

OXFORD TOWNSHIP MEETING
January 5, 2022

The Reorganization meeting of the Township Committee of Oxford Township was held on January 5, 2022 in the Oxford Township Municipal Building, 11 Green Street, Oxford, NJ.

The meeting was opened by Susan Turner, Deputy Municipal Clerk at 7:05 PM.

Notice of time, date, location and agenda of this meeting, to the extent then known was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner pursuant to the provisions of Chapter 231 of the law of 1975 “the Open Public Meetings Act”:

- Emailing to the Express Times / Warren County NJ Zoned Edition
- Posting on the Township web-site and Facebook page

In attendance was Gerald Norton, Georgette Miller, and Linda Koufodontes, Township Committee, Matthew Hall, Township Administrator, Rich Wenner, Township Attorney, and Susan Turner, Deputy Municipal Clerk.

Richard Wenner swore in Gerald Norton to a three-year term on the Oxford Township Committee, expiring December 31, 2024.

Richard Wenner swore in Linda Koufodontes to an unexpired term on the Oxford Township Committee, expiring December 31, 2023.

Nominations were taken for Mayor. Georgette Miller nominated Gerald Norton. Seconded by Linda Koufodontes and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Richard Wenner swore in Gerald Norton as Mayor for 2022.

Nominations were taken for Deputy Mayor. Linda Koufodontes nominated Georgette Miller. Seconded by Gerald Norton and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Richard Wenner swore in Georgette Miller as Deputy Mayor for 2021.

Mayor Norton assumed leadership of the meeting.

Appointments:

Appoint Licensed Sewer Operator-Michael Brady
Appoint IT Computer Personnel-Jean Paul Reece
Appoint Recycling/Clean Communities Director-Kevin Murray
Appoint Zoning Officer-Michael Finelli
Appoint Office of Emergency Management Coordinator – Gerald Norton

Linda Koufodontes moved to accept the appointments. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

2022 APPOINTMENTS TO THE LAND USE BOARD

Class I Member: Mayor Gerald Norton
Class II Member: Township Employee/Volunteer (Resident of Oxford Twp.) - Doug Ort
Class III Member: Committeeman – Linda Koufodontes
Class IV Member: Bill Ott, Donald Niece, Trudy Smorzaniuk
Alternate Member I: One-year appt. – No appointment

Alternate Member II: Two-year appt. – Tim White

Georgette Miller moved to accept the appointments to the Land Use Board. Seconded by Linda Koufodontes and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Mayor Norton made the following appointments to committees within the Township Committee:
2022 COMMITTEES ASSINGMENTS WITHIN THE TOWNSHIP COMMITTEE:

Finance Committee: Gerald Norton
Affirmative Action Liaison: Georgette Miller
Roads, Streets, Garbage and Street Lighting: Gerald Norton
Public Safety and Police Liaison: Gerald Norton
Recreation: Georgette Miller
Liaison to PCFA: Georgette Miller
Liaison to Board of Education: Linda Koufodontes
Liaison to Board of Chosen Commissioners: Linda Koufodontes

Georgette Miller moved to accept the Committee Assignments. Seconded by Linda Koufodontes and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Ordinances- 1st Reading/Public Hearing:

- Ordinance 2022-01

ORDINANCE 2022-01

AN ORDINANCE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 91 *VEHICLES AND TRAFFIC*, SECTION 2, *VIOLATIONS AND PENALTIES*, IN ORDER TO AUTHORIZE THAT CERTAIN VEHICLES PARKED IN VIOLATION OF THE CODE BE TOWED

BE IT ORDAINED that Chapter 91, *Vehicles and Traffic*, Section 2, *Violations and Penalties*, is hereby deleted in its entirety and replaced as follows:

§91-2 Violations and Penalties.

Unless another penalty is expressly provided by New Jersey statute, every person convicted of a violation of a provision of this chapter or any supplement thereto shall be liable to a penalty of not more than \$2500 or imprisonment for a term not exceeding 15 days, or both. In addition, the Police Department is expressly authorized to tow any vehicle that is parked in violation of Section 43, Schedule XV of Chapter 91.

