

**TOWNSHIP OF OXFORD
RE-ORGANIZATION MEETING
JANUARY 7, 2025**

The Reorganization meeting of the Township Committee of Oxford Township was held on January 7, 2026 in the Oxford Township Municipal Building, 11 Green Street, Oxford, NJ.

The meeting was opened by Lee Geller, Registered Municipal Clerk at 6:30 PM.

Notice of time, date, location and agenda of this meeting, to the extent then known was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner pursuant to the provisions of Chapter 231 of the law of 1975 "the Open Public Meetings Act":

- Emailing to the Daily Record / Star Ledger
- Posting on the Township website and Facebook page

In attendance was Gerald Norton, Georgette Miller, and Linda Koufodontes, Township Committee, Matthew Hall, Township Administrator (arrived 6:31pm), Rich Wenner, Township Attorney, Tim O'Brien, Township Planner, Bob Monaco, Township Engineer and Lee Geller, Registered Municipal Clerk.

Swearing In – Township Attorney Rich Wenner swore Georgette Miller into a 3-year term as Committee Member.

Nominations for Mayor – Georgette Miller nominated Gerald Norton for Mayor. Seconded by Linda Koufodontes and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Rich Wenner swore Gerald Norton into a 1-year term as Mayor.

Mayor Norton assumed leadership of the meeting.

Nominations for Deputy Mayor – Linda Koufodontes nominated Georgette Miller for Deputy Mayor. Seconded by Gerald Norton and passed unanimously on roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Rich Wenner swore Georgette Miller into a 1-year term as Deputy Mayor.

1st Public Comment:

Peggy Hissim, Oxford, NJ

- Asked about 911 coordinator - Mayor Norton stated you are still our 911 coordinator

Mayoral Appointments:

Mayor Norton made the following appointments:

Licensed Sewer Operator-Michael Brady –

Georgette Miller moved to approve the appointment of Michael Brady as Licensed Sewer Operator. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0. Motion passed

IT Computer Personnel-Jean Paul Reece –

Georgette Miller moved to approve the appointment of Jean Paul Reece as IT Computer Personnel. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0. Motion passed

Director Recycling/Clean Communities -Kevin Murray –

Georgette Miller moved to approve the appointment of Kevin Murray as Director of Recycling/Clean Communities. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0. Absent: 0. Motion passed.

Zoning Officer-Jeff Gordon –

Georgette Miller moved to approve the appointment of Jeff Gordon as Zoning Officer. Seconded by Linda Koufodontes and passed by unanimous roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Deputy Emergency Management Coordinator – Doug Ort –

Georgette Miller moved to approve the appointment of Doug Ort as Deputy Emergency Management Coordinator. Seconded by Linda Koufodontes and passed by unanimous roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

2026 Committees within the Township Committee:

Mayor Norton made the following appointments:

Finance Committee: Gerald Norton

Affirmative Action Liaison: Linda Koufodontes

Roads, Streets, Garbage and Street Lighting: Gerald Norton

Public Safety and Police Liaison: Gerald Norton

Recreation: Georgette Miller

Liaison to PCFA: Georgette Miller

Liaison to PRMUA: Gerald Norton

Liaison to Board of Education: Linda Koufodontes

Liaison to Board of Chosen Freeholders: Linda Koufodontes

Administration Liaison: Linda Koufodontes

Land Use Board Appointment:

Class I Member: Mayor Gerald Norton

Class II Member: Township Employee/Volunteer – Doug Ort

Class III Member: Committeewomen – Linda Koufodontes

Alternate Member I: Anthony Lewis

Mayor Norton moved to approve all appointments. Seconded by Georgette Miller. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

Resolutions:

RESOLUTION 2026-01

**RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN
AND STATE OF NEW JERSEY DESIGNATING
REGULAR MEETING DATES / TIMES**

WHEREAS Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that at least once a year, no later than January 10th of such year, this public body shall post and mail to newspapers designated by said body, a schedule of the location, time and date of such work sessions and regular meetings of said body during the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

TOWNSHIP COMMITTEE MEETINGS of the Township of Oxford shall be held at 6:30 PM on the following Wednesdays of the month (dates listed below), at the Oxford Township Municipal Building, 11 Green Street, Oxford, New Jersey.

