#### OXFORD TOWNSHIP MEETING AUGUST 20, 2025

The meeting of the Township Committee of Oxford Township was held on August 20, 2025, in the Oxford Township Municipal Building, 11 Green Street, Oxford, NJ.

Notice of time, date, location and agenda of this meeting, to the extent then known was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner pursuant to the provisions of Chapter 231 of the law of 1975 "the Open Public Meetings Act":

- Emailing to the Express Times and he Star Ledger online publication
- Posting on the Township website and Facebook page

In attendance were Gerald Norton, Mayor, Georgette Miller, Deputy Mayor, Linda Koufodontes, Township Committee, Rich Wenner, Township Attorney, Matt Hall, Township Administrator, Bryce Good, Township Engineer, Lee Geller, Municipal Clerk

Mayor Norton opened the meeting at 6:30 PM.

Mayor Norton stated that at the start of the meeting he received a message form JCP&L that power will be restored by 9:30pm for Oxford Residents that are out.

#### **Meeting Minutes:**

August 6, 2025 – Meeting Minutes

Georgette Miller moved to approve August 6, 2025, Meeting Minutes. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

#### **Presentation:**

No presentation

#### Public Comment on Agenda items: -

- No Public Comment

#### Ordinances: 1st Reading:

No 1<sup>st</sup> Read Ordinances

### Ordinances: 2<sup>nd</sup> Reading:

- No 2<sup>nd</sup> Read Ordinances

#### Resolution:

## RESOLUTION #2025-100 A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Oxford Township, County of Warren, State of New Jersey, were sold on November 5, 2024 to CHANGSHENG LU, 628 N. BUTRICK ST, WAUKEGAN, IL 60085, in the amount of \$1,200.91 for taxes or other municipal liens assessed for the year 2023 in the name of PARKIN, JR, JOSEPH as supposed owners, and in said assessment and sale were described as 4 SHIPPEN RIDGE, Block 33 Lot 53, which sale was evidenced by Certificate #24-00029, and

WHEREAS, the Collector of Taxes of said taxing district of the Township of Oxford, do certify that on 8/6/25 and before the right to redeem was cut off, as provided by law, CORELOGIC claiming to have an interest in said lands, did redeem said lands claimed by CHANGSHENG LU by paying the Collector of Taxes of said taxing district of Oxford Township the amount of \$3,074.29 which is the amount necessary to redeem Tax Sale Certificate #24-00029.

**NOW THEREFORE BE IT RESOLVED**, on this 20<sup>th</sup> day of August, 2025 by the Township Committee of the Township of Oxford, County of Warren to authorize CFO to issue a check payable to CHANGSHENG LU, 628 N. BUTRICK ST, WAUKEGAN, IL 60085 in the amount of **\$4,474.29** (This consists of \$3,074.29 Certificate Amount redeemed + \$1,400.00 Premium).

**BE IT FURTHER RESOLVED**, that the Tax Collector is authorized to cancel this lien on Block 33 Lot 53 from the tax office records.

#### Certification:

I, Lee Geller, Clerk of the Township of Oxford, County of Warren, State of New Jersey, do hereby certify that the foregoing Resolution is a true and exact copy of a Resolution adopted by the Township Committee of the Township of Oxford on August 20, 2025.

Georgette Miller moved to approve Resolution 2025-100. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion Passed

#### OXFORD TOWNSHIP, WARREN COUNTY RESOLUTION No. 2025-101

# RESOLUTION AUTHORIZING APPLICATION TO THE HAZARDOUS DISCHARGE SITE REMEDIATION FUND FOR THEFORMER OXFORD TEXTILE SITE, OXFORD TOWNSHIP, WARREN COUNTY

WHEREAS, the Township of Oxford owns the tax sale certificates for the Former Oxford Textile site located as 11 Foundry Street and identified as Block 33 Lots 4, 4.02, and 4.03 as well as Block 42 Lot 5 (Oxford Textile site); and

WHEREAS, the Township of Oxford intends to acquire the Oxford Textile site in furtherance of a redevelopment plan through foreclosure or other means provided by law;

WHEREAS, the Township of Oxford has the need for funding to facilitate a hazardous site remediation at the former Oxford Textile site; and

