

OXFORD TOWNSHIP MEETING JULY 1, 2026

The meeting of the Township Committee of Oxford Township was held on July 1, 2026, in the Oxford Township Municipal Building, 11 Green Street, Oxford, NJ.

Notice of time, date, location and agenda of this meeting, to the extent then known was provided at least forty-eight (48) hours prior to the commencement of this meeting in the following manner pursuant to the provisions of Chapter 231 of the law of 1975 "the Open Public Meetings Act":

- Emailing to the Daily Record and the Star Ledger online publication
- Posting on the Township website and Facebook page

In attendance were Mayor Norton, Georgette Miller, Deputy Mayor, Linda Koufodontes, Township Committee, Mr. Wenner, Township Attorney, Tim O'Brian, Township Special Engineer and Township Planner, Lee Geller, Municipal Clerk

Mayor Norton opened the meeting at 6:30pm

Mayor Norton had a moment of silence for a long time resident Virginia Klimko

MEETING MINUTES:

June 17, 2026 –Meeting Minutes

Georgette Miller moved to approve June 17, 2026, Meeting Minutes. Seconded by Mayor Norton and passed unanimously by roll call vote. Ayes: 2, Nays: 0, Abstain: 1, Absent 0.

PUBLIC COMMENT ON AGENDA ITEMS:

- No Public Comment

PROCLAMATION:

Washington Township Police Department presented by Chief Jones and Sgt Overko presented a proclamation to Erica Corley

Dear Ms. Corley,

On behalf of the Washington Township Police Department, I would like to commend you for your outstanding actions during a recent emergency at Oxford Lake.

While performing your duties as a lifeguard, you quickly recognized that a juvenile swimmer was in distress and actively struggling in deep water. Through your attentiveness, sound judgment, and immediate response, you initiated a rescue and safely brought the child back to

shore. Your swift actions prevented the situation from escalating and ensured that the juvenile received the medical attention he required.

Incidents such as this highlight the importance of vigilance, professionalism, and dedication to public safety. Your ability to remain calm under pressure and respond decisively during an emergency reflects great credit upon yourself and serves as an example of the important role lifeguards play in protecting our community.

The Washington Township Police Department sincerely appreciates your commitment to the safety and well-being of others. Your actions on that day undoubtedly made a positive difference and are deserving of recognition.

Thank you for your service to our community, and please accept this letter as a token of our appreciation for a job well done.

Mayor Norton and the Township Committee presented a proclamation to Erica Corley

PROCLAMATION

WHEREAS, the Township Committee of Oxford Township recognizes the extraordinary commitment and dedication of those who serve our community and work diligently to protect the lives and safety of others; and

WHEREAS, Lifeguard **Erica Corley**, while serving the residents and visitors of Oxford Township, demonstrated exceptional vigilance, professionalism, and courage during two separate life-saving emergencies; and

WHEREAS, on **May 29**, Erica quickly recognized that an adult male swimmer was in distress and immediately initiated the appropriate rescue procedures, responding without hesitation and helping to ensure the individual's safe recovery; and

WHEREAS, on **June 14**, Erica once again demonstrated remarkable awareness and decisive action when she identified a juvenile male in distress, reacting swiftly, remaining calm under pressure, and successfully assisting in another life-saving rescue; and

WHEREAS, throughout both emergencies, Erica exhibited outstanding composure, sound judgment, and professionalism, serving as an example of the high standards expected of those entrusted with the safety of the public; and

WHEREAS, despite these challenging incidents occurring during only her **second year as a certified lifeguard**, Erica's maturity, confidence, and commitment to her responsibilities far exceeded expectations, reflecting the importance of preparedness, training, and dedication to public service; and

WHEREAS, Erica's actions undoubtedly made a profound difference in the lives of two individuals and their families, and her selfless service has brought great credit upon herself, her fellow lifeguards, Oxford Township, and the entire community; and

WHEREAS, the Township Committee also recognizes the encouragement, values, and support provided by Erica's family, who should take great pride in her accomplishments and the exemplary character she has displayed.

NOW, THEREFORE, BE IT PROCLAIMED that the Township Committee of **Oxford Township, Warren County, New Jersey**, does hereby commend and recognize **Lifeguard Erica Corley** for her outstanding courage, quick thinking, professionalism, and unwavering dedication to protecting the lives of others.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of the Township of Oxford, County of Warren, State of New Jersey, to be affixed this 1st day of July, 2026.

