoning Map, dated May 2021. The overlay requirements are intended to provide the option for certain Classes of licensed cannabis businesses, as defined in the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act’) and codified as P.L. 2021, c.17.**
2. **Permitted principal uses subject to the requirements of site plan review:**
3. **Any business requiring a Class 1, 2, 3 or 4 cannabis license, as defined in “the Act”.**
4. **Permitted accessory uses.**
5. **Off-street parking in accordance with Article VII.**
6. **Signs in accordance with Article VIII.**
7. **Facilities and services which are essential to the operation of a permitted cannabis use.**
8. **Special provisions and requirements applicable to the CBO Cannabis Business Overlay Zone.**
9. **All cannabis licensed businesses shall be designed and operated to minimize noise and odors and to maximize security and sanitation. The Land Use Board may require additional screening, landscaping, and similar precautions to prevent cannabis licensed businesses from having a substantial adverse effect on surrounding areas.**
10. **All required site plans for cannabis licensed businesses shall indicate specific measures to reduce the impact of such uses on other surrounding uses with respect to lights, traffic control and aesthetics.**
11. **The Land Use Board may, in conjunction with the applicant, impose reasonable hours of operation upon such uses.**
12. **All state regulations shall be complied with.**
13. **Area, lot and bulk regulations applicable to permitted principal uses in the CBO Cannabis Business Overlay Zone shall be as follows:**
14. **Minimum lot area – 5 acres**
15. **Minimum lot width – 300 feet**
16. **Maximum lot coverage – 35%**
17. **Maximum building height – 50’ and 2 ½ stories**
18. **Minimum front yard – 70’**
19. **Minimum side yard (one) – 40’**
20. **Minimum side yard (both) – 80’**
21. **Minimum rear yard – 60’**
22. **Minimum accessory building side yard – 40’**
23. **Minimum accessory building rear yard – 60’**
24. **All parking and loading areas shall meet the required setbacks for permitted principal uses as defined in this section.**
25. **The Zoning Map of the Township of Oxford is hereby amended to include the Cannabis Business Overlay Zone, as attached to this ordinance.**
26. **BE IT FURTHER ORDAINED that Ordinance 2021-07 is hereby repealed and replaced in its entirety.**

**6. All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.**

**If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.**

**This Ordinance shall take effect upon final passage and publication in accordance with New Jersey law.**

Bob Nyland moved to accept Ordinance 2021-10 as amended. Seconded by Georgette and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Ordinance 2021-11 – Vacate Axford Avenue Alley

**ORDINANCE NO. 2021-11**

**ORDINANCE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY, TO VACATE AN ALLEY RUNNING FROM 48 Green Street to 29 Axford Ave NOT NEEDED FOR A PUBLIC PURPOSE**

**WHEREAS** there is a “paper street” which runs from 48 Green Street to 29 Axford Avenue within the Township which the Township has been requested to vacate by the property owners residing at the respective addresses above; and

**WHEREAS** the Municipal Engineer of the Township of Oxford has reviewed the proposed vacation and finds that same is consistent with the public interest, and that it is in the best interest of the municipality; and

**WHEREAS,** it appears that the interests of the public will be served by this vacation, since the vacation will lead to the improvement of the property in the surrounding areas without any detriment to the interests of the public.

**NOW THEREFORE, BE IT ORDAINED,** by the Mayor and Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows**:**

Section 1:

The following described lands are hereby vacated and all the public rights, interests and title arising from the dedication or shown on any map filed or otherwise or any reference to same in any deed or instrument, recorded or otherwise, are hereby vacated, relinquished and extinguished. Those lands constituting of the following are hereby vacated and described as follows:

**See Exhibit A, attached hereto.**

Section 2:

**Severability.** The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3:

**Repealer.** Any ordinance or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4:

**Effective Date.** This Ordinance shall take effect upon final passage and publication as provided by law.

Rich Wenner confirmed the Ordinance is for the entire alley. Bob Nyland moved to accept Ordinance 2021-11. Seconded by Georgette and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