The dates of such workshop/regular meetings are as follows for the year 2026:

MONTH	REGULAR MEETINGS	3rd Wednesday of each month
January	7 th Re-Org	21 th
February	4 th	18 th
March	4 th	18 th
April	1 st	15 th
May	6 th	20 th
June	no meeting	17 th
July	1 st	15 th
August	5 th	19 th
September	2 nd	16 th
October	7 th	21 st
November	4 th	no meeting
December	2 nd	16 th

Re-Organization Meeting January 6, 2027

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-01. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

RESOLUTION 2026-02

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN AND STATE OF NEW JERSEY DESIGNATING NEWSPAPER TO RECEIVE NOTICES OF MEETINGS

WHEREAS Section 3 (d) of the Open Public Meeting Act, Chapter 231, P.L. 1975, requires that certain notices of meetings shall be submitted to two (2) newspapers of the Township; and

WHEREAS the second newspaper designated by this body must be one, which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body, of such meetings:

1. That **DAILY RECORD**, which is published daily, is hereby designated as the official newspaper of the Township, to receive all notices of meetings as required under the Open Public Meetings Act.
2. That **THE EXPRESS TIMES**, which is also published daily, is designated as the second newspaper as required under the Open Public Meetings Act.
3. The **STAR LEDGER**, Newark, NJ. is designated as an additional second newspaper if needed as required under the Open Public Meetings Act.

WHEREAS P.L. 2025, c. 72 requires that starting March 1, 2026, Municipalities publish their notices on their municipal website;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Oxford, Warren County New Jersey public notices will be available at <https://oxfordtwpnj.org/index.php/legal/> and on New Jersey Secretary of State's portal <https://www.nj.gov/state/statewide-legal-notices-list.shtml> beginning on March 1, 2026, in compliance with P.L. 2025, c 72

This Resolution shall take effect immediately.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-02. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION NO. 2026-03
RESOLUTION ESTABLISHING A CASH MANAGEMENT
PLAN AND NAMING OFFICIAL CASH DEPOSITORIES

WHEREAS, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

WHEREAS, the Borough Council of the Township of Oxford, County of Warren wish to comply with the above statutes;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Township of Oxford, County of Warren adopts the following cash management plan, includes the official depositories for the Township of Oxford, County of Warren for the period January 1, 2026 through December 31, 2026.

CASH MANAGEMENT PLAN OF THE
TOWNSHIP OF OXFORD,
COUNTY OF WARREN

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Township of Oxford, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED
BY THE PLAN

- A. The plan is intended to cover all deposits and/or all investments of the funds of the Township of Oxford including but not limited to:

Current Fund
Grant Fund
Payroll Trust Fund
Agency Account
Sewer Utility Revenue Account

Developers' Escrow Trust Funds
Open Space Accounts
General Capital Account
Sewer Capital Account
Regular Trust Accounts
Tax Collector Premium
Housing Trust
Public Assistance
Lake Trust

III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Oxford are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

First Bank
Fulton Bank
TD Bank
Bank of America
PNC Bank
Wells Fargo
Investors Savings
The Depository Trust Company
Provident
Peapack Gladstone Bank
Money Market Investment Accounts and/or Certificates of Deposit
Unity Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township of Oxford referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

First Bank
Fulton Bank
Bank of America
TD Bank
MBIA-Class Management Unit Trust
NJ ARM Program
NJ Cash Management Fund
PNC Bank
Valley National Bank
Millington Savings Bank
Provident
The Depository Trust Company
Investors Savings
Wells Fargo
Peapack Gladstone Bank
Unity Bank

VI. AUTHORIZED INVESTMENTS

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:

- (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a:
- (b) The custody of collateral is transferred to a third party;
- (c) The maturity of the agreement is not more than 30 days;
- (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and
- (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
 - (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;

- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and
- (f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Oxford, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Oxford to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Oxford or by a third party custodian prior to or upon the release of the Township of Oxford's funds.

To assure that all parties with whom the Township of Oxford deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s)

REPORTING REQUIREMENTS

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Oxford a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township of Oxford as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.

- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Oxford.

TERM OF THE PLAN

This plan shall be effective January 1, 2026 through December 31, 2026. The Plan may be amended from time to time as necessary.