Section 2:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder off this Ordinance shall not be affected thereby.

Section 3:

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4:

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

Georgette Miller moved to accept Ordinance 2022-01. Seconded by Linda Koufodontes and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

- Ordinance 2022-02

ORDINANCE 2022-02

AN ORDINANCE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN AND STATE OF NEW JERSEY AMENDING CHAPTER 91, *VEHICLES AND TRAFFIC*, SECTION 41, SCHEDULE XIII, *PARKING PROHIBITED AT ALL TIMES*, TO EXTEND THE PARKING PROHIBITION ON SCRANTON PARKWAY TO INCLUDE THE CUL-DE-SAC

Section 1:

BE IT ORDAINED, by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, that Chapter 91, *Vehicles and Traffic*, Section 41, Schedule XIII, *Parking Prohibited at All Times*, is hereby amended by extending the parking prohibition on Scranton Parkway to include the entirety of the easterly side and also the entirety of the cul-de-sac at the terminus of said Scranton Parkway.

Section 2: Severability

Any article, section, paragraph, subsection, clause, or other provision of the Code of the Township of Oxford inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency

Section 3: Repealer

If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

Section 4: Effective Date

This ordinance shall take effect after final passage and publication as provided by law.

Linda Koufodontes moved to accept Ordinance 2022-02. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

Resolutions:

RESOLUTION 2022-01

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN AND STATE OF NEW JERSEY DESIGNATING REGULAR MEETING DATES / TIMES

WHEREAS Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that at least once a year, no later than January 10th of such year, this public body shall post and mail to newspapers designated by said body, a schedule of the location, time and date of such work sessions and regular meetings of said body during the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

TOWNSHIP COMMITTEE MEETINGS of the Township of Oxford shall be held at 7:00 PM on the following Wednesdays of the month (dates listed below), at the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

The dates of such workshop/regular meetings are as follows for the year 2022

MONTH	REGULAR MEETINGS 3rd Wednesday of each month
January	5 th & 19 th
February	2 nd & 16 th
March	2 nd & 16 th
April	6 th & 20 th
May	4 th & 18 th
June	1 st & 15 th
July	6 th & 20 th
August	3 rd & 17 th
September	7 th & 21 st
October	5 th & 19 th
November	9 th (One Meeting)
December	7 th & 21 st

Linda Koufodontes moved to adopt Resolution 2022-01 as amended. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

Georgette Miller moved to adopt Resolutions 2022-02 through 2022-20. Seconded by Linda Koufodontes and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-02
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OXFORD,
COUNTY OF WARREN AND STATE OF NEW JERSEY DESIGNATING NEWSPAPER TO
RECEIVE NOTICES OF MEETINGS**

WHEREAS Section 3 (d) of the Open Public Meeting Act, Chapter 231, P.L. 1975, requires that certain notices of meetings shall be submitted to two (2) newspapers of the Township; and

WHEREAS the second newspaper designated by this body must be one, which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body, of such meetings:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey:

1. That **The Express Times/Warren County- NJ Zoned Edition**, Easton, Pennsylvania is hereby designated as the official newspaper of the Township, to receive all notices of meetings as required under the Open Public Meetings Act.
2. That **The Express Times/Weekly Edition, Easton, Pennsylvania** is designated as the second newspaper as required under the Open Public Meetings Act.
3. The **STAR LEDGER**, Newark, NJ. is designated as an additional second newspaper if needed as required under the Open Public Meetings Act.

This Resolution shall take effect immediately.

Georgette Miller moved to adopt **Resolutions 2022-02**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-03

RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN AND NAMING OFFICIAL CASH DEPOSITORIES

WHEREAS, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

WHEREAS, the Borough Council of the Township of Oxford, County of Warren wish to comply with the above statutes;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Township of Oxford, County of Warren adopts the following cash management plan, includes the official depositories for the Township of Oxford, County of Warren for the period January 1, 2022 through December 31, 2022.