**Resolutions:**

Resolution 2021- 40 – Estimated 3rd Quarter Tax Bills

Resolution 2021-40

RESOLUTION AUTHORIZING THE TOWNSHIP OF OXFORD

**TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED**

**TAX BILLS IN ACCORDANCE WITH P.L. 1994, c.72**

 **WHEREAS,** the Warren County Board of Taxation has not adopted the Warren County Budget for 2021, and the Township of Oxford Tax Collector will be unable to mail the Township’s 2021 tax bills on a timely basis,

 **WHEREAS,** the Township of Oxford Tax Collector/Chief Finance Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and has signed a certification showing the tax levies for the previous year, the tax range and the range of permitted estimated tax levies:

 **NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF OXFORD, IN THE COUNTY OF WARREN, AND STATE OF NEW JERSEY ON THE 16th OF JUNE 2021, AS FOLLOWS**:

1. The Oxford Township Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Township for the third installment of 2021 taxes. The Tax Collector shall proceed on April 16, 2021 and take such actions as are permitted and required by P.L. 1994, c.72 (N.J.S.A. 54:4-66.2 and 54:4-66.3.
2. The entire regular estimated tax levy for 2021 is hereby set at $6,651,999.00
3. In accordance with law the third installment of 2021 taxes shall not be subject to interest until the later of August 10 or the twenty-fifth calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

Bob Nyland moved to accept Resolution 2021-40. Seconded by Georgette and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

 Resolution 2021-41 – Liquor License Mountain Valley

**RESOLUTION 2021-41**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF**

**THE TOWNSHIP OF OXFORD APPROVING LIQUOR**

**LICENSE FOR THE PERIOD OF JULY 1, 2021 TO**

**JUNE 30, 2022 FOR THE FOLLOWING LICENSE**

 **WHEREAS**, the liquor licenses noted below require approval for the period July 1, 2021 to June 30, 2022.

 **NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Oxford that the following liquor licenses be and hereby are approved for the period July 1, 2021 to June 30, 2022.

  **Type of**

 **License No.** **Licenses** **Licenses**

2117-44-004-007Mountain Fine Wines & LiquorsPlenary Retail Distribution

Bob Nyland moved to accept Resolution 2021-41. Seconded by Georgette and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Resolution 2021-42 – Liquor License Oxford Volunteer Fire Co.

**RESOLUTION 2021-42**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF**

**THE TOWNSHIP OF OXFORD APPROVING LIQUOR**

**LICENSES FOR THE PERIOD OF JULY 1, 2021 TO**

**JUNE 30, 2022 FOR THE FOLLOWING LICENSES**

 **WHEREAS**, the liquor licenses noted below require approval for the period July 1, 2021 to June 30, 2022.

 **NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Oxford that the following liquor licenses be and hereby are approved for the period July 1, 2021 to June 30, 2022.

  **Type of**

 **License No.** **License** **License**

2117-31-006-002 Oxford Volunteer Fire Co. Club License

Bob Nyland moved to accept Resolution 2021-42. Seconded by Georgette and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0

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Resolution 2021-43 - Maximum Bid Authorization for Truck Purchase

**RESOLUTION 2021-43**

**RESOLUTION AUTHORIZING THE DEPARTMENT OF PUBLIC WORKS SUPERVISOR TO BID UP TO $25,000 FOR CERTAIN TRUCKS AND EQUIPMENT**

 **WHEREAS,** the Township of Luzerne in the County of Fayette in the State of Pennsylvania has listed a 2014 International Terra Star Dump Truck for auction: and

**WHEREAS**, ***N.J.S.A*. 40A:11-36(2)** permits a municipality by resolution to purchase property from another local unit without public bid; and