ORDINANCES: 1st Reading: - No 1st Read Ordinances

ORDINANCES: 2nd Reading: - No 2nd Read Ordinance

RESOLUTION:

OXFORD TOWNSHIP RESOLUTION 2026-90

Approval to submit a Grant application and execute a grant contract with the New Jersey Department of Transportation for the Lower Denmark Road Bike Path Resurfacing Improvements project.

WHEREAS, Oxford Township, Warren County, New Jersey has given UTRS Civil & Environmental Engineering the approval to submit this grant on the behalf of the Township of Oxford,

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Oxford formally approves the grant application for the above stated project,

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2027-Lower Denmark Rd Bike Path Resurfacing-00267** to the New Jersey Department of Transportation on behalf of the Township of Oxford.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Oxford and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Georgette Miller moved to approve Resolution 2026-90. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent 0.

OXFORD TOWNSHIP RESOLUTION 2026-91

Approval to submit a Grant application and execute a grant contract with the New Jersey Department of Transportation for the Wall Street/Washington Ave Resurfacing project.

WHEREAS, Oxford Township, Warren County, New Jersey has given UTRS Civil & Environmental Engineering the approval to submit this grant on the behalf of the Township of Oxford,

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Oxford formally approves the grant application for the above stated project,

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2027-Wall Street/Washington Ave Resurfacing-00268** to the New Jersey Department of Transportation on behalf of the Township of Oxford.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Oxford and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Georgette Miller moved to approve Resolution 2026-91. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent 0.

Resolution # 2026-92

Resolution Authorizing The Tax Collector To Hold An Electronic Tax Sale For Unpaid 2025 Taxes And Other Municipal Charges Through NJ Tax Lien Investors/RealAuction.com

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic sales; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, the Township of Oxford wishes to hold an electronic tax sale for unpaid 2025 taxes and other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, by the Committee of the Township of Oxford, County of Warren, State of New Jersey authorizing the Tax Collector to hold an electronic tax sale for unpaid 2025 taxes and other municipal charges through NJ Tax Lien Investors/RealAuction.com on October 14, 2026.

CERTIFICATION:

I, Lee Geller, Clerk of the Township of Oxford, County of Warren, State of New Jersey, do hereby certify that the foregoing Resolution is a true and exact copy of a Resolution adopted by the Town Committee of the Township of Oxford on July 1, 2026.

Georgette Miller moved to approve Resolution 2026-92. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent 0.

R 2026-93
RESOLUTION APPOINTING AND FIXING THE SALARIES FOR CERTAIN
OXFORD FURNACE LAKE STAFF FOR THE 2026 SEASON

WHEREAS, the Lake Director has recommended staff for hire listed in the appendix below; and

WHEREAS, the staff hires, positions, titles and rates listed in the appendix below shall be made effective immediately; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Oxford, County of Warren, State of New Jersey that the foregoing hires and salary adjustments be made effective in accordance with the terms set forth in this resolution.

APPENDIX

Noah Brady	\$15.45	Grounds
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CERTIFICATION

I, Lee Geller, Registered Municipal Clerk of the Township of Oxford, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by the Township Committee at a meeting held on July 1, 2026.

Georgette Miller moved to approve Resolution 2026-93. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent 0.

New Business:

- No new business

Old Business:

- No old business

Township Committee Reports and Correspondence:

Linda Koufodontes

- I didn't attend the last BOE meeting but I did get some notes from Mr. Nitolo. The school paved the parking lot and prepared for a basketball/pickle court with reserved capital funds.
- Oxford school went into a shared services with Manfield township for Board Secretary.
- Next meeting July 16, 2026

Georgette Miller
Lake

- The new inflatables will be put into the water tomorrow.

Mayor Norton

- DPW the summer heat has started the staff is starting early and leaving early. Also taking extra precautions to stay cool with extra breaks.
- Purchased a use zero turn mover

Township Administrator:

Matt Hall

- No Report

Township Engineer and Planner's Report

Tim O'Brian

- Working with the Developers with the process with the land use board
- DEP – Highlands will help

Township Attorney:

Rich Wenner

- Exciting news for the Township closed on a Mine property on June 30, 2026. Purchase price was \$550,000. Mayor Norton thanks to all the professionals and staff involved in this. The Township is looking forward to them to starting there work and get the ratables back on the books.