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Township of Oxford, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

- A. The plan is intended to cover all deposits and/or all investments of the funds of the Township of Oxford including but not limited to:

Current Fund
Payroll Trust Fund
Agency Account
Sewer Utility Revenue Account
Developers' Escrow Trust Funds
Open Space Accounts
General Capital Account
Sewer Capital Account
Regular Trust Accounts

III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Oxford are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

Fulton Bank
TD Bank
Bank of America
PNC Bank
Wells Fargo
Investors Savings
The Depository Trust Company
Provident
Peapack Gladstone Bank
Money Market Investment Accounts and/or Certificates of Deposit
Unity Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

IV. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township of Oxford referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for

Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

Fulton Bank
Bank of America
TD Bank
MBIA-Class Management Unit Trust
NJ ARM Program
NJ Cash Management Fund
PNC Bank
Valley National Bank
Millington Savings Bank
Provident
The Depository Trust Company
Investors Savings
Wells Fargo
Peapack Gladstone Bank
Unity Bank

VI. AUTHORIZED INVESTMENTS

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) The custody of collateral is transferred to a third party;
 - (c) The maturity of the agreement is not more than 30 days;
 - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and

- (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
 - (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;
- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and
- (f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Oxford, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Oxford to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Township of Oxford or by a third party custodian prior to or upon the release of the Township of Oxford’s funds.

To assure that all parties with whom the Township of Oxford deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s)

VIII. REPORTING REQUIREMENTS

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Oxford a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township of Oxford as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Oxford.

IX. TERM OF THE PLAN

This plan shall be effective January 1, 2022 through December 31, 2022. The Plan may be amended from time to time as necessary.

To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Georgette Miller moved to adopt **Resolutions 2021-03**. Seconded by Georgette Miller and passed

unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-04

RESOLUTION FIXING TAX AND SEWER COLLECTION DATES AND INTEREST RATES

BE IT RESOLVED, that taxes shall be collected quarterly, the dates being February 1, May 1, August 1 and November 1, and that the interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency, be collected after the respective due dates. There will be a ten (10) day grace period after which unpaid taxes will be charged interest from the due date. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

BE IT RESOLVED, that sewer charges shall be collected quarterly, the dates being January 1, April 1, July 1, and October 1, with a thirty (30) day grace period. The interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency be collected after the respective due dates. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

Georgette Miller moved to adopt **Resolutions 2021-04**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-05

AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY

WHEREAS, the Township of Oxford has a need to acquire legal services as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2022 through December 31, 2022); and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Township Committee; and

WHEREAS, Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) has submitted a proposal indicating they will provide the legal services for the amount of _____ per hour for legal services; and

WHEREAS, Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) has completed and submitted a Business Entity Disclosure Certification which certifies that Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) from making any reportable contributions through the term of the contract, and

WHEREAS, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.I.A.C. 5:30-14.5 and that fees for the aforementioned legal services shall be made available by appropriate inclusion in either an annual municipal budget which includes current,

revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, authorizes the Mayor and Clerk of the Township of Oxford to enter into a contract with Lavery, Selvaggi, Abromitis & Cohen (Michael Lavery) as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

Georgette Miller moved to adopt **Resolutions 2021-05**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-06

RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH FINELLI CONSULTING ENGINEERS FOR GENERAL TOWNSHIP ENGINEERING SERVICES

WHEREAS, the Township of Oxford has a need to contract the services of a Township Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Township Committee; and

WHEREAS, Finelli Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Finelli Consulting Engineers from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Township Clerk the availability of funds on an as-needed basis at the time when the Township needs the services provided by Finelli Consulting Engineers

NOW THEREFORE, BE IT RESOLVED that the Oxford Committee of the Township of Oxford to enter into a contract with Finelli Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Finelli Consulting Engineers

Georgette Miller moved to adopt **Resolutions 2021-06**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-07

RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH GIBBONS, LLC, FOR TOWNSHIP BOND COUNSEL SERVICES

WHEREAS, the Township of Oxford has a need to contract the services of a Township Bond Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Township Committee; and

WHEREAS, Gibbons LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that Gibbons LLC, has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Gibbons LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Clerk the availability Township of funds on an as-needed basis at the time when the Township needs the services provided by Gibbons LLC; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Oxford authorizes the Mayor and Municipal Clerk of the Township of Oxford to enter into a contract with Gibbons, LLC. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Gibbons LLC