WHEREAS, the New Jersey Department Of Environmental Protection (NJDEP) and New Jersey Economic Development Authority (NJEDA), through the Hazardous Discharge Site Remediation Fund (HDSRF) Municipal Grant Program has grant funding available to municipalities for the purpose of funding Preliminary Assessment, Site Investigation, Remedial Investigation and/or Remedial Action(s) to determine the existence or extent of the contamination on properties and provide for the remediation of these conditions; and

**WHEREAS**, the former Oxford Textile site is eligible to receive grant monies from the HDSRF program to perform the environmental remediation; and

WHEREAS, prior to the redevelopment of the aforementioned site the environmental remediation is necessary, and

WHEREAS, the Township Mayor has received and approved a proposal from Integral Consulting for a site investigation using HDSRF remediation grant; and

WHEREAS, the total cost of such eligible site investigation has been determined to be up to \$2,668,009.00; and

WHEREAS, based upon review of the submitted application, the Township is eligible for a remediation project grant for property cleanup; and;

**WHEREAS**, this resolution authorizes the Township of Oxford to apply for and accept a grant of \$2,668,009.00 for the Site Investigation of the former Oxford Textile site.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of Township of Oxford, County of Warren, State of New Jersey, that the Township of Oxford is committed to the redevelopment of the former Oxford Textile site for the purpose of a solar energy facility and finds that a realistic opportunity exists for the redevelopment of former Oxford Textile site within a three year

period after the completion of the remediation of this site either through the planned solar redevelopment project.

**BE IT FURTHER RESOLVED**, that the Mayor and Township Committee acknowledge and approve the parameters of the above NJDEP/HDSRF Grant, and will utilize the monies to make remediation of the property described above if the application if awarded; and

**BE IT FURTHER RESOLVED**, that a fully executed of this resolution together with any and all documents executed on behalf of the Township of Oxford will be filed in the Office of the Municipal Clerk and that a certified resolution will be forwarded to NJDEP and NJEDA.

#### ATTEST:

#### CERTIFICATION

I, Lee Geller, Clerk of the Township of Oxford, County of Warren, State of New Jersey, do hereby certify that the foregoing Resolution is a true and exact copy of a Resolution adopted by the Town Committee of the Township of Oxford on August 20, 2025.

Mayor Norton stated that this application for Oxford Textile.

Georgette Miller moved to approve Resolution 2025-101. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion Passed

## OXFORD TOWNSHIP, WARREN COUNTY RESOLUTION No. 2025-102

RESOLUTION AUTHORIZING PROPOSAL FOR ENVIRONMENTAL CONSULTING SERVICES IN CONNECTION WITH THE REMEDIATION AND REDEVELOPMENT OF THE FORMER OXFORD TEXTILE SITE, OXFORD TOWNSHIP, WARREN COUNTY

Rich Wenner stated that this resolution will be done once the they receive the HDSRF Funding is awarded wanted to clarify the project funding.

Georgette Miller moved to approve Resolution 2025-102 Amended. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion Passed

### OXFORD TOWNSHIP, WARREN COUNTY RESOLUTION No. 2025-102

RESOLUTION AUTHORIZING PROPOSAL FOR ENVIRONMENTAL CONSULTING SERVICES IN CONNECTION WITH THE REMEDIATION AND REDEVELOPMENT OF THE FORMER OXFORD TEXTILE SITE, OXFORD TOWNSHIP, WARREN COUNTY

WHEREAS, the Township of Oxford owns the tax sale certificates for the Former Oxford Textile site located as 11 Foundry Street and identified as Block 33 Lots 4, 4.02, and 4.03 as well as Block 42 Lot 5 (Oxford Textile site); and

WHEREAS, the Township of Oxford intends to acquire the Oxford Textile site in furtherance of a redevelopment plan through foreclosure or other means provided by law;

WHEREAS, the Township of Oxford has the need for funding to facilitate a hazardous site remediation at the former Oxford Textile site; and

WHEREAS, the New Jersey Department Of Environmental Protection (NJDEP) and New Jersey Economic Development Authority (NJEDA), through the Hazardous Discharge Site Remediation Fund (HDSRF) Municipal Grant Program has grant funding available to municipalities for the purpose of funding Preliminary Assessment, Site Investigation, Remedial Investigation and/or Remedial Action(s) to determine the existence or extent of the contamination on properties and provide for the remediation of these conditions; and

