

OXFORD TOWNSHIP MEETING
March 1, 2023

The meeting of the Township Committee of Oxford Township was held on March 1, 2023 in the Oxford Township Municipal Building, 11 Green Street, Oxford, NJ.

Notice of time, date, location and agenda of this meeting, to the extent then known was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner pursuant to the provisions of Chapter 231 of the law of 1975 “the Open Public Meetings Act”:

- Emailing to the Express Times / Warren County NJ Zoned Edition
- Posting on the Township web-site and Facebook page

In attendance was Gerald Norton, and Linda Koufodontes, Township Committee, Matthew Hall, Township Administrator, Richard Wenner, Township Attorney, and Susan Turner, Deputy Clerk.

Mayor Norton opened the meeting at 7:00 PM.

Meeting Minutes: February 15, 2023 Regular Meeting Minutes - Linda Koufodontes moved to approve the February 15, 2023 Regular Meeting Minutes. Seconded by Mayor Norton Ayes: 2, Nays: 0, Abstain: 0, Absent: 1. Motion passed

Public Comment on Agenda items: - No Public Comments

Ordinances: 1st Reading/ Public Hearing – No Ordinances for 1st reading.

Ordinances: 2nd Reading/Public Hearing – No Ordinances for 2nd reading.

Resolutions:

Resolution 2023-28 – tabled until the March 15, 2023 meeting.

Resolution 2023-29

RESOLUTION 2023-29
TOWNSHIP OF OXFORD

WHEREAS, N.J.S.A. 40A:4-59 provides that Budget transfers may be made during the first three months of the following fiscal year; and

WHEREAS, there has been determined a need for such transfers;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Oxford,

County of Warren, State of New Jersey that the following transfers be made:

| Description | TO | FROM |
|-------------------------------|----------|----------|
| Planning Board-Legal | 500.00 | |
| Electricity | 3,000.00 | |
| Governing Body-Other Expenses | | 3,500.00 |

Linda Koufodontes moved to approve Resolution 2023-29. Seconded by Mayor Norton and passed unanimously by roll call vote. Ayes: 2, Nays: 0, Abstain: 0, Absent: 1.

Resolution 2023-30

RESOLUTION 2023-30
RESOLUTION TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF
NEW JERSEY AUTHORIZING THE SALE OF TOWNSHIP OWNED
PROPERTY AT PRIVATE SALE OF NON-CONFORMING LOT TO
ADJACENT PROPERTY OWNERS

WHEREAS, the Township of Oxford is the owner of certain real property located within the Township known as Block 26 Lot 89;

WHEREAS, the Township has determined that a portion of Block 26 Lot 89 is no longer needed for public use; and

WHEREAS, said portion of Block 26 Lot 89 to be conveyed will be a non-conforming lot which, pursuant to the Local Lands and Buildings Law, the Town must first offer for sale to the adjacent property owners; and

WHEREAS, the Township desires to authorize the sale of said lot to the adjacent property owners and to receive sealed bids from said owners; and

WHEREAS, the Township reserves the right to reject said bids if it deems that the bid is substantially below fair market value for the property.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey that a portion of Block 26 Lot 89 as described below is no longer needed for public use and the same is hereby authorized for sale to the adjacent property owners on the lots situated therein:

DESCRIPTION OF LANDS TO BE AUCTIONED BY THE TOWNSHIP OF OXFORD
Formerly a Portion of
Block 26, Lot 89
Township of Oxford
Warren County, New Jersey

Beginning at a railroad monument found, said monument being located at the most northeasterly corner of Block 26, Lot 90, lands now or formerly Neal Seidman, and also being the beginning point of Schedule "C" in a deed between The County of Warren and The Township of Oxford on file in the Warren County Clerk's Office in Deed Book 3308, Page 20, and from said beginning point running, thence;

(1) Along the line of Block 26, Lot 90, North 89 degrees 25 minutes 56 seconds West a distance of 621.06 feet to a point in the traveled way of Mt. Pisgah Avenue (33 feet wide – Tax Map), thence;

(2) Along the traveled way of Mt Pisgah Avenue, North 00 degrees 35 minutes 05 seconds East a distance of 109.95 feet to a point, thence;

(3) Departing said traveled way and along the line of a 60 wide easement, an area to be retained by The Township of Oxford, as described in Deed Book 1194, Page 79, South 86 degrees 06 minutes 32 seconds East a distance of 614.92 feet to a point, thence;

(4) South 04 degrees 55 minutes 13 seconds East a distance of 74.64 feet to the point and place of BEGINNING.