Georgette Miller moved to adopt **Resolutions 2021-07**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-08

RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH WIELKOTZ AND COMPANY, LLC FOR THE TOWNSHIP AUDITING SERVICES

WHEREAS, the Township of Oxford has a need to contract the services of a Township Auditing Service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Mayor and Township Committee; and

WHEREAS, Wielkotz and Company, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Wielkotz, and Company, LLC has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Wielkotz and Company from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Township Clerk the availability of funds on an as-needed basis at the time when the Township needs the services provided by Wielkotz and Company, LLC; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Oxford, authorizes the Mayor and Clerk of the Township of Oxford to enter into a contract with Wielkotz, & Co. LLC as described herein as auditors on and in behalf of the Township of Oxford for the year 2022; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Wielkotz, and Company, LLC

Georgette Miller moved to adopt **Resolutions 2021-08**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-09

RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH JAMES KYLE OF KYLE AND MCMANNUS ASSOCIATES PROFESSIONAL SERVICE FOR TOWNSHIP PLANNER

WHEREAS, the Township of Oxford has a need to contract the services of a Township Planner as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Township Committee; and

WHEREAS, for budgetary purposes, the Township of Oxford would like to have this contract reflect a not to exceed amount of the 2022 adopted budget amount and;

WHEREAS, Kyle and McMannus Associates has completed and submitted a Business Entity Disclosure Certification which certifies that has not made any reportable contributions to a political or candidate

committee in the Township of Oxford in the previous one year, and that the contract will prohibit Kyle and McMannus Associates from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Township Clerk the availability of funds on an as-needed basis at the time when the Township needs the services provided by James Kyle of Kyle and McMannus Associates

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with James Kyle as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and James Kyle of Kyle and McMannus Associates

Georgette Miller moved to adopt **Resolutions 2021-09**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-10

RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH SCOTT WILHELM FOR PUBLIC DEFENDER SERVICES

WHEREAS, the Township of Oxford has a need to contract the services of a Public Defender as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Township Committee; and

WHEREAS, for budgetary purposes, the Township Committee of the Township of Oxford would like to have this contract reflect a not to exceed amount of the 2022 adopted budget amount and;

WHEREAS, Scott Wilhelm has completed and submitted a Business Entity Disclosure Certification which certifies that Scott Wilhelm has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Scott Wilhelm from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Township Clerk the availability of funds on an as-needed basis at the time when the Township needs the services provided by Scott Wilhelm Law Offices

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with Scott Wilhelm as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Scott Wilhelm Law Offices

Georgette Miller moved to adopt **Resolutions 2021-10**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-11

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN AND STATE OF NEW JERSEY DESIGNATING CHARGES FOR NOTICES TO THE NEWS MEDIA AND INDIVIDUALS

WHEREAS Section 14 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the public body to fix a reasonable sum to be charged to persons who request that notice of meetings, as required under the Act, be mailed to them individually; and

WHEREAS said Section further permits the public body to provide such notice free of charge to the news media who request same:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

1. Each person who requests that individual notices as required under the Act, be mailed, shall pay annually to the Township of Oxford, the sum of \$25.00 to cover the costs thereof.
2. Requests for such individual notice made by news media shall be granted without cost.
3. The sum herein designated is subject to change upon the adoption of a superseding Resolution by the governing body.

This Resolution shall take effect immediately.

Georgette Miller moved to adopt **Resolutions 2021-11**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-12

CANCELLATION OF PROPERTY TAX REFUNDS OR DELINQUENCIES OF LESS THAN \$5.00

WHEREAS, the State of New Jersey allows a Municipal Employee to process the cancellation of any property tax refund or delinquencies of less than \$5.00; and

WHEREAS, the Municipal Employee allowed to process the cancellation shall be the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, that the Oxford Township Committee hereby authorizes the Tax Collector to process the cancellation of any property tax refund or delinquency of less than \$5.00.

