

**RESOLUTION 2026-07**

**RESOLUTION AUTHORIZING 2023 PROFESSIONAL SERVICES CONTRACT WITH VAN CLEEF  
ENGINEERING ASSOCIATES LLC PROFESSIONAL SERVICE FOR TOWNSHIP PLANNER**

**WHEREAS**, the Township of Oxford has a need to contract the services of a Township Planner as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Township Committee; and

**WHEREAS**, for budgetary purposes, the Township of Oxford would like to have this contract reflect a not to exceed amount of the 2024 adopted budget amount and;

**WHEREAS**, Van Cleef Engineering Associates LLC has completed and submitted a Business Entity Disclosure Certification which certifies that has not made any reportable contributions to a political or candidate committee in the Township of Oxford in the previous one year, and that the contract will Van Cleef Engineering Associates LLC from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Township Clerk the availability of funds on an as-needed basis at the time when the Township needs the services provided by Van Cleef Engineering Associates LLC

**NOW THEREFORE, BE IT RESOLVED** that the Township of Oxford authorizes the Mayor to enter into a contract with Van Cleef Engineering Associates LLC as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering Associates LLC

**CERTIFICATION**

I, Lee Geller Acting Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey, **DO HEREBY CERTIFY** that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Oxford, at their reorganization meeting held on January 22, 2025.

  
Lee Geller, Acting Municipal Clerk



**WITNESS**, my hand and seal of the Township of Oxford, on this 22<sup>nd</sup> day of January 2025.