To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-03. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-04

RESOLUTION FIXING TAX AND SEWER COLLECTION DATES AND INTEREST RATES

BE IT RESOLVED, that taxes shall be collected quarterly, the dates being February 1, May 1, August 1 and November 1, and that the interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency, be collected after the respective due dates. There will be a ten (10) day grace period after which unpaid taxes will be charged interest from the due date. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

BE IT RESOLVED, that sewer charges shall be collected quarterly, the dates being March 1, June 1, September 1, and December 1, with a thirty (30) day grace period. The interest rate of 8% per annum up to the first \$1,500.00 of delinquency, and 18% per annum over \$1,500.00 of delinquency be collected after the respective due dates. If a delinquency is over \$10,000.00 at year-end, an additional 6% flat penalty will be included.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-04. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

**RESOLUTION 2026-05
AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT FOR
TOWNSHIP ATTORNEY**

WHEREAS, the Township of Oxford has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year (January 1, 2026 through December 31, 2026); and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Township Committee; and

WHEREAS, Lavery, Selvaggi, & Cohen (Richard Wenner) has submitted a proposal indicating they will provide the legal services for the amount of \$150.00 per hour for legal services; and

WHEREAS, Lavery, Selvaggi, & Cohen has completed and submitted a Business Entity Disclosure Certification which certifies that Lavery, Selvaggi, & Cohen has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Lavery, Selvaggi, & Cohen from making any reportable contributions through the term of the contract, and

WHEREAS, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned legal services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, authorizes the Mayor and Clerk of the Township of Oxford to enter into a contract with Lavery, Selvaggi, & Cohen as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be published as required by law within 10 days of passage.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-05. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-06

RESOLUTION AUTHORIZING 2026 PROFESSIONAL SERVICES CONTRACT WITH UNIVERSAL TECHNICAL RESOURCES SERVICES, INC(UTRS) FOR GENERAL TOWNSHIP ENGINEERING SERVICES

WHEREAS, the Township of Oxford has a need to contract the services of a Township Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$70,000; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Township Committee; and

WHEREAS, Universal Technical Resources Services, Inc (UTRS) has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Universal Technical Resources Services, Inc (UTRS) from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Township Clerk the availability of funds on an as-needed basis at the time when the Township needs the services provided by Finelli Consulting Engineers

NOW THEREFORE, BE IT RESOLVED that the Oxford Committee of the Township of Oxford to enter into a contract with Universal Technical Resources Services, Inc (UTRS) as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Universal Technical Resources Services, Inc (UTRS)

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-06. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-07

RESOLUTION AUTHORIZING 2026 PROFESSIONAL SERVICES CONTRACT WITH VAN CLEEF ENGINEERING ASSOCIATES LLC PROFESSIONAL SERVICE FOR TOWNSHIP PLANNER

WHEREAS, the Township of Oxford has a need to contract the services of a Township Planner as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Township Committee; and

WHEREAS, for budgetary purposes, the Township of Oxford would like to have this contract reflect a not to exceed amount of the 2026 adopted budget amount and;

WHEREAS, Van Cleef Engineering Associates LLC has completed and submitted a Business Entity Disclosure Certification which certifies that has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will Van Cleef Engineering Associates LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Township Clerk the availability of funds on an as-needed basis at the time when the Township needs the services provided by Van Cleef Engineering Associates LLC

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with Van Cleef Engineering Associates LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering Associates LLC

CERTIFICATION

I, Lee Geller Acting Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-07. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026 - 08

RESOLUTION AUTHORIZING 2026 PROFESSIONAL SERVICES CONTRACT WITH SUPLEE CLOONEY & COMPANY THE TOWNSHIP AUDITING SERVICES

WHEREAS, the Township of Oxford has a need to contract the services of a Township Auditing Service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has requested an awarded of contract for a total amount of not to exceed \$27,000; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Mayor and Township Committee; and

WHEREAS, Suplee Clooney and Company has completed and submitted a Business Entity Disclosure Certification which certifies that Suplee Clooney and Company, has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Suplee Clooney and Company from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Township Clerk the availability of funds in the amount of not to exceed \$27,000; and

NOW THEREFORE, BE IT RESOLVED ~~NOW, THEREFORE BE IT RESOLVED~~, by the Township Committee of the Township of Oxford, authorizes the Mayor and Clerk of the Township of Oxford to enter into a contract with Suplee Clooney and Company as described herein as auditors on and in behalf of the Township of Oxford for the year 2026; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Suplee Clooney, and Company

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-08. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

RESOLUTION 2026 - 09

RESOLUTION AUTHORIZING 2026 PROFESSIONAL SERVICES CONTRACT WITH GIBBONS, LLC, FOR TOWNSHIP BOND COUNSEL SERVICES

WHEREAS, the Township of Oxford has a need to contract the services of a Township Bond Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has requested the contract be awarded in the amount of not to exceed \$5,000; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Township Committee; and

WHEREAS, Gibbons LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that Gibbons LLC, has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Gibbons LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified to the Clerk the availability Township of funds in the amount of not to exceed \$5,000; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Oxford authorizes the Mayor and Municipal Clerk of the Township of Oxford to enter into a contract with Gibbons, LLC. as described herein; and,