Georgette Miller moved to adopt **Resolutions 2021-12**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-13
TOWNSHIP OF OXFORD TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor of the Township of Oxford that from time-to-time, changes in property use occur in the Township so that such properties become subject to roll-back taxes pursuant to the Farmland Assessment Act of 1964; and

WHEREAS, the Tax Assessor of Oxford Township has requested the Township Committee authorize him to file petitions, notices and other documents regarding the assessing of such roll-back taxes with the Warren County Board of Taxation; and

WHEREAS, the filing of these documents regarding roll-back taxes by the Tax Assessor of the Township of Oxford is important to the tax assessment process of the Township and the Tax Assessor has already filed petitions and other documents regarding such roll-back taxes with the Warren County Board of Taxation;

NOW, THEREFORE, BE IT RESOLVED, by the Committee of Oxford Township that the Tax assessor of the Township of Oxford be, and he is hereby authorized to file petitions, notices and other documents regarding the assessing of roll-back taxes;

BE IT FURTHER RESOLVED that this Township Committee hereby confirms and approved of the actions of the Tax Assessor to date in filing such documents regarding roll-back taxes with the Warren County Board of Taxation.

Georgette Miller moved to adopt **Resolutions 2021-13**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-14
TOWNSHIP OF OXFORD TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor that from time to time errors are made in computing the tax assessment covering certain property located within the Township of Oxford, and

WHEREAS, the Tax Assessor has requested that the Township Committee authorize him to file corrections of such errors with the Warren County Board of Taxation, and

WHEREAS, the Tax Assessor is called upon to defend tax appeals filed with the Warren County Board of Taxation and to agree to stipulations of appeals,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, that the Tax Assessor of the Township of Oxford be and is hereby authorized to file corrective appeals with the Warren County Board of Taxation concerning those properties wherein errors have been made, to represent the Township of Oxford in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the Township of Oxford, which he feels are proper and in the best interests of the Township of Oxford.

BE IT FURTHER RESOLVED that the Tax Assessor sends copies of such corrected assessment to the individuals involved.

Georgette Miller moved to adopt **Resolutions 2021-14**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-15
TOWNSHIP OF OXFORD
DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, in accordance with N.J.A.C. 17:27-3.2 each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O; and

NOW, THEREFORE, BE IT RESOLVED that the governing body of The Township of Oxford, (hereinafter "Public Agency") in the County of Warren and State of New Jersey, hereby designates Rose Witt as its Public Agency Compliance Officer;

BE IT FURTHER RESOLVED, that the Township Qualified Purchasing Agent Rose Witt forward a certified copy of this resolution to the New Jersey Department of Treasury, Division of Contracts Compliance and Equal Employment Opportunity in Public Contracts.

Georgette Miller moved to adopt **Resolutions 2021-15**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-16
GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
“Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Oxford, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Georgette Miller moved to adopt **Resolutions 2021-16**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-17
TOWNSHIP OF OXFORD
2022 TEMPORARY BUDGET IN THE AMOUNT OF \$686,037.00

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Laws that where any contract, commitments

or payments are to be made prior to the final adoption of the 2022 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time provided, and;

WHEREAS, the date of this resolution is within the first thirty days of January 2022, and;

WHEREAS, the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is \$2,473,420.04, and;

WHEREAS, temporary budget appropriations for 2022 are \$686,037.00 including appropriations for capital improvement fund, debt redemption and public assistance.

WHEREAS, temporary budget appropriations do not exceed 26.25% of the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Oxford, County of Warren, State of New Jersey, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer.

2022	Operations Current Fund	\$522,543.00
2022	Debt Service	\$163,494.00
2022	Temporary Budget	\$686,037.00

Georgette Miller moved to adopt **Resolutions 2021-17**. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-18
TOWNSHIP OF OXFORD

2022 TEMPORARY BUDGET IN THE AMOUNT OF \$314,484.63 SEWER UTILITY

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Laws that where any contract, commitments or payments are to be made prior to the final adoption of the 2022 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time provided, and;

WHEREAS, the date of this resolution is within the first thirty days of January 2022, and;

WHEREAS, the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is \$1,241,558.62, and;

WHEREAS, temporary budget appropriations for 2022 are \$314,484.63 including appropriations for capital improvement fund, debt redemption and public assistance.