**WHEREAS**, the former Oxford Textile site is eligible to receive grant monies from the HDSRF program to perform the environmental remediation; and

WHEREAS, prior to the redevelopment of the aforementioned site the environmental remediation is necessary; and

WHEREAS, pursuant to New Jersey law, a Licensed Site Remediation Professional (LSRP) must be retained by any person conducting remediation and the retained LSRP must oversee all aspects of environmental investigation and remediation activities at a contaminated site; and

**WHEREAS**, the Township Mayor has received and approved a proposal from Integral Consulting (a copy of which is annexed to this Resolution) for environmental consulting and LSRP services in connection with the site investigation of the Oxford Textiles site to be performed using HDSRF remediation grant; and

WHEREAS, the total cost of such eligible site investigation has been determined to be up to \$2,668,009.00; and

WHEREAS, based upon review of the submitted application, the Township is eligible for a remediation project grant for property cleanup; and;

WHEREAS, this resolution authorizes the Township of Oxford to approve the Integral Consulting proposal for the Site Investigation of the former Oxford Textile site and engage Integral Consulting to initiate Site Investigation work as outlined in the proposal.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of Township of Oxford, County of Warren, State of New Jersey, that the Township of Oxford is committed to the redevelopment of the former Oxford Textile site for the purpose of a solar energy facility and finds that a realistic opportunity exists for the redevelopment of former Oxford Textile site within a three year period after the completion of the remediation of this site either through the planned solar redevelopment project.

**BE IT FURTHER RESOLVED**, that the Mayor and Township Committee approve the Integral Consulting proposal and agree to retain Integral Consulting for environmental consulting and Licensed Site Remediation Professional services in connection with the site investigation of the Oxford Textiles site; and

**BE IT FURTHER RESOLVED**, that a fully executed of this resolution together with any and all documents executed on behalf of the Township of Oxford will be filed in the Office of the Municipal Clerk.

#### ATTEST:

#### **CERTIFICATION**

I, Lee Geller, Clerk of the Township of Oxford, County of Warren, State of New Jersey, do hereby certify that the foregoing Resolution is a true and exact copy of a Resolution adopted by the Town Committee of the Township of Oxford on August 20, 2025.

Georgette Miller moved to approve Resolution 2025-102 as amended. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion Passed

#### **RESOLUTION NO. 2025-103**

RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE SUSPENSION OF SEWER AND GARBAGE FEES FOR 295 ROUTE 31 DUE TO UNINHABITABILITY OF STRUCTURE

**WHEREAS**, the Township Committee of the Township of Oxford, County of Warren, State of New Jersey operates, pursuant to NJSA 40A:26A-1, *et.seq.* a sewer utility by and through which the Township provides wastewater treatment services and charges the users of said system for the treatment of wastewater conveyed through the system; and

WHEREAS, the Township also operates a solid waste collection facility; and

**WHEREAS**, the property owner or 295 Route 31 has advised the Township that the structure is uninhabited and has requested the suspension of sewer and garbage fees until such time as the structure is inhabited; and

**WHEREAS**, the Township Committee has the authority to suspend garbage collection fees pursuant to §280-13.1 of the Town Code and also sewer service fees pursuant to §260-17(E).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Oxford that the Township hereby authorizes the suspension of sewer and garbage service fees thru September 30, 2025 fees will resume for the property located at 295 Route 31 on October 1, 2025.

#### **CERTIFICATION**

I, Lee Geller, Acting Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by the Township Committee at a meeting held on August 20, 2025.

Georgette Miller moved to approve Resolution 2025-103. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion Passed

#### **New Business:**

Color Run – PTA

- This PTA event was originally scheduled for May and had to be cancelled the are asking to do it on October 5, 2025. Will provided the insurance information to the Township.

Georgette Miller moved to approve PTA Color Run Event. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion Passed

#### November Meeting Date:

- Lee Geller stated that we need to move our November 19, 2025 meeting do to we will be attending a NJLM conference in Atlantic City. Looking to move the meeting to November 12, 2025. Our professionals may have a conflict but will have a representative attend. Lee Geller will make the publication of the change,

Mayor Norton moved to approve the change in meeting date. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion Passed

#### **Old Business:**

#### 40 Chestnut

- Update Rich Wenner is waiting on the title search on the property. He has the information drafted for our next meeting to move forward with the habitability hearing.