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and Gibbons LLC

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-09. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-10

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN AND STATE OF NEW JERSEY DESIGNATING CHARGES FOR NOTICES TO THE NEWS MEDIA AND INDIVIDUALS

WHEREAS Section 14 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the public body to fix a reasonable sum to be charged to persons who request that notice of meetings, as required under the Act, be mailed to them individually; and

WHEREAS said Section further permits the public body to provide such notice free of charge to the news media who request same:

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren and State of New Jersey, as follows:

1. Each person who requests that individual notices as required under the Act, be mailed, shall pay annually to the Township of Oxford, the sum of \$25.00 to cover the costs thereof.
2. Requests for such individual notice made by news media shall be granted without cost.
3. The sum herein designated is subject to change upon the adoption of a superseding Resolution by the governing body.

This Resolution shall take effect immediately.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-10. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-11

TOWNSHIP OF OXFORD TAX ASSESSOR

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor of the Township of Oxford that from time-to-time, changes in property use occur in the Township so that such properties become subject to roll-back taxes pursuant to the Farmland Assessment Act of 1964; and

WHEREAS, the Tax Assessor of Oxford Township has requested the Township Committee authorize him to file petitions, notices and other documents regarding the assessing of such roll-back taxes with the Warren County Board of Taxation; and

WHEREAS, the filing of these documents regarding roll-back taxes by the Tax Assessor of the Township of Oxford is important to the tax assessment process of the Township and the Tax Assessor has already filed petitions and other documents regarding such roll-back taxes with the Warren County Board of Taxation;

NOW, THEREFORE, BE IT RESOLVED, by the Committee of Oxford Township that the Tax assessor of the Township of Oxford be, and he is hereby authorized to file petitions, notices and other documents regarding the assessing of roll-back taxes;

BE IT FURTHER RESOLVED that this Township Committee hereby confirms and approved of the actions of the Tax Assessor to date in filing such documents regarding roll-back taxes with the Warren County Board of Taxation.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-11. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-12

TOWNSHIP OF OXFORD TAX ASSESSOR FILE CORRECTIONS

WHEREAS, the Township Committee of the Township of Oxford has been informed by the Tax Assessor that from time to time errors are made in computing the tax assessment covering certain property located within the Township of Oxford, and

WHEREAS, the Tax Assessor has requested that the Township Committee authorize him to file corrections of such errors with the Warren County Board of Taxation, and

WHEREAS, the Tax Assessor is called upon to defend tax appeals filed with the Warren County Board of Taxation and to agree to stipulations of appeals,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey, that the Tax Assessor of the Township of Oxford be and is hereby authorized to file corrective appeals with the Warren County Board of Taxation concerning those properties wherein errors have been made, to represent the Township of Oxford in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the Township of Oxford, which he feels are proper and in the best interests of the Township of Oxford.

BE IT FURTHER RESOLVED that the Tax Assessor sends copies of such corrected assessment to the individuals involved.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-12. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026 – 13
TOWNSHIP OF OXFORD

2026 TEMPORARY BUDGET IN THE AMOUNT OF \$744,000

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Laws that where any contract, commitments or payments are to be made prior to the final adoption of the 2026 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time provided, and;

WHEREAS, the date of this resolution is within the first thirty days of January 2026, and;

WHEREAS, the total appropriations in the 2025 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is \$2,837,536.34, and;

WHEREAS, temporary budget appropriations for 2026 are \$744,000.00 including appropriations for capital improvement fund, debt redemption and public assistance.

WHEREAS, temporary budget appropriations do not exceed 26.25% of the total appropriations in the 2025 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Oxford, County of Warren, State of New Jersey, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer.

2026	Operations Current Fund	\$681,000.00
2026	Debt Service	<u>\$ 63,000.00</u>
2026	Temporary Budget	\$744,000.00

Introduced	Seconded	Council	Aye	Nay	Abstain	Absent
		Miller				
		Koufodontes				
		Norton				

Adopted: January 7, 2027

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-13. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026 – 14
TOWNSHIP OF OXFORD

2026 TEMPORARY BUDGET IN THE AMOUNT OF \$ 377,213.00 SEWER UTILITY

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Laws that where any contract, commitments or payments are to be made prior to the final adoption of the 2026 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time provided, and;

WHEREAS, the date of this resolution is within the first thirty days of January 2026, and;

WHEREAS, the total appropriations in the 2025 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is \$1,437,002.00, and;

WHEREAS, temporary budget appropriations for 2026 are \$377,213.00 including appropriations for capital improvement fund, debt redemption and public assistance.