 **WHEREAS,** The Oxford Township Committee is desirous of purchasing the subject vehicle; and

 **WHEREAS,** The Oxford Township Committee has agreed to authorize the Department of Public Works Supervisor to bid up to **$25,000.00** for the subject vehicle; and

**WHEREAS,** the CFO has certified that the funds for purchase, should the bid be successful are available in account # **04-215-55-21-14** and account # **02-213-40-000-030**;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, that the Township does hereby authorize the DPW Supervisor to bid up to **TWENTY-FIVE THOUSAND DOLLARS** (**$25,000.00**) for the subject vehicle listed below:

2014 International Terra Star Dump Truck **VIN #1HTKPSKK7EH037945**

Mayor Norton stated an additional $5,000.00 is available through the Clean Communities Grant. The Resolution was amended to authorize a bid up to $30,000.00. Bob Nyland moved to accept Resolution 2021-44 as amended. Seconded by Georgette and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Resolution 2021-44 – Purchase of Road Mower/ Tractor

**RESOLUTION 2021-44**

**RESOLUTION AUTHORIZING THE PURCHASE OF FORD NEW HOLLAND TRACTOR**

 **WHEREAS,** the Township Committee of the Township of Oxford wishes to purchase a New Holland Tractor: and

**WHEREAS**, the purchase price of the subject tractor does not exceed the threshold for public bidding pursuant to **N.J.S.A. 40A:11-3**; and

 **WHEREAS,** The Oxford Township Committee is desirous of purchasing the subject tractor; and

**WHEREAS,** the CFO has certified that the funds for purchase are available in account # **04-215-55-21-14**;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, that the Township does hereby authorize the purchase of the subject tractor listed below from the subject vendor listed below for the sum of **THIRTEEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS ($13,750.00)**:

Ford New Holland 6640SLE Tractor **SN: 042349B**

Brian Grochowicz

215 Main Street

Glen Gardner, NJ 08826

Bob Nyland moved to accept Resolution 2021-44. Seconded by Georgette and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Resolution 2021-45 – Municipal Alliance

**RESOLUTION 2021-45**

Governor’s Council on Alcoholism and Drug Abuse

Fiscal Grant Cycle October 2020-June 2025

**WHEREAS,** the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS,** The Town Council of the Township of Oxford County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS,** the Town Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS,** the Town Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of \_\_\_\_\_\_\_\_\_\_\_\_\_;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Oxford, County of Warren, State of New Jersey hereby recognizes the following:

1. The Town Council does hereby authorize submission of a strategic plan for the Oxford Municipal Alliance grant for fiscal year 2022 in the amount of:

 DEDR $1,366.00

Cash Match $341.50

 In-Kind $1024.50

1. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Bob Nyland moved to accept Resolution 2021-45. Seconded by Georgette and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Resolution 2021-46 – In Rem Foreclosure Proceedings Block 36 Lot 1.01

**RESOLUTION NO. 2021-46**

 AUTHORIZING IN REM FORECLOSURE PROCEEDINGS

WHEREAS, the Township of Oxford holds a Tax Certificate more specifically set forth in the annexed Tax Foreclosure List, which pertains to a property within Oxford Township; and

WHEREAS, the Township Committee of Oxford Township has determined that said Tax Certificates shall be foreclosed by summary proceedings in rem.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Oxford Township, Warren County, New Jersey, as follows:

That the Tax Certificate, as shown on the annexed Tax Foreclosure List, now held by the Township of Oxford be foreclosed by summary process In Rem as described in N.J.S.A. 54:5-104.29, et. seq., as amended, and pursuant to the Rules of Civil Practice of the Superior Court of New Jersey.

Bob Nyland moved to accept Resolution 2021-46. Seconded by Georgette and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

**New Business:**

Insurance refund – Bob Nyland asked if Statewide Insurance pays refunds for safety classes. Matt stated Statewide does provide Safety Grants and Safety Awards. He will check with Statewide regarding refunds.