Washington Police Department:

Chief Jones

- July 4th festivities will be in full swing and looking for safe night for all.

Motion To Pay Bills:

by Georgette Miller moved to pay bills presented to the committee. Seconded by Linda Koufodontes and passed unanimously by roll call vote. Ayes: 3, Nays: 0, Abstain: 0, Absent 0.

Public Comment:

No public Comment

Meeting Recap:

- No Reap

Executive Session:

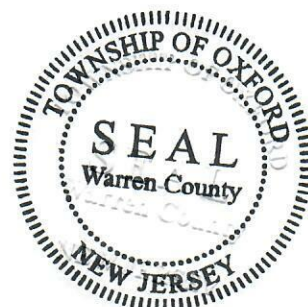
No Executive Session

Adjourn:

Linda Koufodontes moved to adjourn the meeting at 6:49 PM. Seconded by Georgette Miller
Ayes: 3, Nays: 0, Abstain: 0, Absent: 0. Motion passed.



Lee Geller, RMC
Township Clerk



List of Bills - (All Funds)

Meeting Date: 07/01/2026 For bills from 06/18/2026 to 06/30/2026

Vendor	Description	Payment	Check Total
CURRENT FUND			
1313 - APM LLC	PO 17751 Tree Removal	3,000.00	3,000.00
374 - ARAE NETWORK SOLUTIONS, LLC	PO 17565 ARAE Network	2,699.63	2,699.63
897 - COMCAST	PO 17569 Comcast Mt Pisgah -	9.98	9.98
897 - COMCAST	PO 17570 Comcast - Green St	146.84	146.84
1175 - Dingman's Dairy	PO 17724 Dingmans - Lake	614.53	614.53
1316 - FBT Gibbons	PO 17757 Bond Services	1,536.05	1,536.05
1301 - Gannett New York-New Jersey LocaliQ	PO 17623 Daily Record -Ad	128.60	128.60
1047 - GARDEN STATE LABORATORIES, INC	PO 17624 Garden State - Lake	330.00	330.00
656 - HOME DEPOT CREDIT SERVICES	PO 17579 Home Depot - DPW	107.12	107.12
51 - JCP&L	PO 17581 JCPL - Master Bill	4,151.58	4,151.58
1124 - John Kirkhum	PO 17584 John Kirkhum	202.90	202.90
113 - KATHRYN BECKER	PO 17685 Medical Reimbursement	202.90	202.90
1252 - Meredith Ferris	PO 17662 Meredith - Lake	396.77	396.77
541 - MGL PRINTING SOLUTIONS	PO 17589 MGL - Office Supplies	481.00	481.00
175 - Oxford Twp. Payroll Account	PO 17758 07/03/2026 payroll	25,851.21	
	PO 17758 07/03/2026 payroll	10,802.72	36,653.93
160 - PITNEY BOWES BANK INC- PURCHASE POWER	PO 17650 Postage Machine	1,500.00	1,500.00
1275 - Primo Brands	PO 17626 Primo	171.25	171.25
1111 - Prudential DCRP	PO 17759 07032026 DCRP payment	183.17	183.17
1263 - Quigley and Son Pest Solutions, LLC	PO 17599 Quigley & Son - Pest Control	125.00	125.00
1286 - ROSE WITT	PO 17756 IPD Classes, NJLM Conference, QPA Licens	280.00	280.00
1254 - Sysco Metro New York, LLC	PO 17725 Sysco - Lake	778.26	778.26
89 - TILCON NEW YORK, INC.	PO 17752 Asphalt	924.05	924.05
1209 - Universal Technical Resource Services, I	PO 17631 UTRS - General	7,965.00	
	PO 17721 UTRS Stormwater	91.25	8,056.25
92 - VERIZON	PO 17610 Verizon	95.29	95.29
CAPITAL FUND			
1314 - Raymond E. O'Brien R.A Inc	PO 17753 New DPW Building Design and Drafting	2,500.00	2,500.00
1315 - RT Environmental Services, INC	PO 17754 New DPW Building	13,920.00	13,920.00
1239 - Van Cleef Engineering Associates LLC	PO 17755 New DPW Building	38,549.25	38,549.25
SEWER OPERATING			
1012 - MICHAEL BRADY	PO 17588 Michael Brady - Sewer	200.00	200.00
175 - Oxford Twp. Payroll Account	PO 17758 07/03/2026 payroll	510.05	510.05
160 - PITNEY BOWES BANK INC- PURCHASE POWER	PO 17650 Postage Machine	500.00	500.00
DEVELOPERS ESCROW			
1209 - Universal Technical Resource Services, I	PO 17608 UTRS - Escrow	240.00	240.00
TOTAL			119,194.40