WHEREAS, temporary budget appropriations do not exceed 26.25% of the total appropriations in the 2025 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, and public assistance.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Oxford, County of Warren, State of New Jersey, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer.

2026	Operations Current Fund	<u>\$377,213.00</u>
2026	Temporary Budget	\$377,213.00

Introduced	Seconded	Council	Aye	Nay	Abstain	Absent
		Miller				
		Koufodontes				
		Norton				

Adopted: January 7, 2026

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-14. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-15

TOWNSHIP OF OXFORD DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, in accordance with N.J.A.C. 17:27-3.2 each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O; and

NOW, THEREFORE, BE IT RESOLVED that the governing body of The Township of Oxford, (hereinafter "Public Agency") in the County of Warren and State of New Jersey, hereby designates Rose Witt as its Public Agency Compliance Officer;

BE IT FURTHER RESOLVED, that the Township Qualified Purchasing Agent Rose Witt forward a certified copy of this resolution to the New Jersey Department of Treasury, Division of Contracts Compliance and Equal Employment Opportunity in Public Contracts.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-15. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-16

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the

consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Oxford, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-16. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-17

RESOLUTION AUTHORIZING THE TOWNSHIP OF OXFORD TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX REFUND, SEWER REFUND, GARBAGE REFUND OR DELINQUENCY IN THE AMOUNT OF LESS THAN \$10.00

WHEREAS, pursuant to P.L. 1987, Chapter 82 the Municipality may adopt a resolution authorizing a Municipal Employee to process, without further action on the part of the Governing Body, the cancellation of any property tax refund, sewer refund, garbage refund or delinquency of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Oxford, County of Warren does hereby authorize the Tax Collector, to process the cancellation of any property tax refund, sewer refund, garbage refund or delinquency of less than \$10.00, with good reason, without further action on the part of the governing body.

BE IT FURTHER RESOLVED that this authorization will remain effective until rescinded by State law or Township resolution. This resolution shall take effect immediately.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-17. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION NO. 2026-18

**OF THE GOVERNING BODY OF
THE TOWNSHIP OF OXFORD**

**RESOLUTION OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE
OF NEW JERSEY AUTHORIZING CERTAIN STATUTORY PAYMENTS OF CLAIMS
AND OTHER CLAIMS REGULAR IN NATURE**

WHEREAS, all claims of payment by the Township of Oxford, County of Warren, State of New Jersey, are required to be first submitted to the Township of Oxford Council for consideration before payment, and

WHEREAS, due to the nature of certain claims and timing of the particular meeting involved, certain claims should be paid when presented which are statutory and regular in nature, rather than held for the next council meeting of the Township of Oxford due to the nature of said claims.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Township of Oxford, as follows:

- 1) The Township of Oxford does hereby approve the payment between meetings of the following encumbered claims for payment, when the same are presented to the Township of Oxford Council and Chief Financial Officer of the Township of Oxford.
 - a) Payroll obligations
 - b) Required payments to the Board of Education
 - c) Required County tax payments to the County Treasurer
 - d) Banks for investment purposes, internal transfers, and debt service obligations
 - e) State of New Jersey – Application Fees
 - f) Permit Fees
 - g) DEP Fees
 - h) License Fees
 - i) State Surcharges
 - j) Marriage License Fees
 - k) Rabies Control Fees
 - l) Miscellaneous disbursements approved by specific resolutions
 - m) Reissue of lost or mutilated checks after stop payment has been enforced
 - n) Ten percent (10%) Bid Bond Returns (Clerk's office)
 - o) Certain emergencies at the discretion of the Township of Oxford CFO
or Administrator

- p) Payments necessary to all vendors that require compliance with the 2006 Prompt Payment Law, Chapter 96, whereby the Township of Oxford shall pay the bill not more than 30 calendar days after the billing date to avoid billable late charges.
- q) Postage and "Express Mail" Services
- r) Debt Payments
- s) Utilities
- t) Health, dental and other insurance premiums

2) The Chief Financial Officer is hereby authorized and directed to prepare the proper vouchers for payment of the above recited accounts when same is properly presented to him/her for payment, and thereafter said claim shall be transcribed on the next scheduled Bill list to be approved by the Township of Oxford Council.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-18. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-19

APPOINT

NORMAN W. ALBERT, ESQ AS MUNICIPAL PROSECUTOR FOR OXFORD TOWNSHIP

WHEREAS, the position of Municipal Prosecutor is filled by a person providing a service; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Oxford Township, Warren County, New Jersey as follows:

That Norman W. Albert, Esq be appointed as Municipal Prosecutor beginning January 1, 2026 thru December 31, 2026.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-19. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-20

RESOLUTION TO APPOINT CHARLES CARRO AS MUNICIPAL COURT JUDGE FOR THE OXFORD TOWNSHIP

WHEREAS, the position of Municipal Court Judge is filled by a person providing a service; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Oxford Township, Warren County, New Jersey as follows:

That Charles Carro be appointed Municipal Court Judge beginning January 1, 2024 thru December 31, 2026.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-20. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-21

APPOINT DONALD FARINO, ESQ. AS SUBSTITUTE PUBLIC DEFENDER FOR OXFORD TOWNSHIP

WHEREAS, the position of Substitute Public Defender is filled by a person providing a service; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Oxford Township, Warren County, New Jersey as follows:

That Donald Farino, Esq. be appointed as Substitute Public Defender for one (1) year term expiring December 31, 2026.

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-21. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-22

RESOLUTION AUTHORIZING 2026 PROFESSIONAL SERVICES CONTRACT WITH SCOTT WILHELM FOR PUBLIC DEFENDER SERVICES

WHEREAS, the Township of Oxford has a need to contract the services of a Public Defender as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Township Committee; and

WHEREAS, for budgetary purposes, the Township Committee of the Township of Oxford would like to have this contract reflect a not to exceed amount of the 2026 adopted budget amount and;

WHEREAS, Scott Wilhelm has completed and submitted a Business Entity Disclosure Certification which certifies that Scott Wilhelm has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will prohibit Scott Wilhelm from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Township Clerk the availability of funds on an as-needed basis at the time when the Township needs the services provided by Scott Wilhelm Law Offices

NOW THEREFORE, BE IT RESOLVED that the Township of Oxford authorizes the Mayor to enter into a contract with Scott Wilhelm as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Scott Wilhelm Law Offices

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-22. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

RESOLUTION 2026-23

**RESOLUTION FIXING THE SALARIES OF CERTAIN MUNICIPAL OFFICERS AND
EMPLOYEES**

WHEREAS, The Township of Oxford has authorized an increase of 3% for all full-time bargaining unit employees; and

WHEREAS, N.J.S.A. 40A:9-165 provides that these increases shall also be applied to part-time and/or non-bargaining union employees by resolution of the governing body; and

WHEREAS, the aforesaid increase shall be applied to all stipends and stipend compensated positions, exclusive of any stipends associated with seasonal positions; and

WHEREAS, the aforesaid increase shall not be applied to seasonal employees and positions, nor to the position of Township Administrator;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey that all part time and/or non-bargaining unit positions with the exception of those specifically excluded herein, receive an increase of 3% retroactive to payroll of January 1, 2026.

CERTIFICATON

I, Lee Geller, Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of an Resolution adopted by the Township Committee of the Township of Oxford, at their regular meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-23. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

Resolution 2026-24

AREA CODE 973 - 875-5800

Space Farms ZOO AND MUSEUM

218 ROUTE 519, BEEMERVILLE, SUSSEX, NEW JERSEY 07461



November 13, 2025



This contract is between Space Farms and Oxford Township for removal of deer carcasses from municipal road right of ways at a fee of \$35.00 per deer payable monthly. This rate is valid January 1, 2026 through December 31, 2026. Space Farms agrees to remove deer carcasses within 24 hours of notification. If either party wishes to terminate this contract they may do so with a 30-day written notice.



Parker Space

Township/Borough
Representative



FRED SPACE

<http://www.spacefarms.com>

PARKER SPACE

Georgette moved to approve Resolution 2026-24. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

Resolution 2026-25

STATEWIDE INSURANCE FUND RESOLUTION APPOINTING FUND COMMISSIONER

2026 Fund year

WHEREAS, Township of Oxford (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Oxford (Local Unit) that Gerald Norton (entity's elected official or employee) is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2026**; and

BE IT FURTHER RESOLVED that Math Hall (second elected official or employee) is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2026**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Township of Oxford

ATTEST:

By: _____

Clerk Lee Geller

Print Name: Gerald Norton

Title: mayor

This Resolution agreed to the 7th day of January, 2026, by a vote of:

_____ Affirmative _____ Abstain _____ Negative _____ Absent

**RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
2026 Fund Year**

WHEREAS, Township of Oxford (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Warren and State of New Jersey, as follows:

1. Township of Oxford (Local Unit) hereby appoints Skyland Risk Management, Inc. its Risk Management Consultant.
2. The Gerald Norton - mayor (authorized representative of the public entity) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year **2026** in the form attached hereto.