WHEREAS, temporary budget appropriations do not exceed 26.25% of the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Oxford, County of Warren, State of New Jersey, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer.

Georgette Miller moved to adopt **Resolutions 2021-18**. Seconded by Georgette Miller and passed

unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-19
RESOLUTION ADOPTING THE WARREN COUNTY
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the Township of Oxford, NJ, has experienced natural hazards that result in public safety hazards and damages to private and public property and;

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offer the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risks and;

WHEREAS, the New Jersey Office of Emergency Management has provided federal mitigation funds to support development of an updated mitigation plan and;

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan has been developed by the County Department of Public Safety and Mitigation Planning Committee and;

WHEREAS, the Multi-Jurisdictional Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time will help minimize and reduce safety threats and damage to private and public property and;

WHEREAS, the draft plan was provided to each participating jurisdiction through a website hosted by Michael Baker International, Inc. (Michael Baker), the contracted vendor assisting with the planning process. Links were links also posted on the Department of Public Safety website so as to introduce the planning concept and to solicit questions and comments and to present the Plan and request comments, as required by law and;

NOW, THEREFORE BE IT RESOLVED by the Township of Oxford:

1. The Warren County Multi-Jurisdictional Hazard Mitigation Plan, as submitted on September 14, 2021 by the Warren County Department of Public Safety to the New Jersey Office of Emergency Management and submitted on October 13, 2021 to the Federal Emergency Management Agency and subsequently approved by both agencies on November 5, 2021, be and is hereby adopted as an official plan of the County of Warren; with the required yearly updates and minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Township of Oxford departments identified in the Plan are hereby directed to further pursue potential or suggested implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township of Oxford, and this resolution shall not be interpreted so as to mandate any such appropriation.
4. The Oxford Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date agree upon by all stakeholders.

BE IT FURHER RESOLVED that the **Clerk** forward a certified true copy of this resolution to the Warren County Department of Public Safety. **PASSED** by the Township Committee of the Township of Oxford, on this 5th day of January, 2022.

Georgette Miller moved to adopt **Resolutions 2021-19**. Seconded by Georgette Miller and passed

unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

RESOLUTION 2022-20
TOWNSHIP OF OXFORD

WHEREAS, N.J.S.A. 40A:4-58 provides that Budget transfers may be made during the last two months of the fiscal year; and

WHEREAS, there has been determined a need for such transfers;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Oxford, County of Warren, State of New Jersey that the following transfers be made:

Description	FROM	TO
Governing Body-OE	5,000.00	
First Aid-OE		5,000.00
	\$5,000.00	\$5,000.00

Mayoral Appointments:

Mayor Norton made the following appointments:
Licensed Sewer Operator-Michael Brady
IT Computer Personnel-Jean Paul Reece
Recycling/Clean Communities Director-Kevin Murray
Zoning Officer-Michael Finelli
Office of Emergency Management Coordinator – Gerald Norton

Linda Koufodontes moved to accept the Mayoral Appointments. Seconded by Georgette Miller and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0

Township Business that is Properly Brought Before the Township Committee

Motion To Pay Bills:

Georgette Miller moved to pay all bills presented to and approved by the Committee. Seconded by Linda Koufodontes and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Attorney’s Report:

Rich stated Resolution 2022-21 will designate Oxford Textile Solar, LLC as the redeveloper of Block 33, Lots 4, 4.02 and 4.03. Discussion ensued regarding various payments. Closing is expected in the 3rd quarter of 2022.

RESOLUTION 2022-21

RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, DE-DESIGNATING OXFORD TEXTILE, INC. (“OTI”) AS THE “REDEVELOPER” OF LOTS 4, 4.02, AND 4.03 IN BLOCK 33 (THE “REDEVELOPMENT AREA”); TERMINATING THE REDEVELOPMENT AGREEMENT BETWEEN THE TOWNSHIP OF OXFORD AND OTI DATED MAY 16, 2007 (THE “PRIOR REDEVELOPMENT AGREEMENT”); AND CONDITIONALLY DESIGNATING OXFORD TEXTILE SOLAR FARM, LLC (“OTSF”) AS THE “REDEVELOPER” OF THE REDEVELOPMENT AREA.