Containing 56,822 S.F./1.304 Acres of land more or less.

Subject to the rights of the public in and to that portion of the subject premises that lies within Mt/ Pisgah Road.

Subject to any easements, restrictions and zoning ordinances of record, if any.

Linda Koufodontes moved to approve Resolution 2023-30. Seconded by Mayor Norton and passed unanimously by roll call vote. Ayes: 2, Nays: 0, Abstain: 0, Absent: 1.

New Business:

Approve Spring and Fall Clean Up Dates – Matt Hall contacted PCFA which has April 24th – 29th and Oct 30 – Nov 4th available. Linda Koufodontes moved to approve April 24 – 29, 2023 and October 30 – November 4, 2023 for the Townwide Spring and Fall Clean Up Dates. Seconded by Mayor Norton. Ayes: 2, Nays: 0, Abstain: 0, Absent: 1. Motion passed.

Emergency Squad Application for Blue Light Permit – Linda Koufodontes moved to approve the Blue Light Permit Application for Aaron Stecker. Seconded by Mayor Norton. Ayes: 2, Nays: 0, Abstain: 0, Absent: 1. Motion passed.

Emergency Squad Application for Red Light and Siren Permit – Linda Koufodontes moved to approve the Red Light and Siren Permit Application for Damian Corleto. Seconded by Mayor Norton. Ayes: 2, Nays: 0, Abstain: 0, Absent: 1. Motion passed.

Old Business:

- Handicapped parking space request –Rich Wenner stated he is waiting on information.

Township Committee Reports and Correspondence.

- Linda Koufodontes attended the Board of Education meeting on Feb 20, 2023 via Zoom. Everything is going well. Grants for the footbridge are being researched. A Pasta dinner fundraiser will be held for the 8th grade trip. The next meeting is March 9, 2023.

-Mayor Norton stated there is no new DPW information.

-Mayor Norton reported on Oxford Lake for Georgette Miller. The bonfire will be held this weekend. He and Georgette met with the Lake Director to prepare for the 2023 season. A movie company is interested in filming at the lake and possibly other areas in Oxford.

-Mayor Norton attended the 3D Archery Shoot and said Oxford Central did very well.

Township Administrator: Matt Hall spoke with the Tax Collector. The grace period for sewer payments can be extended to May 15, 2023. Linda Koufodontes moved to extend the grace period for sewer payments to May 15, 2023. Seconded by Mayor Norton and passed unanimously by roll call vote. Ayes: 2, Nays: 0, Abstain: 0, Absent: 1.

Matt has been working with County services regarding the Valley View Estates.

Township Engineer Report: No report

Township Attorney's Report: Rich Wenner stated a violations notice was sent to 119 Belvidere Avenue allowing 30 days for the property to be cleaned up. If the town has to remove items, only garbage/trash will be removed, no personal items.

Lieutenant Smith, Washington Township Police Dept, stated officers conducted 2 radar sweeps for 6 hours on Buckley Avenue and Mine Hill Road. There were no speeders on Buckley. A few drivers were stopped on Mine Hill but none were travelling at excessive speed.

Motion To Pay Bills: One voucher submitted by the Girl Scouts will be held. There is no record in the meeting minutes that the cleanup was submitted for approval. Linda Koufodontes moved to pay all bills presented to and approved by the Committee. Seconded by Mayor Norton. Ayes: 2, Nays: 0, Abstain: 0, Absent: 1. Motion passed.

Public Comment: Sharon Cannon, 88 Valley View Estates, Oxford – Ms. Cannon had questions about the Valley View Estates’ owner’s plan to change the name of the mobile home park and addresses within the park. Mayor Norton stated that the Township does not have any control of that but he and Matt Hall have spoken with the owner about coordinating the change with the 911 center and 1st responder organizations. Ms. Cannon stated that the addresses in the “old” section need to be corrected but not in the “new” section.

Ms. Cannon asked how sewer rates are determined if a unit is not connected to town water. Rich Wenner explained how different building classifications are used to determine the rate.

Meeting Recap: Matt Hall – Warren County/ Valley View meeting
Rich Wenner – Handicapped space on Wall St
Letter to property owners adjacent to Block 26, Lot 89.

Executive Session – No Executive Session

Adjourn:

Mayor Norton moved to adjourn the meeting at 7:30 PM. Seconded by Linda Koufodontes. Ayes: 2, Nays: 0, Abstain: 0, Absent: 1. Motion passed.

Susan Turner, Deputy Clerk