Attest:

Name of Entity: Township of Oxford

Name Lee Geller
RMC

Name and title Gerald Norton
mayor

Certification

I, Lee Geller, Clerk of the Township of Oxford
County of Warren, do hereby certify the foregoing to be a true and correct
copy of a Resolution adopted by the governing body on January 7, 2026

Clerk Lee Geller

Witness my hand and seal of the

7th of January

This day of 7th, 2026

STATEWIDE INSURANCE FUND

RISK MANAGEMENT CONSULTANT'S AGREEMENT

2026 Fund Year

THIS AGREEMENT entered into this 7th day of January 2026 among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Township of Oxford ("MEMBER") and Skylands Risk Management, Inc. ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.

- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claim settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2026** to **January 1, 2027**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Lee Geller, RMC

Member Representative *Gerald Norton*
Mayor

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: Skylands Risk Management, Inc
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____

Georgette moved to approve Resolution 2026-25. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent:0. Motion passed.

**New Jersey Department of Environmental Protection
Office of Transactions and Public Land Administration
Final Application
Minor Disposal/Diversion of Green Acres Encumbered Local Parkland**

**TOWNSHIP OF OXFORD
WARREN COUNTY, NJ
RESOLUTION
NUMBER 2026-26**

**RESOLUTION SUPPORTING THE STATE HOUSE COMMISSION FINAL
APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL
PROTECTION FOR THE DISPOSAL AND DIVERSION OF PARKLAND FOR THE
ROUTE 31 BRIDGE OVER FURNACE BROOK, BRIDGE REPLACEMENT PROJECT**

WHEREAS, Block 42/Lot 14 and Block 6/Lot 15 are part of the Township of Oxford's Wilkinson Baseball Field and Kent Street Playground, respectively, which are encumbered, as a condition of Green Acres funding, with restrictions against disposal or diversion from recreation and conservation uses by the New Jersey Department of Environmental Protection; and

WHEREAS, in conjunction with the proposed Route 31 Bridge over Furnace Brook, Bridge Replacement Project, it is necessary to remove the Green Acres restrictions from 0.136 acres of permanent easements of parkland including Wilkinson Baseball Field and Kent Street Playground; and

WHEREAS, the removal of Green Acres restrictions from parkland requires the approval of the Commissioner of the Department of Environmental Protection and the State House Commission pursuant to N.J.A.C. 7:36-26; and

WHEREAS, the Township of Oxford wishes to apply for approval for the proposed Route 31 Bridge over Furnace Brook, Bridge Replacement Project, and associated easements and fee takes to Green Acres encumbered parkland as a minor disposal or diversion of parkland under N.J.A.C. 7:36-26; and

WHEREAS, resolution 2013-76 was passed on December 16, 2013 the pre-application submission pursuant to N.J.A.C. 7:36-26.4(d)10; and

WHEREAS, a public hearing was held on December 11, 2025 and public comment was accepted until December 25, 2025; and

WHEREAS, in accordance with N.J.A.C. 7:36-26.6(f)4, it is necessary for Township of Oxford to submit as part of the final application a Resolution endorsing the application to divert or dispose of parkland;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Oxford, in the County of Warren, State of New Jersey as follows:

1. The Township of Oxford endorses the filing of a final application for the 0.136 acres of permanent easements on Wilkinson Baseball Field and Kent Street Playground pursuant to N.J.A.C. 7:36-26;
2. The Township of Oxford has reviewed both oral and written comments accepted during the public comment period and have made a finding that the minor disposal or diversion of parkland is still in the public's best interest.
3. The Township of Oxford hereby finds that the permanent easements on Wilkinson Baseball Field and Kent Street Playground would meet the minimum substantive criteria at N.J.A.C. 7:36-26.1(d) by replacing a structurally deficient and functionally obsolete bridge and improve roadway operations and safety along the Route 31 roadway;
4. The Township of Oxford acknowledges that in order to obtain the approval of the 0.136 acres of permanent easements on Wilkinson Baseball Field and Kent Street Playground, all substantive and procedural requirements of N.J.A.C. 7:36-26 must be met, including compensation requirements at N.J.A.C. 7:36-26.5; and

5. The Township of Oxford acknowledges that in the event the Department classifies the disposals/diversions on Wilkinson Baseball Field and Kent Street Playground as a major disposal or diversion of parkland, additional application information will be required under N.J.A.C. 7:36-26 before the application can proceed.
6. Upon approval of 0.136 acres of permanent easements on Wilkinson Baseball Field and Kent Street Playground by the Commissioner of the New Jersey Department of Environmental Protection and the State House Commission and proof that all terms and conditions of the approval have been satisfied or will be satisfied in a timely manner, the Mayor and Council of the Township of Oxford hereby authorizes and directs the Mayor and Oxford Township Clerk or Administrator to execute 1) a Green Acres Release and Compensation Agreement and 2) a Deed of Easement for any replacement land serving in whole or in part as compensation for the diversion, in accordance with N.J.A.C. 7:36-26.5.