WHEREAS, by Resolution No. 2005-11, the Township previously designated the Redevelopment Area as a non-condemnation “area in need of redevelopment” in accordance with the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et. seq. (the “LRHL”); and

WHEREAS, by duly-adopted Ordinance, the Township previously adopted the Oxford Textile Mill Redevelopment Plan for the Redevelopment Area (the “Redevelopment Plan”); and

WHEREAS, by Resolution dated May 16, 2007, the Township designated OTI as the “redeveloper” of the Redevelopment Area in accordance with the LRHL and authorized the execution of the Prior Redevelopment Agreement; and

WHEREAS, on May 16, 2007, the Township and OTI entered into the Prior Redevelopment Agreement, a copy of which is attached as Exhibit A; and

WHEREAS, OTI is the fee simple owner of the property comprising the Redevelopment Area; and

WHEREAS, OTI has entered into a contract to sell the property comprising the Redevelopment Area to OTSF; and

WHEREAS, OTSF contemplates redeveloping the Redevelopment Area with a utility-scale solar farm and such other permitted uses as may be allowable under the Redevelopment Plan as may be subsequently amended, including, potentially a cannabis warehouse facility and other ancillary and incidental uses as may be permitted; and

WHEREAS, OTI has delivered correspondence to the Township, in accordance with the notice provisions of the Prior Redevelopment Agreement, stating that OTI consents to the designation of OTI as the “redeveloper” of the Redevelopment Area and the termination of the Prior Redevelopment Agreement; and

WHEREAS, in its correspondence, a copy of which is attached as Exhibit B, OTI expressed support for the designation of OTSF as the replacement “redeveloper” of the Redevelopment Area; and

WHEREAS, the Township desires to designate OTI as the “redeveloper” of the Redevelopment Area, terminate the Prior Redevelopment Agreement, and appoint OTSF as the “redeveloper” of the Redevelopment Area, all pursuant to the LRH; and

WHEREAS, the Township desires to move forward with the redevelopment of the Redevelopment Area pursuant to a Redevelopment Agreement with OTSF;

NOW, THEREFORE, BE IT RESOLVED by the Committee as follows:

1. OTI is hereby “de-designated” as the “redeveloper” of the Redevelopment Area. Such de-designation shall take effect immediately.
2. The Prior Redevelopment Agreement is hereby terminated and made null, void, and of no further force and effect. Such termination shall take effect immediately. The parties shall have no further obligations under the Prior Redevelopment Agreement. OTI has consented to such termination pursuant to the correspondence attached as Exhibit A.
3. OTSF is hereby designated as the “redeveloper” of the Redevelopment Area.
4. The designation set forth in Section 3 is hereby conditioned on the following:
 - a. The Redevelopment Plan shall be amended by the Township within 120 days of the date of this Resolution so as to permit OTSF’s proposed development “as of right” without the need for variance relief, generally in accordance with the Concept Plan attached as Exhibit B.
 - b. The Township and OTSF shall enter into a mutually acceptable Redevelopment Agreement, which shall supersede the Prior Redevelopment Agreement in all respects, within 150 days of the date of this Resolution.
5. The Township’s Planner is hereby directed to produce a draft amendment to the existing Redevelopment Plan to capture the development contemplated by Exhibit B. Once prepared, such amendment shall be deemed to have been referred to the Planning Board for Master Plan Consistency Review by virtue of this Resolution, all pursuant to N.J.S.A. 40A:12A-7.
6. The Township Clerk shall provide a certified copy of this Resolution to all parties of interest.
7. This Resolution shall take effect immediately.

Georgette Miller moved to accept Resolution 2022-21. Seconded by Linda Koufodontes and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Public Comment: Washington Township Police Department Lieutenant Smith introduced himself. He will be working with Oxford and attending meetings. Mayor Norton asked him to look into a parking issue on Mt. Pisgah Avenue.

Executive Session:

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed is contractual matters.