#### **Township Committee Reports and Correspondence:**

#### Linda Koufodontes

- The BOE meeting was changed to August 21, 2025 will have more information at our next meeting

#### Georgette Miller

- Lake
  - Lake is nearing the end of season. We will have a few days that we will be closed do
    to the fact that our Lifeguards have gone back to college. We will be open on the
    weekends and limited schedule during the week through Labor Day.
  - We will be hosting the end of the year staff dinner this Saturday.

#### **Township Administrator:**

#### Matt Hall

- 40 Chestnut will follow up with the construction office being that the person is still living on the property when he shouldn't be.
- Working on the renewal of our insurance with Statewide
- Received the cable franchise contract renewal working on that.

#### **Township Engineer Report:**

#### Bryce Good

- Donna and Lou are meeting tomorrow at the Dam
- Wall St. sidewalk we have options to discuss. We reach out to JCPL about the moving the poles waiting to hear back. We haven't awarded the project yet.

#### Township Planner's Report

- No Report

#### **Township Attorney's Report:**

#### Rich Wenner

- No Report

#### **Washington Police Department:**

#### Sgt. Smith

- No Report

#### **Motion To Pay Bills**:

Georgette Miller moved to pay all bills presented and approved by the Committee. Seconded Linda Koufodontes Ayes: 3, Nays: 0, Abstain: 0, Absent 0. Motion passed.

#### Public Comment:

Brett Emery - Oxford Township

- Axford Ave – asked about his project he wants to do with the barn on his property to turn it into a apartment if this would be approved before he spends his money on the professionals.

#### Meeting Recap:

- Matt 40 Chestnut
- Rich 40 Chestnut Habitability Hearing
- Bryce Wall St. Sidewalk JCP&L

#### **Executive Session:**

#### **EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed personnel action may or may not be taken

Georgette Miller moved to enter Executive Session at 7:03 PM. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent: Motion passed.

Georgette Miller moved to return to Public Session at 7:21 PM. Seconded by Linda Koufodontes action will be taken during the Executive Session.

Rich Wenner stated that in our executive meeting for 13 minutes we discussed 2 personnel items. No Action Taken during Executive Session

#### Adjourn:

Linda Koufodontes moved to adjourn the meeting at 7:21 PM. Seconded by Georgette Miller Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

Lee Geller, RMC Township Clerk



List of Bills - (All Funds)
Meeting Date: 08/20/2025 For bills from 08/07/2025 to 08/19/2025