Wetlands Mitigation – Bob Nyland asked about the wetlands property abutting OTI. Rich Wenner stated it is held by a private third party and Wetland Mitigation has been paid.

**Old Business**:

45 Bush Street – Rich Wenner sent a letter to the Warren County Health Department. Pete Summers is to review the situation. Rich stated a lien can be place on the property for any property maintenance done by the DPW.

**Township Committee Reports and Correspondence**

Turn the Towns Teal – Mayor Norton received a letter requesting permission to put teal ribbons on trees at the Municipal Building in September to raise awareness for ovarian cancer. Bob Nyland moved to grant permission for the Turn the Towns Teal ribbons. Seconded by Georgette. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

Cell Tower – Matt Hall is still working with the Crown Castle to get a complete list of companies that use the tower and their monthly payments.

Webpage update – Matt will contact IT personnel for an update.

Cigar Night - Georgette Miller said the Events Coordinator has scheduled Cigars & Bourbon Night at the Lake on July 10 from 7 – 9 PM. Ticket prices and purchasing information will be set by the end of the week.

**Township Administrator:** No additional information

**Township Engineer Report**: Mike Finelli stated the Spring Meadow project has gone out to bid. The bid opening will be held July 1, 2021 and the bid awarded at the July 7, 2021 meeting.

-The DOT Grant application for 2022 paving is due at the end of the month. It is currently being reviewed.

-The plans for the Mine Hill Road project are almost completed. They will be submitted to the DOT for approval. The project will then be sent to the Morris County Co-op for the overlay to be put in their schedule.

-Several properties were inspected after reports of high grass and/or debris. Notifications of Violation were sent out today and June 27, 2021 is the deadline for compliance.

-The court hearing date for 119 Belvidere Avenue was changed to June 29th. Property maintenance violations, unregistered vehicles, a Board of Health Administrative Search Warrant and possible summonses were discussed.

-Fence Ordinance – Mike stated the changes to the Committee’s wording should include “minimum 50% transparency”. Rich Wenner will draft the changes to the ordinance for the next meeting.

**Township Attorney’s Report:** Rich Wenner spoke with the attorney for the developer of Cambridge West. The financial agreement regarding the PILOT program is in a holding pattern. They will begin negotiating closing dates.

**Motion to Pay Bills:**

Bob Nyland moved to pay all bills presented to and approved by the Committee. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

**Reports:** Bob Nyland expressed condolences to the family of Carol Griffith, a long-time resident and business owner, who passed away.

**Public Comment**: Peggy Hissim, Oxford Emergency Squad, asked about drug testing for squad members, employees and CDL drivers. Rich Wenner stated the squad can implement its own policy. Bob Nyland asked about medical marijuana use. Rich stated that policy can include workplace conduct and the influence of narcotics.

Washington Township Police Officer Chris Jones stated that Lieutenant Teter retired and he will now be working with the Committee. Officer Jones stated that out of town traffic at the lake has decreased compared to last summer. He will review the ordinance for unregistered vehicles. Mayor Norton asked if the Police Department could station the speeding sign on Mine Hill Road.

**Meeting Recap:**

Fence Ordinance

Oxford website

**Executive Session**-

**EXECUTIVE SESSION**

 **WHEREAS,** Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

 **WHEREAS,** this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matters to be discussed are Personnel, OTI, Pequest Road property, and the Triangle

Mayor Norton moved to enter Executive Session at 7:55 PM. Seconded by Georgette Miller. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

Bob Nyland moved to close Executive Session and reconvene public session at 8:06 PM. Seconded by Georgette Miller. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

No action was taken during Executive Session

Bob Nyland moved to approve Lake employee Timothy Gilbert’s assignment as Assistant Director with an increase in pay to $14.00 per hour retroactive to his first day of employment in 2021. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Bob Nyland moved to adjourn the meeting at 8:08 PM. Seconded by Georgette Miller. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

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