Georgette Miller moved to enter Executive Session at 7:30 PM, seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

Georgette Miller moved to reconvene Public Session at 7:43 PM, seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

RESOLUTION 2022-22

RESOLUTION 2022-22

RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY ACKNOWLEDGING A PRIOR ERROR IN TAX ASSESSMENT CLASSIFICATION OF LOTS 4.02 AND 4.03 (f/k/a LOT 4) IN BLOCK 33, OXFORD TOWNSHIP; ACCEPTING REIMBURSEMENT FOR PAST TAXES ACTUALLY DUE; AND DIRECTING THE MUNICIPAL TAX ASSESSOR TO CORRECT THE TAX RECORDS BY APPROPRIATELY ASSESSING THE SUBJECT PROPERTY AS “INDUSTRIAL” PROPERTY FOR TAX YEARS 2002, 2003, AND 2004

WHEREAS, Lots 4.02 and 4.03 in Block 33 (f/k/a Lot 4 in Block 33) (the “**Property**”) within the Township are owned by Oxford Textile, Inc. (“**OTI**”) and are improved with the Oxford Textile Manufacturing Facility (the “**Facility**”); and

WHEREAS, the Farmland Assessment Act of 1964, P.L. 1964, c. 48 (the “**Act**”) provides for certain qualifies properties to be assessed as “farmland” for purposes of reducing the tax assessment of those qualifying properties; and

WHEREAS, in tax years 2002, 2003, and 2004, the entire Property (at that time known as Lot 4 in Block 33) was assessed as farmland pursuant to the Act; and

WHEREAS, such assessment was in error as the entire Property was not “farmland” or otherwise qualified as property subject to a farmland assessment pursuant to the Act; and

WHEREAS, in fact, during 2002, 2003, and 2004, and dating back to the 1960s, a substantial portion of the Property (approximately 30 acres in total) was actually improved with industrial facilities and appurtenant equipment related to the Facility; and

WHEREAS, that portion of the Property that was improved with industrial facilities and appurtenant equipment related to the Facility should never have qualified for farmland assessment under the Act and, in fact, any such assessment of that portion of the Property is *void initio* pursuant to the Act; and

WHEREAS, it has been brought to the Committee’s attention that the “farmland” assessment of a portion of the Property for years 2002, 2003, and 2004 was in error, in light of the above; and

WHEREAS, the portion of the Property that was improperly assessed as farmland is shown on the aerial map exhibit attached as Exhibit A; and

WHEREAS, the owner of the property, or his designee, desires to reimburse the Township for the delta between what was paid by the owner of the property during the period that the portion of Property was erroneously assessed as “farmland;” and

WHEREAS, the Township desires to accept such reimbursement; and

WHEREAS, the Township desires to direct the municipal tax assessor to correct the Township’s tax records to reflect that the Property should not have qualified as “farmland” assessed for the period of 2002, 2003, and 2004;

NOW, THEREFORE, BE IT RESOLVED by the Committee as follows:

8. The current owner of the Property has provided the Township with documents and additional information concerning the actual condition of the Property, such that it is evident that the portion of the Property shown on Exhibit A to have been improved with the Facility should not have qualified for “farmland” assessment status at any time during the years of 2002, 2003, and 2004.

9. The municipal tax assessor is hereby directed to correct the Township’s tax records to reflect that such portion of the Property should have been assessed as “industrial” property for the years of 2002, 2003, and 2004.

10. The Township is authorized to accept reimbursement of the taxes due for the period of 2002, 2003, and 2004 representing the delta between what was paid by the owner of the property during that time period and what should have been paid if the property was appropriately assessed as “industrial” property.

11. The Township agrees that the amount of the reimbursement is \$25,420.60.

12. The Township Clerk shall provide a certified copy of this Resolution to all parties of interest.

13. This Resolution shall take effect immediately.

Georgette Miller moved to accept Resolution 2022-22. Seconded by Linda Koufodontes and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Linda Koufodontes moved to adjourn the meeting at 7:45 PM. Seconded by Georgette Miller. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

Susan Turner, Deputy Clerk