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-001	Cash - Treasurer			0.00	46,761.57
01-201-20-100-100	Governing Body - Salaries and Wages	3,074.94			
01-201-20-100-200	Administrative & Executive - Other Expen	1,079.85			
01-201-20-110-200	Computerization	2,699.63			
01-201-20-120-100	Municipal Clerk - Salaries and Wages	2,346.22			
01-201-20-130-100	Finance - Salaries and Wages	1,491.65			
01-201-20-130-200	Finance - Other Expenses	2,036.05			
01-201-20-145-100	Tax Collector - Salaries and Wages	1,061.77			
01-201-20-145-200	Tax Collector - Other Expenses	981.00			
01-201-20-150-100	Tax Assessment - Salaries and Wages	1,597.27			
01-201-20-165-200	Engineering Services - Other Expenses	7,965.00			
01-201-21-180-100	Planning Board - Salaries and Wages	606.22			
01-201-21-185-100	Zoning Costs - Salaries and Wages	643.75			
01-201-23-230-200	Employee Group Health Insurance	405.80			
01-201-23-472-200	Social Security System (OASI)	2,566.00			
01-201-23-474-200	Unemployment Compensation	27.82			
01-201-26-290-100	Buildings and Grounds - Salaries and Wag	70.70			
01-201-26-290-200	Buildings and Grounds - Other Expenses	232.12			
01-201-26-292-100	Streets and Roads - Salaries and Wages	12,364.87			
01-201-26-292-200	Streets and Roads - Other Expenses	924.05			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-31-430-200	Electricity	4,151.58			
01-201-31-440-200	Telephone	105.27			
01-201-36-472-200	DCRP	183.17			
01-203-31-440-200	(2025) Telephone		146.84		
TOTALS FOR	CURRENT FUND	46,614.73	146.84	0.00	46,761.57
02-161-05-000-001	Interfund - Current			0.00	91.25
02-213-40-000-052	STORMWATER ASSISTANCE			91.25	
TOTALS FOR	GRANT FUND	0.00	0.00	91.25	91.25
04-101-01-000-001	CASH			0.00	54,969.25
04-215-55-026-008	Ord 26-8 DPW Garaga			54,969.25	
TOTALS FOR	CAPITAL FUND	0.00	0.00	54,969.25	54,969.25
07-101-01-000-001	Cash - Treasurer			0.00	1,210.05
07-201-20-100-200	Other Expenses - Miscellaneous	700.00			
07-201-26-220-100	Salaries and Wages	510.05			
TOTALS FOR	SEWER OPERATING	1,210.05	0.00	0.00	1,210.05
21-161-05-000-001	INTERFUND - CURRENT			0.00	15,922.28
21-286-56-850-800	RESERVE FOR LAKE EXPENSES			15,922.28	
TOTALS FOR	OXFORD LAKE TRUST	0.00	0.00	15,922.28	15,922.28
22-101-01-000-001	CASH - DEVELOPER'S ESCROW ACCOUNT			0.00	240.00
22-225-55-044-000	NJ AMERICAN WATER			240.00	
TOTALS FOR	DEVELOPERS ESCROW	0.00	0.00	240.00	240.00

Total to be paid from Fund 01 CURRENT FUND	46,761.57
Total to be paid from Fund 02 GRANT FUND	91.25
Total to be paid from Fund 04 CAPITAL FUND	54,969.25
Total to be paid from Fund 07 SEWER OPERATING	1,210.05
Total to be paid from Fund 21 OXFORD LAKE TRUST	15,922.28
Total to be paid from Fund 22 DEVELOPERS ESCROW	240.00
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	119,194.40