

OXFORD TOWNSHIP MEETING
November 15, 2021

The meeting of the Township Committee of Oxford Township was held on November 15, 2021 in the Oxford Township Municipal Building, 11 Green Street, Oxford, NJ.

Notice of time, date, location and agenda of this meeting, to the extent then known was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner pursuant to the provisions of Chapter 231 of the law of 1975 “the Open Public Meetings Act”:

- Emailing to the Express Times / Warren County NJ Zoned Edition
- Posting on the Township web-site and Facebook page

In attendance was Gerald Norton, Georgette Miller and Linda Koufodontes, Township Committee, Richard Wenner, Township Attorney, and Susan Turner, Deputy Municipal Clerk.

Mayor Norton opened the meeting at 7:01 PM

Meeting Minutes:

Linda Koufodontes moved to accept the November 3, 2021 regular meeting minutes and Executive Session minutes. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 2, Nays: 0, Abstain: 1. Absent: 0. Motion passed.

Public Comment on Agenda items: - No comments

Ordinances: 1st Reading/ Public Hearing

- Ordinance 2021-19 Salary Ranges

ORDINANCE 2021-19

AN ORDINANCE FIXING THE SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF OXFORD

Be It Ordained by the Mayor and Committee of the Township of Oxford, County of Warren State of New Jersey as follows, until a subsequent salary ordinance is adopted:

Section 1. The salary ranges per annum for the following officers and employees of the Township of Oxford shall be as follows:

<u>Title</u>	<u>Salaries</u>	
Mayor	4,000.00- 6,000.00	per year
Deputy Mayor	3,000.00- 5,000.00	per year
Committee Person	3,000.00- 5,000.00	per year
Township Clerk	30,000.00-80,000.00	per year
Registrar	3,000.00-6,000.00	per year
Election Official	200.00-500.00	per election
Deputy Clerk	11.00-20.00	per hour
Chief Financial Officer	20,000.00-45,000.00	per year
Office Clerk	11.00-15.00	per hour
Collector	20,000.00-45,000.00	per year
Collector Assistant	3,000.00 -7,000.00	per year

Tax Assessor	14,000.00-25,000.00	per year
Public Workers Foreman	50,000.00-90,000.00	per year
Assistant Supervisor	15.00-30.00	per hour
Public Works Senior Laborer	12.00-35.00	per hour
Public Works Laborer	11.00-30.00	per hour
Public Works Temporary Laborer	11.00-24.00	per hour
Equipment Operators	12.00-35.00	per hour
Zoning Officer	2,000.00-4,500.00	per year
Land Use Bd. Secretary	5,000.00-20,000.00	per year
Board of Health Member	100.00-300.00	per year
Municipal Building Custodian	12.00-25.00	per hour
Emergency Management Coordinator	1,500.00-3,000.00	per year
Animal Control Officer	1,500.00-6,000.00	per year
Animal Control Deputy	30.00-60.00	per call-out
Animal Control Officer-Expenses	25.00-30.00	per month
Lake Director	11.00-25.00	per hour
Assistant Lake Director	50.00-100.00	per day
Lifeguards	10.30-15.00	per hour
Concession Stand Operator	10.30-15.00	per hour
Security Officer	15.00-25.00	per hour
Recycling Coordinator	50.00-75.00	per month
Crossing Guard	11.00-16.00	per hour
Qualified Purchasing Agent	5,000-6,000	per year
Mileage Reimbursement	IRS Rate	per mile

Section 2. All salary ranges above shall be retroactive to January 1, 2021.

Section 3. Any ordinance of part of ordinance inconsistent herewith is hereby repealed.

Georgette Miller moved to accept Ordinance 2021-19. Seconded by Linda Koufodontes and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0.

Resolutions: None

Presentation: Owen DeReiter, with Boy Scout Troop 175, presented his Eagle Scout Leadership Project proposal to the Committee. He would like to create a Bird Trail at Oxford Lake that would include benches, informational signs, and native species plants to attract birds. Benches would be anchored on beds of quarry dust and sign posts would be sunk into quarry dust and gravel. No cement will be used. He estimates the project would be completed by June 2022. Rich Wenner stated Owen will have to get final approval from Michael Finelli, Township Engineer. Mayor Norton moved to approve Owen DeReiter's Eagle Scout Leadership project, subject to approval by the Township Engineer. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 2, Nays: 0, Abstain: 1. Absent: 0. Motion passed.

New Business: None

Old Business:

- Mayor Norton stated the paving at Spring Meadows is completed. Some work needs to be done on Robeson and Van Nest along with striping. A few mailboxes were damaged and will be replaced. Minehill Road and Snyder's Lane are paved. Minehill Road needs to be striped.

Township Committee Reports and Correspondence

- Christmas Festival – Georgette Miller stated there will be 37 vendors at the event on November 27. The police will be contacted to put up No Parking signs the day before.

Township Administrator: No report

Township Engineer Report: No report.

Township Attorney’s Report: Rich Wenner stated the Oxford Textile Solar, LLC agreement will be ready for the December 1, 2021 meeting. He has drafted a letter to the residents along Axford Alley.

Motion To Pay Bills:

Linda Koufodontes moved to pay all bills presented to and approved by the Committee. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Reports:

Public Comment: Peggy Hissim, Oxford Emergency Services, 95 Belvidere Avenue, stated water running down Belvidere Avenue has damaged her new driveway and is damaging her neighbor’s yard. There seems to be a section of pipe underground that is leaking. Mayor Norton stated the DPW had looked into this and believes the section of pipe is owned by Warren County. He will confirm with the DPW.

Janet DeGeorge, Scranton Parkway, asked when no parking signs would be installed. Mayor Norton stated there are additional parking changes being discussed. He does not want signs installed until the discussion is finalized.

Meeting Recap:

Executive Session:

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matters to be discussed are contractual.

Georgette Miller moved to enter Executive Session at 7:30 PM. Seconded by Mayor Norton. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

Georgette Miller moved to close Executive Session and reconvene public session at 7:46 PM. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed

No action was taken during Executive Session.

Mayor Norton moved to adjourn the meeting at 7:47 PM. Seconded by Georgette Miller. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

Susan Turner, Deputy Clerk