	Vendor		Descri	ption	Payment	Check	Total
				RENT FUND			
	- ADVANCE AUTO PARTS	PO	17284	Blanket - Advanced Auto	456.06		456.06
1290 -	- Alexander Kokinos		17459		400.00		400.00
1188 -	- Brightspeed	PO	17250	Blanket - Brightspeed - Oxford Twp	156.58		156.58
1177 -	Brockerhoff Environmental Services LLC		17457		1,957.50	1	,957.50
1159 -	- Changshen Lu			B1 33 L 53	4,474.29	4	,474.29
1175 -	Dingman's Dairy	PO	17375	Blanket - Dingman Dairy	179.23		179.23
1289 -	- Erin Corley			LifeGuard Training	340.00		340.00
1047 -	GARDEN STATE LABORATORIES, INC	PO	17335	Blanket - Garden State Lab - Lake	200.00		200.00
1107 -	- Georgette Miller	PO	17454	Lake	36.17		36.17
724 -	- Griffith-Llied Trucking, LLC	PO	17253	Blanket - Griffith Allied	1,015.14	1	,015.14
656	HOME DEPOT CREDIT SERVICES	PO	17385	Blanket - Home Depot Lake	156.64		156.64
51 -	- JCP&L	PO	17256	Blanket - JCP&L Master Bill	4,789.04	4	,789.04
51 -	- JCP&L	PO	17289	Blanket - JCPL Rt 31 & Wall	6.25		6.25
51 .	- JCP&L	PO	17346	Blanket - 12 Renners	4.65		4.65
1155 -	- Jersey Mail Systems	PO	17290	Blanket - Jersey Mail Systems	168.07		168.07
	- Julia M. Katstra	PO	17460	Lake	81.29		81.29
908	- LAVERY SELVAGGI & COHEN PC	PO	17291	Blanket - Lavery, Selvaggi & Cohen, PC	1,935.00	1	,935.00
1288 -	- Motion Chevrolet	PO	17455	labor for removal of part	483.01		483.01
	NJ ADVANCE MEDIA, LLC			Blanket - NJ Advance Media Clerk	407.81		407.81
	- NJ AMERICAN WATER COMPANY	PO	17294	Blanket - NJ American Water	3,168.99	3	,168.99
	OXFORD TOWNSHIP BOARD OF EDUCATION			Blanket - Oxford Board of Ed	815,122.00		,122.00
	Oxford Twp. Payroll Account	120.27		8/15/25 Payroll	21,719.43		,
1/5	Oxford 1mp. rayrott Account			8/15/25 Payroll	10,983.29	32	,702.72
1253	Primepoint LLC			Blanket - Primepoint	320.00	32	320.00
	- Rocky's Hardware Inc			Blanket - Rocky's	243.50		243.50
	- TRACTOR SUPPLY CREDIT PLAN			Blanket - Tractor Supply	369.89		369.89
	- Unifirst			Blanket - Unifirst	72.62		309.09
1029	OHIFIRSI			Blanket - Unifirst	192.68		265.30
1200	W-1				4,960.00		
	- Universal Technical Resource Services, I				993.20	4	,960.00
264	- WEX BANK	PO	1/301	Blanket - Wex Bank	993.20		993.20
			CAP	ITAL FUND			
849	PRECAST MANUFACTURING COMPANY	PO	17461	Road Repairs - FEMA	5,663.00	5	,663.00
89	TILCON NEW YORK, INC.	PO	17462	Road Repair - FEMA	191,358.46	191	,358.46
106	- WARREN MATERIALS	PO	17463	Road Repair - FEMA	215.40		215.40
			SEWER	ROPERATING			
1188	- Brightspeed	PO		Blanket - Brightspeed - Pump Station	41.59		41.59
	- Brightspeed - Hackettstown Municipal Utilities Authori			Constitution of the second	1,430.98	1	,430.98
				8/15/25 Payroll	480.77	_	480.77
	- Oxford Twp. Payroll Account - USA BLUEBOOK			Mine HIll Road Repair	94.67		94.67
			ANTTAIN	AL - TRUST			
118	NJ DEPT OF HEALTH & SR SERV	PO		Blanket - Dog Lic	3.60	93	3.60
			DEVELO	DPERS ESCROW			
908	- LAVERY SELVAGGI & COHEN PC			Blanket - Lavery Escrow	1,265.00	1	.265.00
	- Universal Technical Resource Services, I			STORE STAND	45.00	_	45.00
TOT	, AL						,990.80

#### Summary By Account

CREDIT	NON-BUDGETARY	APPROP. YEAR	CURRENT YR	DESCRIPTION	ACCOUNT
860,865.53	0.00			Cash - Treasurer	01-101-01-000-001
			1,346.15	Governing Body - Salaries and Wages	01-201-20-100-100
			575.88	Administrative & Executive - Other Expen	01-201-20-100-200
			2,211.54	Municipal Clerk - Salaries and Wages	01-201-20-120-100
			1,394.23	Finance - Salaries and Wages	01-201-20-130-100
			320.00	Finance - Other Expenses	01-201-20-130-200
			1,270.77	Tax Collector - Salaries and Wages	01-201-20-145-100
			1,935.00	Legal - Other Expenses	01-201-20-155-200
			4,960.00	Engineering Services - Other Expenses	01-201-20-165-200
			571.44	Planning Board - Salaries and Wages	01-201-21-180-100
			2,287.28	Social Security System (OASI)	01-201-23-472-200

1,957.5 1,957.5 197,236.8
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1,957.5 197,236.8
1,957.5 197,236.8
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197,236.8
197,236.8
197,236.8
2,048.0
2,048.0
3.6
3.6
12,569.3
12,569.3
1 210 0
1,310.0
1,310.0