DATE: January 7, 2026

CERTIFICATION

I, Lee Geller Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 7, 2026.

Georgette moved to approve Resolution 2026-26. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

Mayor Norton Closed Re-Organization Meeting

Mayor Norton Opened our Regular Committee Meeting:

Meeting Minutes:

December 17, 2025 – Meeting Minutes

Georgette Miller moved to approve December 17, 2025, Meeting Minutes. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0.

Ordinances: 1st Reading:

ORDINANCE NO. 2026-1

ORDINANCE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY MODIFYING SITE PLAN REVIEW REQUIREMENTS .

WHEREAS, The Township of Oxford desires to amend sections of Chapter 265 of the Township Code to exempt small-scale expansions of permitted primary and accessory uses from site plan review.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF OXFORD, COUNTY OF WARREN, STATE OF NEW JERSEY AS FOLLOWS:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The Code of the Township of Oxford is hereby amended as follows:

I. Chapter 265-4 repealed as replaced in entirety as follows

265-4.A Site Plan review required; exemption

Site plan review and approval shall be required as a condition for the issuance of a permit for any development, except that individual lot applications for detached one- or two-dwelling-unit buildings which are part of a minor subdivision, expansion of conforming permitted primary uses less than 500 square feet, and expansion of conforming permitted accessory uses, shall be exempt from site plan approval. Further, agricultural developments that are limited to expansion or change of use or conversion of land of growing agricultural crops are also exempt along with installation, reconstruction, expansion of utilities or structures/accessory improvements to protect crops such as fencing or hoop houses.

Section 3. If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Ordinance.

Section 4. A copy of this Ordinance and the Redevelopment Plan shall be available for public inspection at the office of the Municipal Clerk during regular business hours.

Section 5. This Ordinance shall take effect in accordance with all applicable laws.

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Township Committee of the Township of Oxford held on January 7, 2026, at 6:30 PM and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on February 4, 2026, at 6:30 PM, or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 11 Green Street, Oxford, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

Georgette moved to approve Ordinance 2026-1. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.

Ordinances: 2nd Reading:

No 2nd reading

New Business

Mayor Norton

- Lee Geller Received a call from the Dam Safety to conduct a training OEM Training at our Oxford Furnace Dam #2. Ms. Geller to send email to Rich Wenner to get clarify the information on the training.

Old Business:

- Veterans information table until next meeting

Township Committee Reports and Correspondence

Linda Koufodontes

- BOE Re-Org Meeting is tonight 1/7/26. Will follow up with Mr. Nittolo.

Georgette Miller

- Our lake Director s receiving applications already
- Preparing for the 2026 season
- Working on the lake grant reports

Mayor Norton

- DPW has been sick and finally on the mend and back to full staff this late this week.

Township Administration Report

Matt Hall

- Need to get on the calendar items to discuss items of redevelopment and projects in Oxford for 2026
- Also need to set up meetings to work on the 2026 Budget

Township Attorney Report

Rich Wenner

- No Report

Township Engineer Report

Bob Monaco

- Donna to meet with JCPL on 1/14/26 to discuss power lines on Wall St.
- Street Permit 2025-03 will follow up with Donna
- 2026 State Aid will discuss it at our next meeting

Township Planner Report

- No Report

Township Police Report

- No Report

Public Comment:

- No Public Comment

Executive Session:

EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist. The public shall be excluded from the discussion of any action upon the hereinafter-specific subject matter.

The general nature of the subject matter to be discussed Contractual obligations may not be taken

Georgette Miller moved to enter Executive Session at 7:01 PM. Seconded by Linda Koufodontes. Ayes: 3, Nays: 0, Abstain: 0, Absent: Motion passed.

Georgette Miller moved to return to Public Session at 7:03 PM. Seconded by Linda Koufodontes action will be taken during the Executive Session.

Rich Wenner stated that in our executive meeting for 2 minutes we discussed a contractual item. No Action Taken during Executive Session

Recap

- No Recap

Adjourn:

Mayor Norton moved to adjourn the meeting at 7:04 PM. Seconded by Georgette Miller. Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.



Lee Geller, RMC
Township Clerk

